## AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only ( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen County Counsel

<u>SUBJECT:</u> Maintenance Facility Payable – Flooring Installation

Background: Approval is sought for payment for flooring replacement at the Stafford Hansell Government Center. The services are part of the remodel for the new DA offices. The total cost for the flooring installation is \$8,000. The payable for partial payment is also before the Board for approval.

Requested Action: Approve payment to John's Custom Flooring for installation of flooring at the Stafford Hansell Government Center, including payable in the amount of \$4,000

ATTACHMENTS:	Payable
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Scheduled for meeting on: November 8, 2023

Action taken:

## UMATILLA COUNTY PAYMENT REQUEST

PEID-AC NAME ADDRESS	NAME JOHN'S CUSTOM FLOORING ADDRESS ADDRESS ADDRESS ADDRESS	Call Finance for PEID # M FLOORING	DEPARTMENT	AUTHORIZATION-APPROVAL	DATE PAID
ADDRESS	1313 S W 40111	O I KEE !	BOARD	DAIT - ATTACH APPRUVAL	CHECK NUMBER
CITY, STATE, ZIP	CITY, STATE, ZIP PENDLETON, OR 97801	R 97801	SUBMITTED	10/18/2023	RETURN - HOLD

7-23 I Reviewed: Rou	AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
Hansell Center         1/2,00,001           Hansell Center         1/2,000           Hansell Center         1/2,000	\$4,000.00		Install New Carpet - Partial Payment	813	\$4,000.00	10-17-23	SEPARATE
Office Use: Pretravel Auth rec: Contract Reviewed:							
Office Use: Pretravel Auth rec: Contract Reviewed: Office Use: Tax ID Reviewed: Quotes: Bids:							
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Office Use: Tax ID Reviewed: Quotes:	\$4,000.00	PAGE TOTAL		Office Use: Pretravel	Auth rec:	Contract Reviewed	
	\$4,000.00	GRAND TOTAL		Office Use: Tax ID Re		Quotes: Bid	<u>s:</u>

Date:	INVOICE	No. 8/3
7-4 5 6.0		966-4185
Installer	( ) Telephone	7100 - 710)
Address	City Tendleton	State/Pressions 7/2/2010
<u></u>	City ( )	State/Province Zip/Postal Code
Floor Covering Retailer	Telephone	
Address	City	State/Province Zip/Postal Code
Customer	Mat Dep	
Customer	Telephone	
Address	City	State/Province Zip/Postal Code
Quantity U/M* Material	Description	Price Total
Carpet	install carnet in	
Ceramic Tile	Stafford Mansel 13:1	
Hardwood	Derlial Day	94000
Laminate	1/2 Down	
Marble		
Padding		
Vinyl (sheet)		
Vinyl (tile)		
Other	D	
Base ( )	Description/Comments/Diagrams 1 Square =	ft.
Base ( )		
Disposal		
Furniture	Building Code 20	
Mouldings	Object Code 5345	
Refrigerator		$Q_{\perp}$
Repairs	Remodel Dept , (1)	
Stairs	Approved	
Stove		)
Subfloor Prep		
Take-Up		
Toilet		
Trip Charge		
Underlayment		
Vinyl Cove		
Washer/Dryer		
Customer Signature	Date Total	
Thou	Date Total	\$ 4000 -