

# UMATILLA COUNTY

## EMPLOYMENT OPPORTUNITY

### UMATILLA COUNTY DEPARTMENT OF HUMAN RESOURCES

County Courthouse, 216 S.E. 4th Street, Pendleton OR 97801

Phone: (541) 278-6282 - Fax: (541) 278-6374

TDD (Hearing Impaired): (541) 278-5467

AN EQUAL OPPORTUNITY EMPLOYER

July 7, 2017

17-31

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#### POSITION ANNOUNCEMENT

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POSITION: Mental Health Services Program Manager (Hermiston)

POSITION #: 17-31

DEPARTMENT: Human Services

SALARY: \$5,479.00/Month (Plus excellent benefits)

CLOSING: Open Until Filled

**DESCRIPTION:** The Mental Health Services Manager plans, directs, coordinates, evaluates monitors and actively provides mental health services for Hermiston School District School Based Mental Health Services. Has full responsibility for program development and supervision. Is responsible for coordinating efforts aimed at supervising and developing the Hermiston School District School Based Mental Health Program. Has budget and expenditure responsibility for assigned area, directs treatment, provides mental health assessments, consultation, education, research and community programs; provides a system of appropriate, accessible, coordinated, effective and efficient services to meet the school based mental health needs of students and families within the Hermiston School District; performs other related work as delegated by the Director or Management Team. Operates as a member of the Management Team. Provides directly or delegates, as appropriate, services required by the program or its contractors.

**REQUIREMENTS:** Possession of an earned Master's degree in a helping profession (social work, psychology, counseling, family counseling, etc.) from a regionally accredited college or university, if located in the USA or commensurate accreditation, if the college or university is located outside the USA, the college or university shall have, and the candidate will have graduated from, a graduate degree program which prepares candidates to provide psychotherapy, rehabilitation counseling, social work, psychology or counseling preparing the candidate to work in mental health or addiction treatment settings. (The above criterion is not intended to exclude regionally accredited colleges or universities that have a religious affiliation). Three (3) years of post-graduate experience one (1) of which must be in a program management position.

**HOW TO APPLY:** Use of Umatilla County application is MANDATORY. Anyone who qualifies for Veterans' Preference in Public Employment provided for in OAR 839-006-0435; please include proper certification (OAR 839-006-0465) with your application. Any applicant with a disability who needs reasonable accommodation in any step of the application or hiring process to assist or to demonstrate qualifications or to perform the essential functions of the job for which the applicant is applying should inform the Human Resources Department. This job announcement is not intended to serve as a comprehensive job description. Blank applications and a complete job description can be obtained on our website at [www.umatillacounty.net](http://www.umatillacounty.net) or the Human Resources Office, Room 108. Applications will be accepted by hand delivery, mail, fax, or email to [hr@umatillacounty.net](mailto:hr@umatillacounty.net).