

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(X) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Commute Authorization 2024

<p>Background:</p> <p>The annual review and approval of employees allowed to commute in county owned vehicles is before the Board. This is for non-law enforcement employees. No positions have been added for 2024.</p>	<p>Requested Action:</p> <p>Adopt Order No. BCC2024-03</p>
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ATTACHMENTS: Proposed Order

*****For Internal Use Only*****

Checkoffs:

- () Dept. Heard (copy)
- () Human Resources (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: January 3, 2024

Action taken:

Follow-up:

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the Matter of Annual)
Authorization for Use of) Order No. BCC2024-003
County Owned Vehicle to Commute)

WHEREAS pursuant to Umatilla County Personnel Policy 4.15(A), certain employees may use County owned vehicles to commute from home to the work station or work place, with a value of \$1.50 per commute as a taxable fringe benefit;

WHEREAS each Department Director is to recommend to the Board of Commissioners those employees required to commute in a County owned vehicle for valid non-compensatory business reason;

WHEREAS the Board is to authorize the use of the County owned vehicles for commuting purposes for the designated employees on an annual basis.

NOW THEREFORE, the Board of Commissioners orders that:

1. Department Directors have recommended to the Board of Commissioners the positions for which the County requires the employees to commute in a County owned vehicle for valid non-compensatory business reason, primarily to assure that the employee can respond to emergencies while on an on-call basis.

2. Based on the recommendations of the Directors, the following positions are authorized to use a County owned vehicle to commute from home to the work station or work place:

Public Works Director;
Assistant Public Works Director;
Public Works Milton-Freewater Area Supervisor;
Public Works Stanfield Area Supervisor;
Public Works Sign Department Supervisor;
Public Works Bridge Crew Foreman;
Public Works Pendleton Area Road Foreman;
District Attorney.

3. This authorization is for the period January 1, 2024 to December 31, 2024.

4. In the event another county employee is authorized by the appropriate department head to ride as a passenger along with the employee authorized under paragraph 2, the passenger employee will be subject to the terms of this order, including taxable fringe benefit.

5. The employee must comply with all other requirements of Umatilla County Personnel Policy 4.15, to maintain the validity of this authorization.

DATED this 3rd day of January, 2024.

UMATILLA COUNTY BOARD OF COMMISSIONERS

John M. Shafer, Chair

Celinda A. Timmons, Commissioner

Daniel N. Dorran, Commissioner

ATTEST:
OFFICE OF COUNTY RECORDS

Records Officer