

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(XXX) Action

FROM (DEPT/ DIVISION): UCo Health

SUBJECT: Approval for Postage Purchase

| | |
|--|---|
| <p>Background: As of 2/26/2022 UCo Health has been sending out iHealth At Home test kits to identified COVID-19 cases and contacts. The intention is to get more rapid testing capacity directly into the homes of individuals who are symptomatic. We recommend that those who have already tested positive to give the test kits to someone they may have exposed. It is a huge time saver to the USPS staff when we bring the kits for mailing pre-stamped, and anticipate that this postage allotment will cover us for approximately 2 weeks. All funds to pay this come from OHA grants for COVID and Emergency Preparedness funds. No General fund usage.</p> | <p>Requested Action: Approve payment for \$6,812.00 for the purchase of 3000 \$2 stamps, and 14 rolls of first class stamps for mailing test kits</p> |
|--|---|

ATTACHMENTS:

Date: (2/3/2022) Submitted By: Joseph Fiumara

*****For Internal Use Only*****

Checkoffs:

- () Dept. Heard (copy)
- () Human Resources (copy)
- () Fiscal
- () Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: February 9, 2022

Action taken:

Follow-up: