

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Meeting of July 7, 2021
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon
Public Call in #: 541-728-0275

Commissioners Present: Chair George Murdock, Vice-Chair John Shafer, and Commissioner Dan Dorran

County Counsel (absent): Doug Olsen

Guests Present: Amanda Waine Johnson; Robert Pahl, Chief Finance Officer; Bob Waldher, Planning Director; Megan Green, Planner; Tom Roberts, Emergency Manager

Video link or Calling in: Jennifer Blake, Human Resources Director; Tom Fellows, Public Works Director; Joe Fiumara, Public Health Director; Bryce Dole, EO [*+ see list of video or call-in, copy on file*].

CALL TO ORDER: Chair Murdock called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others. He noted there is a point for public input before business items for other than agenda items.

Pledge of Allegiance

Awards/Correspondence/Recognition. Employee of the Quarter, presented by Commissioner Shafer to Amy Pearson, Community Developmental Disabilities Program. She represents the county’s and program’s mission – great customer service in handling difficult situations. Amy will receive 8 hours paid time off and reserved parking spot at the courthouse. A photo was taken upon presentation of the certificate.

Minutes – Commissioner Shafer moved to approve the Board minutes from the meetings of 6/8/21, 6/16/21, and 6/23/21. Seconded by Commissioner Dorran. Carried, 3-0.

Additions to Agenda – Commissioner Dorran requested adding: #8, Dwight Johnson to serve on the Courthouse Assessment Committee, and #9, Consideration of Donations (Fair and Pendleton Jr. Livestock Show).

Public Comments – Amanda Waine Johnson talked about encouraging the Board to enforce and support county judge’s decision to hold accountable those directly responsible for those in violation of international crimes against humanity and laws of the USA since 1776. In addition, she spoke about Cascade Natural Gas lines and Keystone pipeline from Canada with potential (fire and other) hazards.

Business Items

1. **Maintenance Request for Proposals.** Presented by Commissioner Dorran. Approval is sought to issue requests for proposals for various county buildings’ facility systems needing replacement as identified by the Maintenance Department. He read the list of items (Stafford Hansell: boilers, HVAC controls; courthouse: RTU replacement; jail: water source heat pumps and piping, makeup air units, HVAC controls, cooling tower replacement, boilers, and camera and intercom systems; Guardian Care: boiler). Mark Tanner, Facilities Manager, was available for questions. Chair Murdock asked about some items related to the jail remodel (cameras and intercom systems), oversight of construction, what will fit into the budget. If incorporated into

jail bid, it would be overseen by the Wenaha Group as project manager for the jail renovation. Commissioner Dorran asked for clarification of going out for bids, timing of awards, increasing materials costs, etc. **Motion was made by Commissioner Shafer to approve seeking requests for proposals as outlined. Seconded by Commissioner Dorran. Carried, 3-0.**

2. A&T Software Purchase. Presented by Rachael Reynolds, A&T Director. Approval is sought to purchase software and tablets to allow mobile data collection. This will enable assessors to enter data into the system while in the field. It will work within the existing Helion system. The addition of six iPads will be needed to run the software and will be funded through capital purchases fund in the amount of \$40,000. **Commissioner Shafer moved to approve purchase of CAMA cloud license from Data Cloud Solutions and six iPads for a total of \$40,000. Seconded by Commissioner Dorran. Carried, 3-0.**
3. Local Community Investments Project. Presented by Chair Murdock. He noted as matter of record projects need support letters and reports of progress. Some ARA funds were allocated for local community investment projects. Payment of three of the projects is requested: City of Echo = \$50,000 (GIS software and street lights). City of Milton-Freewater = \$100,000 (walking trails). City of Pendleton = \$75,000 (Pendleton Comes Alive). **Motion was made by Commissioner Dorran to approve payables as outlined. Seconded by Commissioner Shafer. Carried, 3-0.**
4. Board Meeting Schedule. The Board meetings in September may not have all commissioners available and one occurs during Round-Up week. It is proposed to move both September meetings back a week, so the meetings will occur the second and fourth Wednesdays. Chair Murdock noted regular meetings are 1st and 3rd Wednesdays). **Motion made by Commissioner Dorran to approve the regular meetings of July and August and rescheduling the 9/1 meeting to 9/8 and the 9/15 meeting to 9/22. Seconded by Commissioner Shafer. Carried, 3-0.**
5. Fee Ordinance Amendment – Public Hearing. The proposed fee changes from the departments for the annual update to the comprehensive fee ordinances is before the Board for consideration. The first reading was held June 16, 2021. There have been no other changes since then. Chair Murdock called the public hearing to order at 9:21 a.m. for the second reading of the ordinance. Chair Murdock asked for any public comment. None was heard. He closed the public hearing at 9:22 a.m. **Commissioner Shafer moved to adopt Ordinance No. 2021-05. Seconded by Commissioner Dorran. Carried, 3-0.**
6. Sale of Property. Approval is sought for sale of the maintenance facility to an adjoining property owner (Bullington Properties LLC) for business expansion in the amount of \$310,000. Replacement property has been identified that would meet the county's needs. The terms of the sale will allow the county to use a portion of the property until the replacement facility can be constructed. **Motion was made by Commissioner Dorran to adopt Order No. BCC2021-065. Seconded by Commissioner Shafer. Carried, 3-0.** Commissioner Murdock commented about this exciting move as a key piece of property adjacent to the courthouse with frontage on Court Street to include a new maintenance shop and an additional parking lot.
7. Commissioner Manual. The Commissioner Manual is before the Board for formal review and potential adoption. Changes were made from the last draft regarding liaison assignments and fiscal review. Presented by Commissioner Dorran. It fulfills requirements of county charter and is a public document that can be used by candidates. Thank you to Doug Olsen for his time and experience working on this for about six months. **Motion was made by Commissioner Dorran to approve. Seconded by Commissioner Shafer. Carried, 3-0.**
8. Courthouse Assessment Committee. **Commissioner Dorran moved to appoint and approve Dwight Johnson to serve on the Umatilla County Courthouse Planning & Needs Assessment Committee, Order No. BCC2021-066. Seconded by Commissioner Shafer. Carried, 3-0.**

9. Donations. **Commissioner Dorrان move to make same donations to the County Fair market sale and to the Pendleton Jr. Livestock Sale at same levels as prior years. Seconded by Commissioner Shafer. Carried, 3-0.**

Executive Session – none.

Commissioner Comments

Commissioner Dorrان thanked the Commissioners for their work on the commissioner manual. He noted that requests have been made by AOC as well as a County Commissioner for a copy when the manual is completed/approved.

Chair Murdock will attend the NACo annual convention in Maryland July 8-13.

It was noted that all three commissioners will be in attendance at noon that day at the dedication/ribbon cutting of the South Hermiston Industrial Park.

The meeting adjourned 9:30 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners