

UMATILLA COUNTY

EMPLOYMENT OPPORTUNITY

UMATILLA COUNTY DEPARTMENT OF HUMAN RESOURCES

County Courthouse, 216 S.E. 4th Street, Pendleton OR 97801

Phone: (541) 278-6282 - Fax: (541) 278-6374

TDD (Hearing Impaired): (541) 278-5467

AN EQUAL OPPORTUNITY EMPLOYER

September 19, 2017

17-49

POSITION ANNOUNCEMENT

POSITION: Planner II/GIS
POSITION #: 17-49
DEPARTMENT: Land Use Planning
SALARY: \$4,261.00/Month (to start), Plus excellent benefits
CLOSING: Open Until Filled – 1st Review Oct. 10th, 2017

DESCRIPTION: Prepares and administers land use ordinances, comprehensive plans, and related land use planning projects/programs which guide land use and development within Umatilla County. Serves as the lead for preparing and maintaining digital maps and data for use in a Geographic Information System (GIS) by the Planning Department.

REQUIREMENTS: Bachelor's Degree from an accredited college/university with major course work in community planning, geography, or related field. Work experience in city, county or regional planning and experience using geographic information systems with an emphasis on planning and development; or any satisfactory equivalent combination of education, experience, and training is preferred.

Desirable Knowledge, Abilities and Skills: Considerable knowledge of the principles and practices of land use planning in Oregon; working knowledge of zoning and subdivision ordinances and ability to apply them to specific development proposals; working knowledge of governmental and legal procedures and terminology regarding land use planning; ability to develop and supervise a project work program, perform research, compile technical data, plans and specifications; ability to write technical planning related reports; knowledge of GIS principles, applications and database development; knowledge of GIS software including ArcGIS and ability to manage, manipulate, model and represent data; knowledge of the principles, methods and tools used to perform data analysis; knowledge of the principles and methods of cartography; ability to maintain harmonious relations with the public and governmental officers; ability to provide assistance to the general public at the front counter and at meetings.

HOW TO APPLY: Use of Umatilla County application is MANDATORY. Anyone who qualifies for Veterans' Preference in Public Employment provided for in OAR 839-006-0435; please include proper certification (OAR 839-006-0465) with your application. Any applicant with a disability who needs reasonable accommodation in any step of the application or hiring process to assist or to demonstrate qualifications or to perform the essential functions of the job for which the applicant is applying should inform the Human Resources Department. This job announcement is not intended to serve as a comprehensive job description. Blank applications and a complete job description can be obtained on our website at www.umatillacounty.net or the Human Resources Office, Room 108. Applications will be accepted by hand delivery, mail, fax, or email to hr@umatillacounty.net.