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THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

UMATILLA COUNTY RECORDS

STATE OF OREGON

In the Matter of Amending )  
 Comprehensive Fee Ordinance )  
 No. 94-02, as amended, ) ORDINANCE NO. 2010-02  
 codified at Chapter 39, for )  
 County Services Performed for )  
 the Public )

WHEREAS the Board of Commissioners has ordained Ordinance No. 94-20, adopting a comprehensive fee ordinance for county services performed for the public;

WHEREAS ORS 203.115 permits the county governing body to set fees charged for county services and to amend the fees enacted;

WHEREAS the Umatilla County Board of Commissioners desires to inform the public of all fees charged for County services.

NOW, THEREFORE the Board of Commissioners of Umatilla County ordains that the Comprehensive Fee Ordinance, No. 94-20, dated November 7, 1994, shall be further amended as follow (deleted words are struck through and added words are italicized and underlined):

RECORDS OFFICE.

§ 39.011 FEES - GENERAL.

| <i>COUNTY RECORDS -- FEE SCHEDULE</i> |                             |
|---------------------------------------|-----------------------------|
| Copies - 17x24 Plat                   | \$5 <u>8</u> per page       |
| <i>Electronic or on-line payments</i> | <i>Transaction Fee Cost</i> |

§ 39.030 ELECTIONS.

| <i>ELECTIONS FEES</i> |   |  |
|-----------------------|---|--|
| <i>Section No.</i>    | <i>Description</i>                          | <i>Fees</i>  |
| § 39.031              | Copies<br>Microfilm / microfiche            | \$0.25 per page<br>\$0.50 per page   |
| § 39.032              | Maps  | <i>Rural</i> Precinct \$5 <u>20</u><br>Tax Code \$5<br>City (large) \$5 <u>20</u><br>City (small) \$2.50<br>Livestock \$0.25 |
| § 39.033              | Computer research                           | \$60 per hour  |
| § 39.034              | Computer reports                            | \$60 per hour  |
| § 39.035 <u>4</u>     | Office research                             | \$30 per hour  |
| § 39.036 <u>5</u>     | Computer printouts<br><i>Certified Mail</i> | \$0.25 per page<br><u>\$6.00</u>   |
| § 39.037 <u>6</u>     | Postage and handling                        | \$2.50   |
| § 39.038 <u>7</u>     | Fax   | \$5  |
| § 39.039 <u>8</u>     | Electronic Voter List<br>Special Formatting | \$25 + \$.025 per 100 voters<br>\$100 additional   |

§ 39.420 PUBLIC HEALTH.

§ 39.422 LABORATORY SERVICES.

| <i>PUBLIC HEALTH LABORATORY SERVICE FEES</i> |                    |                |
|--|--------------------|----------------|
| <i>Type</i>                                  | <i>Description</i> | <i>Fees</i>    |
| Pregnancy test                               | 84703              | \$10           |
| Pap smear                                    | 88150              | \$20 <u>25</u> |

| <b>PUBLIC HEALTH LABORATORY SERVICE FEES</b>      |       |   |
|---|-------|---|
| GC/CT NAAT culture                                | 87210 | \$35 10   |
| Chlamydia test                                    | 87207 | \$10  |
| Wet mount   | 87210 | \$10  |
| Gram stain  | 87205 | \$10  |
| KOH   | 87220 | \$10  |
| Venipuncture                                      | 36415 | \$3   |
| Hematocrit<br><i>/Hemoglobin</i>                  | 85014 | \$4 5   |
| Dipstick UA                                       | 81002 | \$4 5   |
| UA  | -     | \$5   |
| Urine CT test                                     |       | <del>\$35</del>   |
| Hepatitis C                                       |       | \$15  |
| Hgb   |       | \$5   |
| <i>Services Provided by<br/>Private Lab</i>       |       | <i>At Cost</i>  |
| HSV Serum testing<br>— HSV 1<br>— HSV 2<br>— Both |       | \$41.15 (Title X - \$32)<br>\$41.15 (Title X - \$32)<br>\$47.40 (Title X - \$33.40) |

§ 39.423 IMMUNIZATIONS.

| <b>PUBLIC HEALTH IMMUNIZATION FEES</b> |             |
|--|-------------|
| <i>Type</i>                            | <i>Fees</i> |
| PPD                                    | \$15        |
| <i>Influenza</i>                       | <u>\$22</u> |
| <i>High-Dose Influenza</i>             | <u>\$35</u> |

| <b>PUBLIC HEALTH IMMUNIZATION FEES</b> |   |
|--|---|
| All <i>other</i> immunizations         | Cost + \$30 administering fee, unless federally/state funded vaccine, then sliding administering fee down to \$15 |

§ 39.424 MEDICAL SUPPLIES.

| <b>PUBLIC HEALTH MEDICAL SUPPLIES</b> |  |
|---------------------------------------|--|
| <i>Type</i>                           | <i>Fees</i>  |
| All medical supplies and medication   | Cost + <del>\$3.10</del> <u>3.41</u> administrative costs<br>(FPEP, OHP - at cost) |

§ 39.425 MISCELLANEOUS SERVICES.

| <b>PUBLIC HEALTH MISCELLANEOUS FEES</b>    |             |
|--|-------------|
| <i>Type</i>                                | <i>Fees</i> |
| Vital records - birth or death certificate | \$20        |
| Blood pressure/cholesterol                 | \$5         |
| Well-child exam V22.2 immunization clinic  | \$30        |

§ 39.426 ENVIRONMENTAL HEALTH PROGRAM - All fees increased by 20%

| <i>FOOD SERVICE - Annual Fee - January 1 to December 31</i>   |                    |
|---|--------------------|
| <i>Description</i>  | <i>Fees</i>        |
| Full service restaurant (based on seating criteria) 20%   |                    |
| 0-15 seats  | \$405 <u>486</u>   |
| 16-50 seats   | \$455 <u>546</u>   |
| 51-150 seats  | \$520 <u>624</u>   |
| 150+ seats  | \$575 <u>690</u>   |
| Limited service restaurant  | \$230 <u>276</u>   |
| Bed and breakfast   | \$165 <u>198</u>   |
| Commissary  | \$290 <u>348</u>   |
| Warehouse   | \$115 <u>138</u>   |
| Mobile food unit  |                    |
| Class 1 to 3  | \$145 <u>174</u>   |
| Class 4   | \$300 <u>360</u>   |
| Temporary restaurant  |                    |
| One day event   | \$40 <u>48</u>     |
| Two+ day event  | \$55 <u>66</u>     |
| Not for profit license  | \$25 <u>30</u>     |
| Fee due in health department 48 hours prior to event, and if not paid by that time, then the following fee charged: |                    |
| One day event   | \$80 <u>96</u>     |
| Two+ day event  | \$95 <u>114</u>    |
| Not for profit license  | \$35 <u>42</u>     |
| Vending machines (by number of machines)  |                    |
| 1-10 units  | \$30 <u>36</u>     |
| 11-20 units   | \$60 <u>72</u>     |
| 21-30 units   | \$85 <u>102</u>    |
| 31-40 units   | \$115 <u>138</u>   |
| 41-50 units   | \$140 <u>168</u>   |
| 51-75 units   | \$170 <u>204</u>   |
| 76-100 units  | \$230 <u>276</u>   |
| 101-250 units   | \$400 <u>480</u>   |
| 251-500 units   | \$635 <u>762</u>   |
| 501-750 units   | \$865 <u>1038</u>  |
| 751-1000 units  | \$1060 <u>1273</u> |
| 1001-1500 units   | \$1385 <u>1662</u> |
| 1501+ units   | \$1730 <u>2076</u> |

| <b>FOOD SERVICE - Annual Fee - January 1 to December 31</b>  |  |
|--|--|
| Reinstatement fee - to reinstate a license after the December 31 expiration, the applicant must pay a reinstatement fee of \$ <del>100</del> <u>120</u> in addition to the license fee required. The reinstatement fee shall increase by an additional \$ <del>100</del> <u>120</u> on the first day of each succeeding month until the license is reinstatement | \$ <del>100</del> <u>120</u> per month                 |
| Inspection fee - Quarterly inspections resulting from 2 consecutive failures   | One-half of original license fee for each inspection   |
| Reinspection fee - for any reinspections beyond 2 in one calendar year   | \$ <del>100</del> <u>120</u> /hour with 1 hour minimum |

| <b>TOURIST FACILITIES - Annual Fee - January 1 to December 31</b>   |   |
|---|---|
| <i>Description</i>  | <i>Fees</i>   |
| Tourist accommodation   | \$ <del>65</del> <u>78</u>  |
| Organizational camp   | \$ <del>65</del> <u>78</u>  |
| Recreational Vehicle Park (by number of spaces)<br>0-50 spaces<br>51-100 spaces<br>101+ spaces  | \$ <del>65</del> <u>78</u> + \$2.50<br>3.00/space<br>\$ <del>65</del> <u>78</u> + \$1.65<br>1.98/space<br>\$ <del>65</del> <u>78</u> + \$1.10<br>1.32/space |
| Non-renewal/late penalty fee - facilities that renew later than January 15 will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until the fee is paid in full. | 50% per month   |

