

<b>ROAD DEPARTMENT USE ONLY</b>
<b>RECEIVED BY UMATILLA COUNTY</b>
DATE: _____
REC'D BY: _____
PERMIT No.: _____-AP

**FEE: \$50.00**

**UMATILLA COUNTY DEPARTMENT OF PUBLIC WORKS  
3920 WESTGATE  
PENDLETON, OREGON 97801**

**PERMIT APPLICATION FORM  
FOR  
CONSTRUCTION OF ROAD APPROACHES ONTO COUNTY AND PUBLIC ROADS AND  
PRIVATE ROAD CROSSINGS OF COUNTY AND PUBLIC ROADS**

**I (We)** \_\_\_\_\_,  
(Please Print or Type Name)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_, \_\_\_\_\_  
(Telephone Number) (Email)

hereby respectfully request permission to access Umatilla County Road,  
\_\_\_\_\_, \_\_\_\_\_,  
(Road No.) (Road Name)

or Public Road \_\_\_\_\_ located at

\_\_\_\_\_, \_\_\_\_\_ in the  
(Address if Applicable) (Tax Lot No.)

\_\_\_\_\_ of Section \_\_\_\_\_, Township \_\_\_\_\_, Range \_\_\_\_\_ E.W.M.  
(1/4 Section)

with a(n) **(Approach Road) (Private Crossing)**, the location of which is more particularly described by the attached sketch (attach copy of assessor's map) with approach location shown and a sketch of the proposed approach showing width, length, culvert locations, etc. I (We) agree to defend, indemnify and hold harmless Umatilla County and its officials and employees from all claims, liability and causes of action that arise from or relate in any way to my (our) construction of approach roads to county and public roads.

\_\_\_\_\_  
Signature of Permittee

**PERMITTEE AGREES TO THE FOLLOWING TERMS AND CONDITIONS:**

**SPECIFICATIONS**

1. **The Approach Road or Private Crossing will in all instances enter the County Road at right angles unless otherwise authorized by the Department of Public Works.**
2. **Current standards dictate that no access will be allowed if it is within 200 feet of an existing access. Minimum sight distance required for access approval is 300 feet in both directions. Umatilla County reserves the right to alter its access specifications at any time if it is in the interest of public safety and convenience.**
3. **The Approach Road or Private Crossing will raise or drop at a maximum of 5% for a distance of 20 feet from the edge of the County Road and be a minimum of 12' in width.**
4. **In the event that earth fill is required to bring the driveway up to subgrade elevation, the fill shall be compacted to the point that no visible deflection (sinking) is visible under a loaded pickup or truck tire and in all ways be compacted in a manner acceptable to the County Public Works Department.**
5. **In the event the road bank must be cut in order to facilitate a grade for the driveway, the cut shall be sufficient to receive a minimum of 7 inches of base rock and 2 inches of leveling course or 8 inches of leveling course and match into the traveled portion of the County Road in a manner satisfactory to the County Public Works Department. Base rock shall be no larger than 5"-0 nor smaller than 1-1/2"-0; leveling course shall be 5/8"-0, 3/4"-0, 1"-0, or 1-1/2"-0 crushed aggregate base.**
6. **In the event a culvert is required (required in all areas where there is an existing road ditch and other areas to be determined by the County Public Works Department), it shall be installed with the top of the pipe at least 1 foot below the finished surface of the approach and shall be bedded beneath, alongside, and on top with compacted 5/8"-0, 3/4"-0, or 1"-0 crushed aggregate base.**
7. **Other construction specifications for gravel approaches and for paved and concrete approaches are shown on ODOT Standard Drawing RD715 (see attached).**
8. **This permit is issued pursuant to Oregon Revised Statutes, ORS 374.305 to 374.325, pertaining to approach roads and private crossings.**
9. **A minimum of 1 week will be required to obtain a permit to allow the County Public Works Department adequate time to inspect the location of the approach site and obtain the signatures required. The approach or private crossing shall not be constructed until Permittee obtains a copy of this permit signed by the Public Works Director.**
10. **Permittee agrees to leave the installation site in as good a condition as it was found and at no cost to the County Public Works Department.**
11. **Permittee declares he/she is the owner of real property abutting the above described roadway and has the lawful authority to apply for this permit.**

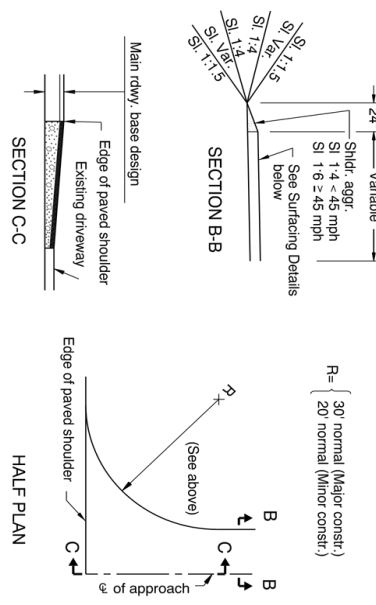
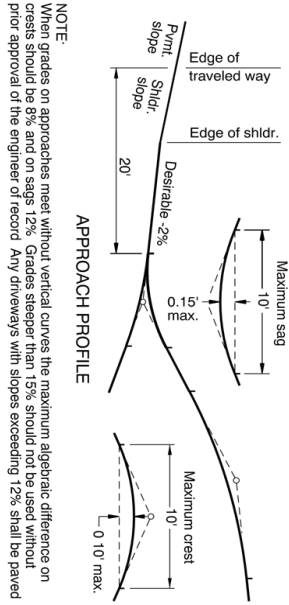
**I hereby declare, by signing, that I have read and understand all specifications.**

