County Counsel SUBJECT: Fair Payable Requested Action: Approve payable to Background: A payable is before the Board for Minutemen Press of Kennewick in the amount of approval due to the amount. The payable is for \$6,153.14 the cost for the fair exhibitors guide book. ATTACHMENTS: Payable *********For Internal Use Only******* Checkoffs:) Dept. Head (copy) To be notified of Meeting:) Budget (copy)) Fiscal X) Legal (copy) Needed at Meeting:) (Other - List:) ********************** Scheduled for meeting on: June 18, 2025

AGENDA ITEM FOR ADMINISTRATIVE MEETING

FROM (DEPT/ DIVISION): Douglas R. Olsen

Action taken:

() Discussion only

(X) Action

UMATILLA COUNTY PAYMENT REQUEST

PEID-AC	78877 Minutemen Pre	78877 Minutemen Press of Kennewick		ALL COLUMNAPPROVAL	APPROVAL LU	DATE PAID
82	5 N. Edison	825 N. Edison St. Suite 150		SIGNATURE IF OVER \$3,000	ER \$3,000	
-2-1	CITY, STATE, ZIP Kennewick, WA 99336	4 99336	SUBMITTED	5/27/2025		RETURN-HOLD
	ACCOUNT#	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL IN	INVOICE DATE	FINANCE CODES
	40420-520013	2025 Exhibitors Guide Book x700 (\$5660.66 + \$492.48 Tax)	18270	\$6,153.14	05/22/25	
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		8				
0.	\$6,153.14 PAGE TOTAL		Office Use: Pretravel Auth rec:	vel Auth rec:	Contract Reviewed:	ed: Routine:
0	\$6,153.14 GRAND TOTAL		Office Use: Tax ID Reviewed:	Reviewed:	Quotes:	Bids:



Minuteman Press of Kennewick 825 N Edison Street, Suite150 Kennewick, WA 99336 Ph:509.586.7858 wa221@minutemanpress.com wa221.minuteman.com

Pro Forma Invoice

5/22/2025

ID: 1136 Job Ref ID: 18270

Bill to:

Umatilla County Fair Jennifer Sceva 1740 E Airport Rd Hermiston, OR 97838

Phone: (541) 567-6121

Email: jennifer.sceva@umatillacounty.gov

Ship to:

Umatilla County Fair Jennifer Sceva 1740 E Airport Rd Hermiston, OR 97838

Phone: (541) 567-6121

Email: jennifer.sceva@umatillacounty.gov

Thank you for your order!

700 8.5x11 Fair Exhibitors Guides w Perfect Binding 100 Pages (Job ID 18270)

Subtotal:

\$5,660.66

Tax:

\$492.48

Total:

\$6,153.14

Order Subtotal:

\$5,660.66

Tax:

\$492.48

Order Total:

\$6,153,14

