

# UMATILLA COUNTY

## EMPLOYMENT OPPORTUNITY

### UMATILLA COUNTY DEPARTMENT OF HUMAN RESOURCES

County Courthouse, 216 S.E. 4th Street, Pendleton OR 97801

Phone: (541) 278-6282 - Fax: (541) 278-6374

TDD (Hearing Impaired): (541) 278-5467

**AN EQUAL OPPORTUNITY EMPLOYER**

September 13, 2018

18-45

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#### POSITION ANNOUNCEMENT

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POSITION: **Environmental Health Specialist I or II**

POSITION #: 18-45

DEPARTMENT: Public Health

SALARY: I - \$4,035.00/Month (to start) – Plus Excellent Benefits  
II - \$4,346.00/Month (to start) – Plus Excellent Benefits

CLOSING: First Review Sept. 14, 2018 (5:00 PM)

**DESCRIPTION:** Performs a variety of survey and investigative duties of an introductory nature in the field of environmental health to determine compliance with public health laws and administrative rules; does related work as required. This classification is intended to provide the incumbent with the necessary training and experience to become a Registered Environmental Health Specialist.

**REQUIREMENTS:**

- Bachelor's Degree (B.S.) from four year college or university in public health sanitation or in basic sciences with major emphasis in chemistry, biology, entomology or zoology; or equivalent combination of education and experience as determined by the hiring authority.
- Must qualify to register as Environmental Health Specialist Trainee under the Health Licensing Office. **This position may be occupied by the same employee for a period not to exceed 24 months, beginning on the date of appointment.**
- Basic knowledge of the theory and practices of environmental health; some knowledge of the laws and administrative rules governing the environmental health programs of the state.
- Ability to interpret and apply statutes, administrative rules, guidelines and ordinances
- ability to conduct investigations, document finds, determine corrective measures and implement compliance schedules
- Ability to prepare and maintain records, reports and data
- Ability to establish and maintain effective working relationships with employees, business owners and the general public.
- Ability to establish and maintain professional, respectful, and effective working relationships with supervisor, other staff, and customers/clients.
- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Possession of a valid driver's license with a good driving record.

**ADDITIONAL DESIRABLE EDUCATION:**

- Intro to Soils, Soil Geology, and Soil Morphology

**HOW TO APPLY:** Use of Umatilla County application is MANDATORY. Anyone who qualifies for Veterans' Preference in Public Employment provided for in OAR 839-006-0435; please include proper certification (OAR 839-006-0465) with your application. Any applicant with a disability who needs reasonable accommodation in any step of the application or hiring process to assist or to demonstrate qualifications or to perform the essential functions of the job for which the applicant is applying should inform the Human Resources Department. This job announcement is not intended to serve as a comprehensive job description. Blank applications and a complete job description can be obtained on our website at [www.umatillacounty.net](http://www.umatillacounty.net) or the Human Resources Office, Room 108. Applications will be accepted by hand delivery, mail, fax, or email to [hr@umatillacounty.net](mailto:hr@umatillacounty.net).