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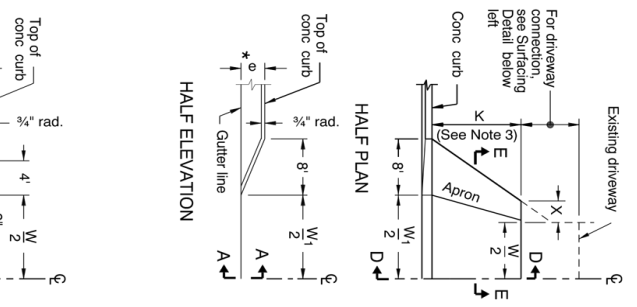
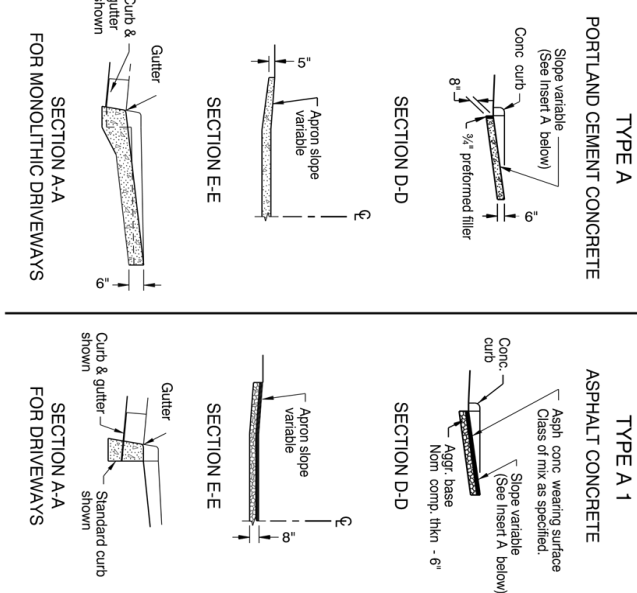
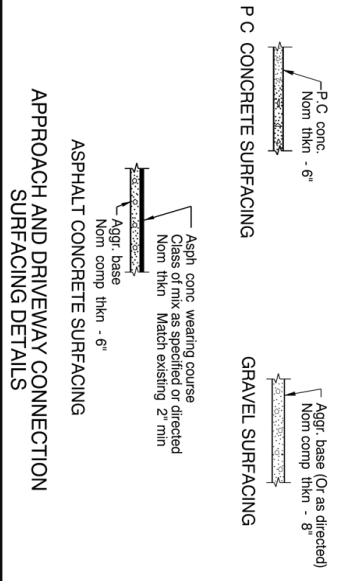
**Signature of Permittee**

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**Date**



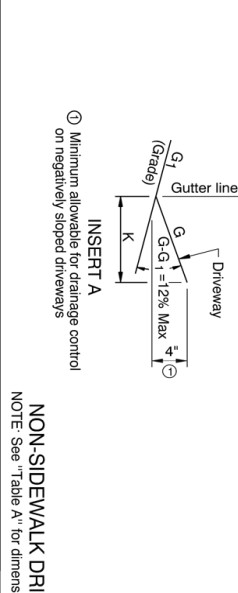
**NOTE:**  
Normal paving limits to extend 20' (30' for public road connections) from the edge of pavement on to the right of way line whichever is less. Approach surfacing and width to then match existing approach.



**TABLE A**

W	X	K (ft)		
		5	6	8 10
(ft)	(ft)	W1 (ft)		
12	15	15	15	15
14	17	17	17	17
16	19	19	19	19
18	21	21	21	21
20	23	23	23	23
22	27	28	29	30
24	29	30	31	32
26	31	32	33	34
28	33	34	35	36
30	35	36	37	38
32	41	42	44	46
34	43	44	46	48
36	45	46	48	50

Where a travel lane is constructed adjacent to the curb line use 16' W min. for residence and 30' W min. for light commercial, and 5' to W1, for both. Do not add the 5' to W1 when 4' min. shrld. or highway is included in the typical.



**GENERAL NOTES FOR ALL DETAILS:**  
1. Driveway details shown on this drawing are to be used on roadways where there are no existing or planned sidewalks in driveway vicinity. For driveways located in a sidewalk see Std. Digs. RD720 RD725 and/or RD730 RD735, RD740, RD745 RD750.  
2. Width of driveway (W) as shown on plans or as directed.  
3. K is the distance from back of curb to back of driveway (10' max.).  
4. Where existing driveway is in good condition, construct only as much as required for satisfactory connection with new work.  
5. Alternate Apron Slope Used only where plans designate. Alternate Apron Slope may also be used at local jurisdiction's request when approved by the Project Manager.  
6. Increase thickness of asphalt concrete and stone base where shown on plans.  
7. For curb details see Std. Digs. RD700 & RD701.  
8. For expansion and contraction joint requirements see applicable curb and sidewalk standard drawings.

**NON-SIDEWALK DRIVEWAYS**  
NOTE: See "Table A" for dimensions not shown.

**BASELINE REPORT DATE:** 14-JUL-2014

**OREGON STANDARD DRAWINGS**

**APPROACHES AND NON-SIDEWALK DRIVEWAYS**

2015

REVISION DESCRIPTION

Effective Date: June 1, 2016 - November 30, 2016



## APPROVALS

\_\_\_\_\_

**Section Foreman**

**Date**

**Culvert Required?   Y      N      Size \_\_\_\_\_**

**Permission is hereby granted by Umatilla County, pursuant to Oregon Revised Statutes 375.305 to 374.325, to make the aforesaid installation in accordance with all specifications. The Permittee as indicated above shall at all times be responsible and liable for any and all damages arising from or caused by this installation and this permit may be revoked at any time.**

**PERMISSION GRANTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_.**

\_\_\_\_\_

**Public Works Director**

**Date**