



APPLICATION FOR LICENSE TO CARRY A CONCEALED HANDGUN
UMATILLA COUNTY SHERIFF'S OFFICE

John A. Trumbo
Civil Division
216 SE 4th St Room 117
Pendleton, OR 97801 • (541) 278-6284
www.co.umatilla.or.us

YOU MUST APPLY IN PERSON - APPLICATIONS ARE TAKEN BY APPOINTMENT ONLY - CALL 541-278-6284

PRINT FULL LEGAL NAME First Middle Last / List ALL other names Used (including Nicknames)

CIRCLE APPROPRIATE CATEGORY: NEW - RENEWAL - TRANSFER FROM OTHER COUNTY - ADDRESS CHANGE

DRIVER'S LICENSE MUST REFLECT YOUR CURRENT RESIDENTIAL ADDRESS.

Drivers License #: State Expiration Date: Age Sex Race:
Date of Birth Height Weight: Eye Color: Hair Color:
Social Security Number (voluntary) Place of Employment Work #:

Current RESIDENTIAL Street Address:

MAILING ADDRESS:

Numbers and Street name How long at address?
City State Zip Code City State Zip Code

Home Phone #: Cell #: Place of Birth:

ADDRESSES - List resident addresses for the past three years:

****ATTENTION****

Oregon law prohibits the issuance of a concealed handgun license to anyone with a felony conviction, a misdemeanor conviction within the last four years or anyone on pretrial release. Oregon law allows for the denial of a concealed handgun license if the Sheriff determines you are a danger based upon a past pattern of unlawful violence or threats of unlawful violence. Federal law (18 USC 922) prohibits issuance of a license to anyone who has ever been convicted of a misdemeanor crime of domestic violence. Federal law prohibits anyone who is subject to a court restraining or stalking order relating to domestic violence - to purchase and possess firearms and ammunition or engage in activities involving firearms. In addition, 18 USC 922 prohibits anyone who has renounced their United States citizenship, anyone who has been dishonorably discharged from the United States Armed Services, anyone who is an illegal alien and anyone who is an unlawful user of controlled substances from purchasing or possessing firearms.

I have Read and Understood the above statement / Please continue to page 2..

*****The following is to be completed by Sheriff's Office Personnel*****

PROOF OF IDENTIFICATION: (Two pieces of current identification are required, one of which must bear a photograph of the applicant. Type of identification and number on identification to be filled in by Sheriff's Office.)

PHOTO ID #1Type Number:

ID #2Type Number:

HANDGUN COMPETENCY: (To be filled in by Sheriff's Office - New Applications only) Date of Training:

N/A Renewal S.H.O.T.S BMCC Military Oregon CHL (County) Other

Instructor NRA #:

You are required to answer the following questions to provide sufficient information to complete a full background check. Failure to answer any question will result in your application being denied as incomplete. Making a false statement in this application may result in prosecution for a misdemeanor and will result in an automatic denial of your application. Please place your initials in the corresponding box to indicate your response:

Yes No I am a citizen of the United States. (If you were not born in the U.S., please refer to page 5 for details.) If I am **NOT** a U.S. citizen, I am a legal resident alien who can document continuous residency in Umatilla County for at least six months **and have declared in writing to the Immigration and Naturalization Service my intention to become a citizen and can present proof of the written declaration to the Sheriff at the time of this application.**

Yes No I am at least 21 years of age.

Not Applicable Yes No I have been discharged from the jurisdiction of the juvenile court for more than four years, if while I was a minor, I was found to be within the jurisdiction of the juvenile court for having committed an act which, if committed by an adult, would constitute a felony or a misdemeanor involving violence, as defined in ORS 166.470.

True False I have **NEVER** been convicted of a felony. This includes being found guilty of a felony by reason of insanity under ORS 161.295, in the State of Oregon or elsewhere.

True False I have **NOT** been convicted of a misdemeanor within the last four years from the date of this application. This includes being found guilty of a misdemeanor by reason of insanity under ORS 161.295 in the State of Oregon or elsewhere.

True False I have **NEVER** been convicted of a misdemeanor crime of domestic violence, as defined in the Gun Control Act of 1968.

True False There are no outstanding warrants for my arrest **AND** I am not free on any form of pre-trial release.

True False I have **NOT** been committed to the Mental Health and Developmental Disabilities Services Division under ORS 426.130, nor have I been found mentally ill and been prohibited from possessing a firearm because of mental illness. For those previous criminal or mental health conditions that do apply to me, I have been granted relief from the disability under ORS 166.274 or 18 U.S.C. 925(c). Proof of relief must be attached to this application.

