

UMATILLA COUNTY

EMPLOYMENT OPPORTUNITY

UMATILLA COUNTY DEPARTMENT OF HUMAN RESOURCES

County Courthouse, 216 S.E. 4th Street, Pendleton OR 97801

Phone: (541) 278-6282 - Fax: (541) 278-6374

TDD (Hearing Impaired): (541) 278-5467

AN EQUAL OPPORTUNITY EMPLOYER

July 17, 2017

17-36

INTERNAL POSITION ANNOUNCEMENT

POSITION: Parole and Probation Officer I or II (Establishing Hiring List)

POSITION #: 17-36

DEPARTMENT: Community Justice

SALARY: PO I - \$3,792 to start
PO II - \$4,465 to start
Plus excellent benefits

CLOSING: July 31st, 2017 (5:00 PM)

DESCRIPTION: Provide supervisory and investigative services to adult offenders placed on supervision by releasing authorities to reduce risk of criminal conduct through community supervision, sanctions, counseling, adjustment, rehabilitation and other services to manage offender behavior and elicit positive offender response. The employee will work independently with minimal supervision. Employees are expected to demonstrate a high level of commitment, professionalism and responsibility. Employees are expected to demonstrate effective participation as outlined within the Umatilla County Community Justice Department Team Rules (attached). They may be required to work weekends or nights.

REQUIREMENTS: **MANDATORY REQUIREMENTS:** Broad knowledge of adult behavior and adjustment problems and related treatment methods, probation practices and philosophy, the laws and regulations governing the operation of adult probation programs and the criminal justice system. Four years of experience in a social service, rehabilitative, or correctional program with primary responsibility for guiding and/or counseling individuals or groups in the solution of occupational, educational, personal or social problems. Or a Bachelor's degree in behavioral science or a related field with major course work in behavioral science and one years' experience. Or an associate's degree in social services, such as Mental Health, Human Services, or Social Science and two years' experience. Must have Department of Public Safety Standards and Training basic certification within eighteen months from the date of hire. Possession of a valid driver's license with acceptable driving record. Selected applicant must successfully complete a department approved psychological evaluation including a recommendation for employment from the evaluator. Desirable Qualification - Bi-lingual in English/Spanish.

HOW TO APPLY: Use of Umatilla County application is MANDATORY. Anyone who qualifies for Veterans' Preference in Public Employment provided for in OAR 839-006-0435; please include proper certification (OAR 839-006-0465) with your application. Any applicant with a disability who needs reasonable accommodation in any step of the application or hiring process to assist or to demonstrate qualifications or to perform the essential functions of the job for which the applicant is applying should inform the Human Resources Department. This job announcement is not intended to serve as a comprehensive job description. Blank applications and a complete job description can be obtained on our website at www.umatillacounty.net or the Human Resources Office, Room 108. Applications will be accepted by hand delivery, mail, fax, or email to hr@umatillacounty.net.