| <b>POOL FACILITIES - Annual Fee - January 1 to December 31</b> |  |
|--|--|
| <i>Description</i>   | <i>Fees</i>  |
| First pool/spa<br>Seasonal<br>Annual                           | \$ <del>110</del> <u>132</u><br>\$ <del>220</del> <u>264</u> |

| <b>POOL FACILITIES - Annual Fee - January 1 to December 31</b>  |                  |
|---|------------------|
| Additional pool/spa   |                  |
| Seasonal  | \$65 <u>78</u>   |
| Pool  | \$110 <u>132</u> |
| Non-renewal/late penalty fee - facilities that renew later than January 15 will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until the fee is paid in full. | 50% per month    |

| <b>PLAN REVIEW</b>         |                  |
|----------------------------|------------------|
| <i>Description</i>         | <i>Fees</i>      |
| Full service restaurant    | \$275 <u>330</u> |
| Limited service restaurant | \$80 <u>96</u>   |
| Bed and breakfast          | \$80 <u>96</u>   |
| Commissary                 | \$135 <u>162</u> |
| Warehouse                  | \$55 <u>66</u>   |
| Mobile food unit           | \$80 <u>96</u>   |
| Remodeling                 |                  |
| Full service restaurant    | \$100 <u>120</u> |
| All other food facilities  | \$55 <u>66</u>   |

| <b>INSPECTION FEE FOR FACILITIES LICENSED BY OTHER AGENCIES</b> |                  |
|---|------------------|
| <i>Description</i>  | <i>Fees</i>      |
| Child care facilities   | \$140 <u>168</u> |
| Head Start facilities   | \$140 <u>168</u> |
| Schools   |                  |
| Full service  | \$140 <u>168</u> |
| Satellite   | \$55 <u>66</u>   |





| <b>YOUTH SERVICES</b> |  |   |
|-----------------------|--|---|
| <b>§ 39.433</b>       | Tobacco possession diversion fees:<br>Referrals involving minor in possession of tobacco<br>First offense: referral to a tobacco use education/cessation program; if program is not available<br>Second offense: referral to Youth Services Department<br>Third offense: referral to Youth Services Department, possible court action  | \$50<br><br><del>\$80</del> <u>100</u><br><br><del>\$120</del> <u>150</u>   |
| <b>§ 39.435</b>       | Supervision fee<br>Felony/formal court probation<br>Misdemeanor/formal court probation<br>Formal accountability agreement-/diversion agreement<br><u>Diversion agreement</u><br>Youth currently on formal court probation and violates conditions of probation resulting in show cause hearing where probation revoked and reinstated<br>Fee is assessed on each judgment and disposition and agreement for the most serious offense | <del>\$50/month</del> <u>200</u><br><del>\$50/month</del><br><del>\$25/month</del> <u>150</u><br><br><u>\$75</u><br><br><del>\$50/month</del> |

**LAND USE PLANNING DEPARTMENT.**

**§ 39.611 LAND USE APPLICATIONS**

| <i>Application</i>  | <i>Fees</i>   |
|---|---|
| A. Comprehensive Plan and Development Code Amendment (Without any joint application for Zone and Comprehensive Plan Map Changes)  | \$1000 + cost for postage, copies & publication of notice |
| B. Zone and Comprehensive Plan Map Change (Fee includes joint application for Comprehensive Plan and Development Code Amendments) | \$2000 + cost for postage, copies & publication of notice |
| Conditional use permit  | \$500 + cost for postage, copies & publication of notice  |