Yes No I meet the requirements of ORS 166.291 (f) (A) to (G) of competency with a handgun, AND I know I must bring documentation to my appointment or my application will not be approved. (See page 5 for more details.) - If you are not sure if you qualify please contact our office prior to your appointment.

_____ (Initial) I understand that I will be fingerprinted (new applicants only) and photographed (all applicants) at the time of my appointment.

RESIDENCY REQUIREMENTS, Select ONE by placing your INITIALS in a box:

I have a current Oregon driver's license or ID card showing a residence address in the county.

I am registered to vote in Umatilla County, and I have a precinct memorandum card showing a residence address in the county.

I have documentation showing that I currently own or lease real property in the county.

I have documentation showing that I filed an Oregon tax return for the most recent tax year showing a residence address in the county.

I currently live in a contiguous state and am applying as an out of state applicant, I have included a compelling statement letter.

LIST ALL STATES LIVED IN AS AN ADULT (18 YRS AND OLDER)

REFERENCES (REQUIRED FOR NEW APPLICANTS ONLY)

List two character references who are not related to the applicant and not residing at applicant's address.

1. Name, complete mailing address, and phone number:

2. Name, complete mailing address and phone number:

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Have you ever been dishonorably discharged from the United States Armed Forces?
Yes No If yes, when _____
2. Have you ever renounced your United States citizenship?
Yes No If yes, when _____
3. Have you ever been convicted of an offense (including a violation or infraction) involving controlled substances (including but not limited to marijuana, ecstasy, heroin, cocaine, LSD, peyote, or methamphetamine) ?
Yes No If yes, when and where? _____
4. Have you ever been in a court-ordered diversion program related to substance abuse charge (including violations and infractions) ? Yes No If yes, when and where? _____
5. Do you currently use controlled substances such as marijuana, cocaine, methamphetamine, LSD, or ecstasy?
Yes No (If no, skip to question 6)
 - 5a. If you answered yes to question 5, what controlled substances do you use? _____
 - 5b. If you answered yes to question 5, how would you describe your usage?
 Infrequent (less than 4 times during the past 12 months)
 Occasional (4 to 12 times during the past 12 months)
 Frequent (at least 12, but less than 24 times during the past 12 months)
 Regular (once a week or more)
 Daily (one or more uses per day)
 - 5c. If you answered yes to question 5, approximately how long have you been using controlled substances?
 Less than 3 Months
 3 to 6 Months
 6 Months to 1 Year
 More than 1 Year
 - 5d. If you answered yes to question 5, is your use of controlled substances authorized by a medical doctor?
Yes No
 - 5e. If you answered yes to question 5, do you have a prescription authorizing the use of controlled substances?
Yes No
6. Are you subject to any type of restraining or stalking order issued by any court?
Yes No (If you answered yes, please provide information about the order _____
_____.
7. Have you **EVER** been convicted of a misdemeanor crime of domestic violence?
Yes No If yes, when? _____
8. Have you **EVER** been required to register as a sex offender in any state?
Yes No
 - 8a. If you answered **Yes** to question 8, what state required you to register? _____
 - 8b. Is the requirement to register as a sex offender still in effect? Explain. _____
9. If you answered **Yes** to any of the questions 1 through 9 above, do you currently possess a firearm that is in working order?
Yes No If yes, who manufactured the firearm? (i.e. Glock, Ruger, Winchester, Remington)

CAUTION: Possession of a concealed handgun license does not authorize you to carry a firearm in any federal building, on airport property or in any courthouse where the presiding judge has posted notice of such prohibition. The Umatilla County Courthouse and court rooms are posted with this prohibition. If you are apprehended with a weapon on these premises your concealed handgun license may be seized and returned to the Sheriff, and you may be arrested and charged with a crime.

CONFIDENTIALITY of RECORD

ORS 192.501(23) provides an exemption for disclosure of public records for:

Records or information that would reveal or otherwise identify security measures, or weaknesses or potential weaknesses in security measures, taken or recommended to be taken to protect: a) an individual; b) buildings or other property;

It is the opinion of this Sheriff's Office that people obtain Concealed Handgun Licenses as security measures to protect themselves and their families and that they do not want personal information such as name, address and other information released as a public record. However, we cannot determine that for certain. Therefore we ask that you answer the following two questions in order to help us protect your information from release as a public record.

If you want your name and other information to remain confidential, answer YES to BOTH questions below by placing

your initials in the box.

Yes No I AM REQUESTING THAT MY APPLICATION AND INFORMATION BE MAINTAINED AS CONFIDENTIAL, AND NOT BE RELEASED TO THE PUBLIC.

Yes No I AM APPLYING FOR A CHL AS A PERSONAL SAFETY MEASURE, AND DO NOT WANT ANY INFORMATION ABOUT MY APPLICATION OR CHL STATUS RELEASED TO THE PUBLIC.

I have read and understand this application. All information submitted is correct. I further understand that making false statements on this application is a misdemeanor and I am subject to prosecution and automatic denial or revocation. **All payments are non-refundable.** I further understand Oregon law considers this application public information.

Signature of Applicant: _____ **Date Signed:** _____

If your address changes at any time while you have a Concealed Handgun License, notify the Concealed Handgun Unit within 30 days of the change of address to obtain a new license. There is a \$15 dollar fee to issue the new license with the updated address. ORS 166.291(5)(C).

COMPETENCY REQUIREMENTS (NEW APPLICANTS ONLY)

You must be able to **document** compliance of ORS 166.291 (f) by one of the methods provided by law as follows:

- (A) Completion of any hunter education or hunter safety course approved by the State Department of Fish and wildlife or a similar agency of another state if **handgun** safety was a component of the course.
- (B) Completion of any NRA firearms safety or training course if **handgun** safety was a component of the course.
- (C) Completion of any firearms safety or training course or class available to the general public offered by law enforcement, community college or private or public institution or organization or firearms training school utilizing instructors certified by the NRA or a law enforcement agency if handgun safety was a component of the course.
- (D) Completion of any law enforcement firearms safety or training course or class offered for security guards, investigators, reserve law enforcement officers or any other law enforcement officers if handgun safety was a component of the course.
- (E) Presents evidence of equivalent experience with a handgun through participation in organized shooting competition or military service. To present proper documentation through the military service, please bring your DD214. **Documentation must indicate training/qualification with a handgun, sidearm or pistol.** Training that indicates "small arms qualification" it does not qualify as handgun training. In this case, you may need to take a handgun safety course to meet this requirement. Sorry, there are not exceptions allowed by law. If you have questions, please feel free to contact our office.
- (F) Is licensed or has been licensed to carry a firearm in this state, **unless the license has been revoked.**
- (G) Completion of any firearms training or safety course or class conducted by a firearms instructor certified by a law enforcement agency or the NRA if handgun safety was a component of the course.

United States Citizenship Requirements

Applicants who were not born in the United States but who have become naturalized U.S. citizens, or who were born in foreign countries as U.S. citizens, must present proof of citizenship at the time of appointment (note - do not mail them; bring them to your appointment.) . A work permit or a legal resident alien card does **not** meet this requirement. Methods that can prove your citizenship status include a U.S. Passport, a certificate of citizenship, an FFS240 (Foreign Service Document) issued at birth, a U.S. Birth Certificate or your original naturalized citizenship certificate. **No photocopies accepted.**

New applicants, transfers, and those renewing licenses must provide this proof.

CONCEALED HANDGUN LICENSE - BY APPOINTMENT ONLY - CALL 541-278-6285

NEW APPLICANTS ONLY: Please call 278-6285 for an appointment. APPLICATIONS ARE TAKEN BY APPOINTMENT ONLY. Bring the completed application to the Sheriff's Civil Division, Umatilla County Courthouse, 216 SE 4th Room # 117, Pendleton. Please WAIT to sign the application until you are in our office.

Please BRING the following with you AT THE TIME of your APPOINTMENT:

1. Proof of handgun safety training which has been approved by the Sheriff. (Not required if previously licensed to carry a firearm in the State of Oregon.) For additional information you can contact our agency.
2. 2 Forms of ID (one must be photo ID)
3. Nonrefundable fee of \$65.00 (acceptable forms of payment are either cash in EXACT CHANGE or a check made out to Umatilla County Sheriff's Office).
3. Persons not born in the United States must provide proof of citizenship **or** legal resident aliens must provide documentation showing continuous residence in the county for at least six months and *proof of written declaration* to the Immigration and Naturalization Service of intent to become a citizen.
4. Driver's License **or** State Identification card with your **current** residence address.
5. Individuals living in states which border the State of Oregon may apply for a concealed handgun license. A written request addressed to the sheriff describing a business interest or other demonstrated need for the license in Umatilla County must be submitted at the time of your application appointment. *Issuance of a license to a non-resident applicant is at the discretion of the Sheriff. Bring the letter in with you AT THE TIME of your appointment.*

At the time of your appointment your application will be reviewed and ID will be checked. Your photograph will be taken and you will be fingerprinted. After your appointment we will run a complete background investigation. Upon approval, your concealed handgun license will be mailed to you in approximately 45 days. Please call our office if you have questions.

NEW APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THE ABOVE DOCUMENTATION.

