

# OWNER'S REQUEST FOR CONSOLIDATION

I (We), the undersigned, hereby request the Umatilla County Assessment & Taxation Office to consolidate the following **tax account numbers** in accordance with ORS 308.210 & 308.28. This request is a Type 1 Consolidation. See Description attached.

**I (We), understand that the cost of \$20 must be paid at time of submission of request.**

MAP	TAXLOT	CODE	SERIAL NO.

I understand that the following listed items **MUST** be checked by me and that the taxlots **CANNOT** be consolidated if the following requirements are not met:

- ( ) Ownership must be identical, including initials
- ( ) Taxlots are on same map or can be shown on same map
- ( ) Taxlots are contiguous
- ( ) Requested by June 30 of the current fiscal year  
(Requests made after June 30 will be processed for the next fiscal year)
- ( ) Same taxing district code
- ( ) Must attach a letter of approval from a lender if there is a mortgage on any part of the property.
- ( ) All title holders must sign.
- ( ) Taxes are paid in full

\_\_\_\_\_  
Signature of All Title Holders

\_\_\_\_\_  
Date of Request

Phone number: \_\_\_\_\_

**NOTE :** Consolidation form will only be valid for one year after it is signed. If we are unable to work the consolidation, you will need to resubmit a form after the one year has expired.

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**BELOW TO FILLED OUT BY ASSESSMENT & TAXATION OFFICE**

- ( ) No taxes due on above referenced accounts. All taxes must be paid in full before the consolidation per ORS 308.210
- ( ) \$20 fee paid. Fee charge started July 1, 2008

\_\_\_\_\_  
Tax Office Deputy's Initials

\_\_\_\_\_  
Date

\_\_\_\_\_  
A & T Deputy's Initials

\_\_\_\_\_  
Date

\_\_\_\_\_  
Transaction #

**There are three types of consolidations:**

- 1) Consolidate Tax Accounts** - The purpose for this type of consolidation request is to consolidate multiple tax accounts (i.e. tax lot numbers) into ONE tax account in order to receive ONE tax statement. The property taxes on each property will not change nor will the property boundaries be modified. Tax accounts that were consolidated can be in separate tax accounts again by the request of the property owners. The consolidation form must be completed by the property owners and approved by the Assessors Office for the consolidation request to be granted.

This type of consolidation is created using the attached consolidation form.

- 2) Consolidate Property-Outside of Partition or Subdivision Plat** - The purpose of this type of consolidation request is to eliminate the property lines between multiple properties and create one larger property. The process for consolidating multiple properties into one property is by submitting a property line adjustment application to your local planning department. The property owner must then record a deed with a legal description for the entire property in order to complete the property consolidation. The property lines between the consolidated properties will be removed from the Tax Map sometime after the deed is recorded in the County Records Office.

This type of consolidation requires a deed

- 3) Consolidate Subdivision Lots or Parcels in a Partition Plat** - The purpose of this type of consolidation request is to consolidate subdivision lots or parcels created through a partition plat. A property owner must submit a replat application to the local planning department for review in order to complete the consolidation. A surveyor must be involved in the replat process. The property lines between the consolidated lots or parcels will be removed from the Tax Map after the replat is recorded in the County Records Office.

This type of consolidation requires a surveyor and replat or partition.