
Medical Assistant- School Based Health Center



DECEMBER 22, 2021

Umatilla County

<http://www.co.umatilla.or.us/departments/hr>

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Umatilla County

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Medical Assistant- School Based Health Center

Position # 21.62

SALARY: \$2,683.00/Month (.8 FTE) - Plus Excellent Benefits

This position will work in accordance with the 21/22 Pendleton School calendar. This equates to a .80 FTE assuming a start date of Aug. 1 working through mid-June 2022 with an anticipated gross monthly salary over 12 months of \$2,683.00/Month.

CLOSING: Open Until Filled

DEPARTMENT: Public Health

Description:

The Pendleton School Based Health Center's located at the Middle School and High School provide convenient and affordable healthcare access to students of the Pendleton School District. The Medical Assistant (MA) at the clinic provides clerical and medical support to the SBHC Nurse Practitioner (NP) and Qualified Mental Health Professionals (QMHP).

Requirements:

Minimum Requirements:

- High school graduate or GED
- Possess and maintain current Certified Medical Assistant (CMA) through American Association of Medical Assistants (AAMA); or current Registered Medical Assistant (RMA) through American Medical Technologists (AMT)
- Current CPR certification or ability to obtain within 6 months.
- Ability to communicate effectively.
- Ability to pass criminal background check.

Preferred Qualifications:

- Bilingual in Spanish
- Experience in a Pediatric setting

This position is eligible for a maximum, one time hiring bonus of \$4,000.00 to Certified Medical Assistants. Qualified applications must possess the required level of medical assistant education per job description, be licensed in Oregon or cable of obtaining a license within 60 days, and all other job requirements Please contact Umatilla County Human Resources for more information.

* This position under State of Oregon mandates is required to provide proof of full COVID-19 vaccination or have an approved medical or religious exception as a qualification of employment. *

Use of Umatilla County application is MANDATORY. Anyone who qualifies for Veterans' Preference in Public Employment provided for in OAR 839-006-0435; please include proper certification (OAR

839-006-0465) with your application. Any applicant with a disability who needs reasonable accommodation in any step of the application or hiring process to assist or to demonstrate qualifications or to perform the essential functions of the job for which the applicant is applying should inform the Human Resources Department. This job announcement is not intended to serve as a comprehensive job description. Blank applications and a complete job description can be obtained on our website at www.umatillacounty.net or the Human Resources Office, Room 108. Applications will be accepted by hand delivery, mail, fax, or email to hr@umatillacounty.net.

AN EQUAL OPPORTUNITY EMPLOYER