

MINUTES
UMATILLA COUNTY COMMISSION ON CHILDREN & FAMILIES
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Date: Wednesday, August 3, 2011
Time: **4:00** (Open Public Meeting)
Place: UMATILLA MORROW COUNTY HEAD START ADMIN BLDG, 110 NE 4TH ST., HERMISTON, OR (annex building)

Members present: Sheri Maze, Joyce Turner, Nora Kramer

Members absent: Kim Weisenfluh, Jami Niord, Crystal Long, Vickie Read, Theresa Elisoff

Staff present: Shelley Ena

NO QUORUM – NO business transacted, however agenda topics were discussed

CCF BUSINESS

- Approval of June minutes were tabled due to lack of a quorum
- Summary of July Retreat: Shelley provided a brief summary of the retreat since Sheri had been unable to attend. Also copies of the powerpoint presentation were available.

POLICY DEVELOPMENT (SHAPING POLICY & LAW):

- Progress Report on AOC Early Learning Task Force report: This group met again on Monday in Salem, Shelley observed meeting via conference call. At that meeting it was decided to survey CCFs and Early Childhood Teams across the state to gather information. The survey was sent to local CCFs today to be forwarded to community partners. Also, discussion of regionalization and which counties had already been discussing and planning for that possibility. The thought was that it is better to plan for it than not. So the survey asks respondents to identify what services are currently provided regionally.
- Select CCF members for By-Laws Committee: The three members present at today's meeting volunteered to be on the By Laws review committee. Joyce had been on it the last time it was reviewed so can provide historical perspective. Discussion ensued regarding looking at it for application in the future if we re-purpose ourselves to become the Early Learning Council and how to adapt our role and function to that end.
- Revisit the number and location of future CCF meetings: Those present discussed whether or not meeting monthly in different parts of the counties with different start times has been working or not. We've done this for a year now and we are not getting any better participation from the public, the county commissioners, possible new members or CCF board members. So the recommendation of the three members present would be to have 6 board meetings per year (every other month starting in September) meeting in Pendleton, the county seat, at 5:00 for light supper with business starting at 5:30. Sub-committees will meet in the off months at times to be determined by the sub-committee chair persons. All CCF members will be connected to a sub-committee and there will be time to report back to the full board at regular meetings regarding sub-committee action plans and projects. We ask the full board to consider this and present it for a vote at the September meeting which had previously been determined to take place in Pendleton at 5:30 for business.
- Select CCF members for RFP Committee: Tabled due to lack of a quorum

SERVICE DELIVERY IMPROVEMENTS (ENSURING QUALITY & ACCOUNTABILITY):

- OCCF goals and intermediate outcomes relative to our local priorities: Shelley identified those in the Retreat Powerpoint presentation and made reference that they determined them based on input from the counties. These mirror our own as stated on the cover page of our RFP.
- 2011-12 RFP: Those present looked at the draft application and timeline that Shelley had developed. For CASA, Healthy Start and Relief Nursery one year contract extensions were already prepared. However, the local flexible fund streams of Great Start, CYF, and Family Support Services are the ones that we usually allocate based on a competitive grant process. That process only needs to occur once in a biennium. We have been told by the state that we cannot administer contracts past June 30, 2012. All of our contracts ended on June 30 2011 and so if we were to extend contracts with some or all of the other previous grant holders ie., Take Off, CAPECO Family Support Program, Lost and Found and Marigold till June 30, 2012 and waited until after February 2012 when the legislature has met and made decisions regarding the Early Learning Council and if OCCF continues to administer funds to LCCFs or not then we could open a RFP in the spring and be ready to allocate funds by July 1st. It could be that guidance will be given to only fund programs that serve an early childhood target population. So the board needs to consider those two options and make a recommendation to the county commissioners. We have been asked by Take Off if there will be funds available that they can apply for so we it would be best if we could come to a decision soon. The members present today felt that initiating an RFP right now would not be wise but should wait until the spring. However, this does not constitute the action of a quorum.
- Locally funded programs: end of biennium report: Shelley provided information on numbers of CYF served by CCF programs.
- Casey Family Partnership upcoming activities: Conferences August 16-17 in Salem and 18-19 at Wildhorse for members of Core Team.

SYSTEM DEVELOPMENT (BRINGING SERVICES TOGETHER):

- JCP/Positive Youth Development
 - Development of School Age Youth Group: tabled in Kim's absence
- Early Childhood Partnership Team: The Parenting Ed Hub partners have met and developed some action plans, identified people for a steering committee and established regular meeting dates. No word yet on the state's grant for implementation of the Nurse-Family Partnership home visiting model.

COMPREHENSIVE, COMMUNITY PLANNING & IMPLEMENTATION (LEADING STRATEGICALLY):

- Faith Based & Community Partnerships Training
 - Project Community Connect: partners are meeting and planning, will take place Nov. 5 at the Pendleton Convention Center. Shelley is helping to recruit service providers and assist with convention center placements.
 - Martha's House broke ground
 - Faith Community Database project, coordinating with CAPECO: Jim Glover and Maria Mendoza have made contact and will determine how to best coordinate the tasks involved.

COMMUNITY MOBILIZATION (ORGANIZING CHANGE):

Raising Community Awareness: Did you know: Sheri discussed the Head Start gardens at four of their centers and the excitement that the kids have of growing, harvesting and eating the produce. She discussed the challenges they've had of growing organically and Nora also talked about their gardening projects including a greenhouse and planning for a second greenhouse. Their fatherhood initiative partners are doing a great job on this. She made suggestions to Sheri and offered assistance on materials for planting beds. Shelley also mentioned that she thought that fruit and vegetable seeds, starts, plants, and trees could be purchased with food stamps. (Confirmed this off of the <http://www.fns.usda.gov/snap/retailers/eligible.htm> website)

- Foods for the household to eat, such as:
 - breads and cereals;
 - fruits and vegetables;
 - meats, fish and poultry; and
 - dairy products.
- Seeds and plants which produce food for the household to eat.

Meeting adjourned at 5:25 pm

Minutes submitted by Shelley Ena

(September meeting planned for Pendleton)