

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only

(X) Action

FROM (DEPT/ DIVISION): Sheriff's Office

PROGRAM: Criminal Division 15600-520013

SUBJECT: Request to renew Lexipol subscription

**Background:**

- The fee for UCSO's annual subscription to Lexipol for 2026 is due. The fee covers the agency's Policy Manual and Daily Training Bulletins, and is in the amount of \$8645.81.

(X) ACTION REQUESTED:

We respectfully request approval to renew our annual subscription for 2026 for Lexipol, for our policy manual and Daily Training Bulletins in the total amount of \$8645.81.

ATTACHMENTS: invoice copy

Date: (1/14/26) Submitted By: Undersheriff Jim Littlefield

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Exec. Asst.  
( ) Dept. Head (copy)  
( ) Human Resources (copy)  
( ) Budget (copy)  
( ) Fiscal  
( ) Legal (copy)  
( ) (Other - List:)

To be notified of Meeting:  
Undersheriff Jim Littlefield, Lora Franks

Needed at Meeting:  
Undersheriff Jim Littlefield

PLEASE RETURN THIS FORM AND ATTACHMENTS TO Executive Assistant

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Scheduled for meeting on: January 20, 2025

Action taken:

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Follow-up:





# Invoice

#INVLEX11261282

12/1/2025

**Bill To**

Umatilla County Sheriff's Office / Jail  
4700 NW Pioneer Pl  
Pendleton OR 97801  
United States

**End User**

Umatilla County Sheriff's Office / Jail

Terms	Due Date	PO #	Contract Term
Net 30	12/31/2025		1/1/2026 to 12/31/2026

Description	Qty	Rate	Amount
Annual Law Enforcement Policy Manual & Daily Training Bulletins	1	\$8,645.81	\$8,645.81

<b>Subtotal</b>	\$8,645.81
<b>Tax Total (%)</b>	\$0.00
<b>Invoice Total</b>	\$8,645.81
<b>Amount Paid</b>	\$0.00
<b>Amount Due</b>	\$8,645.81

[Click here to submit your accounting inquiry](#)

Lexipol now has an easier way for you to view/pay your invoices. Please set up/login to your account today at LEXIPOL CUSTOMER PORTAL If you have difficulty logging in, please click on the reset password link, reset your password, and attempt logging in again.

Please Make Checks Payable to:  
Lexipol LLC  
PO Box 676232  
Dallas, TX 75267-6232