RENEWING APPLICANTS ONLY: Please call 278-6285 for an appointment. APPLICATIONS ARE TAKEN BY APPOINTMENT ONLY. Bring the completed application to the Sheriff's Civil Division, Umatilla County Courthouse, 216 SE 4th Room # 117, Pendleton. Please WAIT to sign the application until you are in our office.

Please BRING the following with you AT THE TIME of your APPOINTMENT:

1. 2 Forms of ID (most common used is Driver's License and your current Concealed Handgun License)
2. Nonrefundable fee of \$50.00 (acceptable forms of payment are either cash in EXACT CHANGE or a check made out to Umatilla County Sheriff's Office).
3. Your completed application (Please wait to date and sign it in person at your appointment).
4. Driver's License or State Identification Card with your **current** residence address.

At the time of your appointment your application will be reviewed, ID will be checked, and a new photograph will be taken. After your appointment we will run a complete background investigation again and upon approval, your concealed handgun license will be mailed to you. You **MUST** reapply **BEFORE** your current license expires in order to be covered to carry concealed past the expiration date (up to 45 days) until such time as you receive your new Concealed Handgun License. If you reapply **AFTER** your current license expires, you are **NOT** covered to carry concealed until you receive your new license. The renewal process is the same regardless of whether you apply prior to or after the expiration date and it is **NOT** necessary to retake a handgun safety class. Please call our office if you have questions.

APPLICATIONS WILL NOT BE ACCEPTED WITHOUT THE ABOVE DOCUMENTATION

PLEASE SEE NEXT PAGE FOR ADDITIONAL INFORMATION ►

OUT OF STATE APPLICANTS:

Individuals that are non-residents of Oregon and live in a state which borders the State of Oregon may apply for a concealed handgun license. PLEASE refer to the NEW APPLICANTS ONLY section to see a list of items needed to apply. Non-Resident applicants must provide the following ADDITIONAL items at the time of your appointment:

1. A written request addressed to the Sheriff requesting permission to apply as a non-resident applicant and describing a reason for the request that is specific to Umatilla County, such as a business interest or other demonstrated need. *Issuance of a license to a non-resident applicant is at the discretion of the Sheriff.*
2. Documentation from your State that you have not been committed to Mental Health and Developmental Disability Services Division. This does NOT apply to Washington State residents. Please call our office if you have questions.

In addition to prohibitions in Oregon Law, **Federal Law** prohibits anyone from possessing any firearm or ammunition who:

- Has been convicted of a crime punishable by imprisonment for a term exceeding one year.
- Has been discharged from the Armed Forces under dishonorable conditions.
- Has been convicted in any court of a misdemeanor crime of domestic violence.
- Is subject to a court order restraining such person from harassing, stalking or threatening an intimate partner or child of an intimate partner after a hearing at which the person had an opportunity to participate which finds that the person represents a credible threat or prohibits the use, attempted use or threatened use of physical force that would reasonably be expected to cause bodily injury.
- Has renounced citizenship.

CAUTION: A concealed handgun license does not authorize you to carry a firearm in the following places:

- Any federal facility, past the security checkpoint in airports, Federal courthouse, Post Office, Social Security Office, Recruiting Offices and in designated areas of federal lands including National Parks, Ranger Stations or Visitors Centers, game refuges and wildlife preserves.
- The carrying of firearms is generally prohibited on reservations except with the permission of the tribal council. This also applies to certain casinos operated by tribes. Contact the Tribal Police for more information 541-278-0550.
- A court facility (defined as a courthouse or that portion of any building occupied by the court, personnel related to the operations of the courts or in which activities take place related to the operations of the courts).
- Any private business or facility which prohibits possession of firearms.
- Designated Recreation Areas on State forest lands.
- If found with a weapon on these premises, your concealed handgun license will be seized and returned to the sheriff and you may be subject to criminal and/or civil penalties.

Attention all concealed handgun license holders:

You **must** carry your valid concealed handgun license **with you whenever you carry a concealed handgun**. Failure of a person who carries a concealed handgun also to carry a concealed handgun license is prima facie evidence that the person does not have such a license.

It is the responsibility of the individual license holder to be aware of the expiration date of their license and schedule an appointment for renewal with the Sheriff's Office. As a courtesy our office does mail out a renewal notice.

ORS 166.295 (2) If a licensee changes residence, the licensee shall report the change of address and the Sheriff shall issue a new license as a duplication for a change of address. The license shall expire upon the same date as would the original.

THE LAWS REGULATING THE USE AND POSSESSION OF WEAPONS AND THE ISSUANCE AND DENIAL OF CONCEALED HANDGUN LICENSES CAN BE FOUND IN CHAPTER 166 OF THE OREGON REVISED STATUTES.

Additional information is also available at our website: www.co.umatilla.or.us