|  |  |
|--|--|
| Conditional use permit - Home Occupation   | \$250 + cost for postage, copies & publication of notice                             |
| Variance   | <del>\$250</del> <u>500</u> + cost for postage, copies & publication of notice       |
| Zoning permit  | <del>\$50</del> <u>75</u>  |
| Land Use Decision, <del>Resource Land Dwelling</del>   | \$500 + cost for postage, copies & publication of notice                             |
| Land Use Decision, <del>other than a Resource Land Dwelling</del> <i>Non-Farm Dwelling</i>     | <del>\$300</del> <u>1000</u> + cost for postage, copies & publication of notice      |
| Annual Renewal/Review when required  | \$25 <u>50</u>   |
| Requests for a hearing from an Administrative Decision   | Cost of preparing for and conducting the hearing, or \$250, whichever is less        |
| Appeals  | \$800  |
| Land partitions, including expedited land divisions  | \$500 + cost for postage, copies & publication of notice                             |
| Boundary Line Adjustments  | <del>\$250</del> <u>350</u> + cost for postage, copies & publication of notice       |
| Subdivisions   | \$750 + cost for postage, copies & publication of notice + \$25/lot for over 10 lots |
| Cluster developments   | \$750 + cost for postage, copies & publication of notice + \$25/lot for over 10 lots |
| Pre-application fee for dwellings on resource land (e.g., non-farm dwellings, capability test) | \$100  |
| Design review  | \$150  |
| <i>Floodplain Development Permit</i>   | <u>\$75</u>  |
| Floodplain development permit and/or research (if not associated with a zoning permit)         | \$15 + \$65/hour computer research   |

|   |  |
|---|--|
| Review of non-emergency DSL/COE removal/fill permit   | \$50   |
| Land Use Compatibility Statements if separate from a zoning permit (DEQ, OWRD, <u>DMV</u> , natural resource grant reviews, etc. )  | \$25   |
| Building Permit Sign-off (if separate from a zoning permit)   | \$25   |
| Legal Lot of Record Determination<br>If research exceeds 2 hours, hourly research fee of \$65 added   | \$100 + \$65/hour for over 2 hours research              |
| Burning permits - per farm or property<br>Smoke Management permits - per farm or property   | \$20<br>\$35 <u>50</u>                                   |
| Review and recommendations of land use designation conversions, comprehensive plan and zone changes, and similar actions within an urban growth area that are not otherwise subject to County permits | \$500 + cost for postage, copies & publication of notice |

§ 39.612 MAPS.

| <i>Map Prints</i>   |  |
|---|--|
| Assessor's Tax map with zoning (18"x20")                      | \$7.50 each  |
| Custom Computer generated maps                                |  |
| A. Printed Paper Maps   |  |
| 8½"x11"   | \$5 plus Labor   |
| 11"x17"   | \$8 plus Labor   |
| 24"x 24" <u>36" or larger</u>                                 | \$20 <u>15</u> plus Labor  |
| Larger sizes  | \$7/square foot plus Labor   |
| B. Electronically Distributed (PDF) Maps                      |  |
| 8½"x11"   | \$3 plus Labor   |
| 11"x17"   | \$5 plus Labor   |
| 24"x 24" <u>36" or larger</u>                                 | \$15 plus Labor  |
| Larger sizes  | \$5/square foot plus Labor   |
| Labor - Map Data work (also graphics and desk-top publishing) | \$75/hour plus cost of materials. A minimum of ½ hour to be charged. |



|          |  |  |
|----------|--|--|
| § 39.723 | Long distance service of process:<br>For service involving travel in excess of 75 miles round trip, an additional fee not to exceed \$25 may be billed.  | \$25   |
| § 39.724 | Seizure and sale of property:<br>Seizure and sale of personal or real property, enforcement of writ of restitution, or other enforcement or seizure<br>Additional charge per hour for any services beyond initial first hour | \$47 <u>70</u><br><br>\$60/hour                          |
| § 39.725 | Conveyance of real property sold   | \$15 <u>30</u>   |
| § 39.726 | Distrain warrants:<br>Processing distrain warrants for state agencies  | \$6.25   |
| § 39.727 | Concealed handgun license  | \$65 (county retains \$50, \$15 is paid to state police) |
| § 39.728 | Concealed handgun license renewal  | \$50   |
| § 39.729 | Concealed handgun license replacement:<br>Fees for replacement due to loss or change of address  | \$15   |

FURTHER by unanimous vote of those present, the Board of Commissioners deems this Ordinance necessary for the immediate preservation of public peace, health, and safety; therefore, it is adjudged and decreed that an emergency does exist in the case of this Ordinance and it shall be in full force and effect July 1, 2010.

FIRST READING: May 19, 2010

SECOND READING: June 2, 2010

DATED this 2nd day of June, 2010.

UMATILLA COUNTY BOARD OF COMMISSIONERS

*Dennis D. Doherty*  
Dennis D. Doherty, Chair

*William S. Hansell*  
William S. Hansell, Commissioner

*W. Lawrence Givens*  
W. Lawrence Givens, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

*Dean Hemphill*  
Records Officer

