

UMATILLA COUNTY SHERIFF'S OFFICE

"Conservators of the Peace"

Sheriff Terry L. Rowan



Undersheriff Jim Littlefield

Dear Community Partner,

The Umatilla County Sheriff's Office has received complaints from business property owners about persons trespassing on their property and causing damage, committing theft, or engaging in other criminal activities. Your Sheriff's Office wants to make every effort to stop this kind of activity.

With that goal in mind, the Umatilla County Sheriff's Office in cooperation with the Umatilla County Department of Land Use Planning is offering the, "Trespass Enforcement Agreement Program". Here's how it works:

1. If your business property is located in the unincorporated areas of Umatilla County, and you would like to participate, please contact the **Sheriff's Office, 541-966-3600 x 0**, or the **Planning Department, 541-278-6252** for information about the program. The information will also be available on the Sheriff's Office and Planning Department's websites. (If you live inside a city limits, please check with your city police department to find out if they have a similar program),
2. After you request to participate, you must complete a Trespass Enforcement Authorization Form, **which requires an official notarization**, (The Sheriff's Office has employees that are notaries in both the Hermiston and Pendleton office and are generally available during regular business hours to notarize the agreement at no charge – please bring government issued photo identification),
3. When you return the completed form to the Umatilla County Sheriff's Office, 4700 NW Pioneer Place, Pendleton, OR 97801, we will provide a "NO TRESPASSING" placard to you with instructions regarding where it should be posted on your property. The first placard is free. You can purchase (at cost) additional placards in various sizes if you want to post at multiple locations on your property. Contact Umatilla County Sheriff's Office for details.

By completing the Trespass Enforcement Authorization Form, you will empower UCSO personnel to act on your behalf, as your "person in charge" for incidents involving criminal trespass at your property, especially after business hours. Whenever a deputy sees someone on your property after hours, your authorization will enable them to investigate and make arrests on your behalf to help ensure that your property is safe and secure. Also, the "NO TRESPASSING" placards that you post on the property will serve as a visible deterrent to persons who might be inclined to trespass on your property.

As part of the program, you are also agreeing to return the placard(s) if; you do not fulfill your end of the trespass agreement, which includes following through with prosecution in the event we make an arrest on your behalf, if you withdraw your "persons in charge" authority, or if you are no longer the owner of the property.

We hope this project will improve the security of your property, and ultimately, the quality of life in your neighborhood.

Sincerely,

Terry L. Rowan, Umatilla County Sheriff

4700 NW Pioneer Place
Pendleton, OR 97801

phone 541.966.3601
fax 541.278.5496
www.co.umatilla.or.us/sheriff

**UMATILLA COUNTY SHERIFF'S OFFICE
TRESPASS ENFORCEMENT AUTHORIZATION**

Date: _____

Umatilla County Sheriff's Office
4700 NW Pioneer Place
Pendleton, OR 97801

Dear Sheriff Rowan:

I, _____, as *owner, manager, agent, leasee* (circle one)
(Full Name)

of _____
(Business name and/or type of property)

Located at _____
(Street address, if one exists)

_____, Umatilla County, Oregon, hereby
(and/or other detailed description of the location)

grant authorization to the Umatilla County Sheriff's Office to act as my agent for the purposes of excluding individuals from, and enforcing trespass laws hereafter on the property described above.

Members of the Umatilla County Sheriff's Office will be considered "persons in charge" as defined in ORS 164.205(5) when taking action on the above premises. I will post and will maintain the "NO TRESPASSING" placard(s) on the building(s), premise(s), etc. Any persons committing criminal trespass or any other crimes on the property listed above may be arrested. I understand that enforcement action will be carried out at the officer's discretion, and that this does not guarantee any more or less patrols on my property.

Myself, or a person whom I have appointed, will respond to any and all subpoenas and subsequent court appearances as required to prosecute all violations. Mine and/or my appointee's contact information is: _____

(Full Name)

(Contact Numbers)

(Mailing Address)

(Email address)

As the "person in charge" of this property, I voluntarily give my permission effective from this day forward, or until I elect to not participate, no longer own the property, or the authorization is revoked. If so, I will remove the Trespass Enforcement Agreement placards(s) and return them to the Umatilla County Sheriff's Office.

(Signature)

(Printed Name)

State of Oregon)
County of Umatilla)

This instrument was acknowledged before me on _____ by _____

Notary Public for Oregon
My Commission expires _____

Supplemental Contact Sheet

Umatilla County Sheriff's Office – Trespass Enforcement Agreement Program

Please use this sheet to help provide any detailed contact information you want us to have for your business and attach to the notarized Trespass Enforcement Authorization Form.

BUSINESS NAME	
STREET ADDRESS or DESCRIPTION, CITY, ZIP	
MAILING ADDRESS, CITY, ZIP	
MAIN BUSINESS PHONE	
BUSINESS EMAIL ADDRESS	

	CONTACT #1	CONTACT #2	CONTACT #3
NAME >			
ADDRESS >			
CITY / STATE / ZIP >			
PHONE >			
ALT PHONE >			
ALT PHONE >			
TITLE > (Such as Owner, Key Holder, etc)			

OTHER INFORMATION or COMMENTS _____

