

UMATILLA COUNTY

EMPLOYMENT OPPORTUNITY

UMATILLA COUNTY DEPARTMENT OF HUMAN RESOURCES

County Courthouse, 216 S.E. 4th Street, Pendleton OR 97801

Phone: (541) 278-6205 - Fax: (541) 278-6374

TDD (Hearing Impaired): (541) 278-5467

AN EQUAL OPPORTUNITY EMPLOYER

June 28, 2018

18-34

POSITION ANNOUNCEMENT

POSITION: Mental Health Associate I or II (4 Openings)

POSITION #: 18-34

DEPARTMENT: Human Services (Pendleton & Hermiston)

SALARY: MHA I - \$3,598.00/Month (to start) – Plus Excellent Benefits
MHA II - \$4,144.00/Month (to start) – Plus Excellent Benefits

CLOSING: First Review July 13, 2018 (5:00 PM)

DESCRIPTION: Umatilla County Human Services will provide behavioral health prevention skills group in schools throughout Umatilla County through their School Based Mental Health Program (SBMH). Skills groups teach specific skills to students with the intention of increasing student resiliency and decreasing current and future problematic behavioral concerns. Utilizing targeted prevention curriculum, this job requires a thorough understanding of the curriculum along with the ability to provide services coordination, case management, skills training and support within specified schools in Umatilla County. This position will provide service coordination, case management, therapy, skill training and support within all schools in Umatilla County. Offering these services to students and families within each school district. This is a .80 FTE position. The job begins September 4, 2018 and goes through June 14, 2019. This position offers 2.5 months off each year. Benefits and pay will continue throughout the summer based on a pro-rated scale. Please note that start time and end time each school year may vary based upon the calendared school year, but will provide an approximate start of September 1st and end of June 15th.

REQUIREMENTS: Mental Health Associate I:

Earned Associates degree or High School Diploma or GED and two (2) or more years of formal training or experience in counseling and/or skills training.

Mental Health Associate II:

Possession of an earned Bachelor's degree from a regionally accredited college or university, if located in the USA or commensurate accreditation, if the college or university is located outside the USA. The college or university shall have, and the candidate will have graduated from, a degree program which prepares candidates to provide psychotherapy, rehabilitation counseling, social work, psychology or counseling preparing the candidate to work in mental health or addiction treatment settings. (The above criteria is not intended to exclude regionally accredited colleges or universities which have a religious affiliation).

PLUS:

- Demonstrated philosophy of consumer empowerment.
- Bilingual (Spanish) preferred.
- Strong diagnostic and clinical skills in both Mental Health and Addiction Treatment preferred.
- Possess a valid driver's license
- Must have good daily attendance (EE)
- Must feel comfortable working in the schools and the community

- Meets State QMHA qualifications. Must apply as a QMHA within 6 months of hire
- Excellent oral and written communication skills
- Excellent knowledge/experience with computers and software programs such as Word, Excel, Google applications and scanning
- Good telephone and in-person etiquette interacting with general public, school staff and community partners in a cooperative, pleasant and positive manner
- Ability to be intuitive and work independently and as part of a team
- Ability to maintain confidentiality
- Follow written or oral instructions
- Good organizational skills
- Must be willing and able to work with multiple schools and their staff
- Must be able to establish and maintain effective working relationship with supervisor, schools, the public, other county departments, and other community partners
- Ability to apply regulations, policies & procedures and ethical guidelines
- Ability to travel to attend meetings, trainings and conferences
- Must have reliable transportation to travel to locations within Umatilla County

HOW TO APPLY: Use of Umatilla County application is MANDATORY. Anyone who qualifies for Veterans' Preference in Public Employment provided for in OAR 839-006-0435; please include proper certification (OAR 839-006-0465) with your application. Any applicant with a disability who needs reasonable accommodation in any step of the application or hiring process to assist or to demonstrate qualifications or to perform the essential functions of the job for which the applicant is applying should inform the Human Resources Department. This job announcement is not intended to serve as a comprehensive job description. Blank applications and a complete job description can be obtained on our website at www.umatillacounty.net or the Human Resources Office, Room 108. Applications will be accepted by hand delivery, mail, fax, or email to hr@umatillacounty.net.