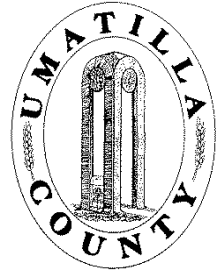


UMATILLA COUNTY POSITION DESCRIPTION



Department: UCo Health

Position Title: Nurse Practitioner

Employee Name: _____

Effective Date: _____

Job Series: Exempt

Salary Range:

Union Covered: No

BOLI Exempt: Yes

GENERAL DESCRIPTION OF POSITION

The UCo Health Clinic's located in Pendleton and Hermiston provide affordable and accessible healthcare services to Umatilla County residents that includes immunizations, sexually transmitted infections, and reproductive health. These clinics help to ensure a healthy Umatilla County population.

The Nurse Practitioner at the UCo Health clinics provides assessment, evaluation, and treatment for clients seeking reproductive health services and sexually transmitted infection testing and treatment. Working in partnership with public health nurses the NP works to address the client's needs including connecting clients to a primary care provider and other community resources.

SUPERVISORY RELATIONSHIPS

Works directly under the supervision of the Deputy Director and in consultation with the Public Health Officer. Retains discretion allowed by license for operations UCo Health clinic work. Provides medical guidance to public health clinic nurses regarding care of UCo Health clinic clients.

PRINCIPAL DUTIES OF POSITION

- Obtain medical, social, emotional and developmental history as appropriate (EE).
- Perform comprehensive or focused physical exams (EE).
- Order appropriate screening and diagnostic studies (EE).
- Keep complete and accurate records in the patient's chart (EE).
- Consult/collaborate with physicians and other allied professionals (EE).
- Determine if referrals are needed (EE).
- Prescribe medications and treatments according to established standards of care (EE).
- Provide patient education and instructions regarding medications, treatment plans, and health maintenance (EE).
- Document all care provided in an Electronic Health Record system (EE).

OTHER DUTIES OF POSITION

- Participate in and collaborate with the UCo Health Clinic team (EE).
- Participate in and assist with Reproductive Health Certification process (EE).
- Other duties as assigned (EE).

REQUIREMENTS FOR POSITION

Minimum Requirements

- Current and unencumbered Oregon Nurse Practitioner and Registered Nurse licenses.
- Graduation from an accredited graduate-level program with a Master's of Science in Nursing.
- Board certified, family or women's health specialty.
- 2 years of experience as a practicing Nurse Practitioner.
- Ability to communicate effectively.

Preferred Qualifications

- Family Nurse Practitioner (FNP).
- Graduation from an accredited graduate-level program with a Doctorate of Nursing Practice preferred.
- Experience with reproductive health.

SPECIAL QUALIFICATIONS

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

While performing the duties of this job, the employee is frequently required to walk, sit, bend, talk and hear. The employee is required to use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.

The employee may occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability and adjust focus.

TOOLS AND EQUIPMENT USED

Computer, including word processing, data base, Internet, and spreadsheet programs; calculator, telephone, copy machine, fax machine and postage machine.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

While performing the duties of this job, the employee works in an office environment; the employee rarely works in outside weather conditions. The noise level in the work environment is usually quiet.

This description covers the most significant essential and auxiliary duties performed but does not include other occasional work which may be similar, related to, or logical assignment to the position.

The job description does not constitute an employment agreement between the employer and

the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Employee's Signature/Date