

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Public Works
PROGRAM: 4530-59505
SUBJECT: Payment for sign materials

Background: The Public Works Department is requesting approval for payment of sign materials purchased as part of our regular stock on hand. It has become necessary to purchase extra materials due to an increase in load limited bridges postings recently. In the past the purchase amount stock orders was low enough not to require commissioner approval for payment however due to a sharp increase in pricing and the added number of bridge postings this order was much larger than normal. We did get multiple quotes prior to order and ZUMAR was the lowest quote we received. This is a budgeted purchase and the funds are available.

ACTION REQUESTED:
Approve payment of sign materials to ZUMAR Industries in the amount of \$6589.83

ATTACHMENTS: Invoice from ZUMAR Industries
Date: (11/16/21) Submitted By: (Tom Fellows)

*****For Internal Use Only*****

Checkoffs:

- () Exec. Asst.
- () Dept. Head (copy)
- () Human Resources (copy)
- () Budget (copy)
- () Fiscal
- () Legal (copy)
- () (Other - List)

To be notified of Meeting:

Needed at Meeting:

PLEASE RETURN THIS FORM AND ATTACHMENTS TO Executive Assistant

Scheduled for meeting on: _____

Action taken:



INVOICE

REMIT PAYMENT TO:
 Zumar Industries
 12015 Steele Street South
 Tacoma, WA 98444
 USA
 253-536-7740

PURCHASE ORDER NO.	JOB NO. 243404	DATE ENTERED 10/28/2021	INVOICE DATE 10/29/2021	INVOICE NUMBER 37891
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BILL TO: UMATILLA COUNTY ROAD DEPT
 3920 WESTGATE
 PENDLETON, OR 97801 US

SHIP TO: UMATILLA COUNTY ROAD DEPT
 3920 WESTGATE
 PENDLETON, OR 97801 US

ATTENTION:

CUSTOMER NO. 001942	F.O.B. SHIPPOINT	SHIP VIA PEN	TERMS Net 30
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QUANTITY ORDERED	QTY B/O	PART #	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
25.00	0.00	100-753	PT2121412 2-1/2" X 2-1/2" X 14' 12GA PERF TUBE	102.15	2,553.75
25.00	0.00	100-746	PT2001212 2" X 2" X 12' 12GA PERF TUBE	94.89	2,372.25
25.00	0.00	100-774	ST-4-336R (WA) 36" HD ANCHOR HDA336 FOR 2-1/2" SQ TUBE	56.75	1,418.75
				SUBTOTAL	6,344.75
				FREIGHT	245.08
				TAXES	0.00
				LESS AMOUNT RECEIVED	0.00
SALESPERSON Chad Kirstein		AMOUNT PAYABLE IN USD		TOTAL DUE	6,589.83