

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of December 7, 2022
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Dan Dorran, and Commissioner George Murdock

County Counsel Doug Olsen

Guests Present: Cindy Timmons; Robert Pahl, Chief Finance Officer; Jennifer Blake, Human Resources Director; Dan Lonai, Administrative Services Director

Video link or Calling in: Tom Roberts, Emergency Manager

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance

Awards/Correspondence/Recognitions. Commissioner Dorran recognized and gave a shout-out to Bob Waldher, Tom Fellows, and Brian Johnson for attending the previous night’s county roads town hall meeting where they stayed to answer all questions. He also recognized Teddy Orr, who received an award at a recent noxious weed symposium, which addresses weed issues in rural Oregon. It is critical to the grazing industry, forestry, wildfire (weeds are playing a big role in wildfires). He read the plaque acknowledging Teddy Orr for his contributions and leadership in noxious weed management.

Minutes – Commissioner Dorran moved to approve the minutes from the 11/9/22 and 11/30/22 Board meetings. Seconded by Commissioner Murdock. Carried, 3-0.

Additions to Agenda – None.

Public Comments and Recognition of Visitors This is the time for public input for anything not on the regular agenda. None were heard.

Business Items

1. **Emergency Management Purchase.** Presented by Tom Roberts, Emergency Manager (in Bend at a conference of Oregon State Sheriffs Association). Emergency Management was awarded AWERE grant funds for a project to procure and place equipment and supplies into pre-staged flood fight convex for use during flood responses. Coordination with area first responders in the Athena/Weston area determined the equipment needed placement. An estimate was received in the amount of \$7,480.00 from Alert Safety Supply, Inc. The total amount requires Board approval per the County Chief Financial Officer. Deadline is 12/31 to spend those dollars. Commissioner Dorran asked, why was an AWERE grant used for the Emergency Management department? Mr. Roberts advised he applied as lead agency, along with assistance from stakeholders out of Athena and Weston. Commissioner Murdock added he served on the AWERE board years ago, but never did a county department apply for grant funds. Mr. Roberts advised the grant was through Emergency Management with cooperation of the fire department there. Commissioner Dorran noted the request was made in February and awarded in April with quote in September and now it’s December – what is the reason

for the delay? Mr. Roberts advised it was in the queue (he has 9 grants in process) and he also held off initially to not receive items with middle of flood time (February, then went through fire season) now it is off-season for those responses and is a good time to procure the equipment. **Commissioner Dorrان moved to approve the purchase as outlined. Seconded by Commissioner Murdock. Carried, 3-0.**

2. Maintenance Payable – Community Corrections Facility. Presented by Doug Olsen. Approval is sought for a payable to E & S Hardware & Supply, Inc. for doors at the new Hermiston Community Corrections facility. The payable is before the Board for approval due to the amount [\$11,974.12]. Community Corrections will reimburse the county for this amount. **Commissioner Dorrان moved to approve the payable as outlined. Seconded by Commissioner Murdock. Carried, 3-0.**
3. Maintenance Payable – Courthouse. Presented by Mr. Olsen. Approval is sought for a payable to Tektoniks Corporation for asbestos removal at the Courthouse. The payable is before the Board for approval due to the amount [\$5,865.52]. **Commissioner Murdock moved to approve the payable as outlined. Seconded by Commissioner Dorrان. Carried, 3-0.**
4. Election Results. Presented by Dan Lonai, Administrative Services Director. The results of the 11/8/22 election have been issued by the county Elections Division. The results of the commissioner elections are before the Board for acceptance so that the certification of election can be issued. And also the ballot measure (psilocybin mushrooms ban). **Commissioner Dorrان moved to approve. Seconded by Commissioner Murdock. Carried, 3-0.**
5. Fair Payable – Electrical. Presented by Commissioner Dorrان. Approval is sought for a payable to Hollywood Lights for electrical design and connection of generators for exhibitor camping at the 2022 fair. This is the portion the City agreed to pay and will be deducted from the annual rent. The payable is before the Board for approval due to the amount of \$30,000.00. This is the final bill for the 2022 Fair items. This action is completing that transaction. **Commissioner Dorrان moved to approve. Seconded by Commissioner Murdock. Carried, 3-0.**
6. Fair Position. Presented by Commissioner Dorrان. The Fair Administrative Aide is out on military leave and will not be returning until at least February of 2023. Approval is sought to double-fill the position during the employee’s absence. A temporary Fair employee has been identified to fill the position. **Commissioner Dorrان moved to approve double filling the position for up to 32 hours/week until return of the employee. Seconded by Commissioner Murdock. Carried, 3-0.**
7. Hermiston Funding Agreement. Presented by Mr. Olsen. The City of Hermiston is requesting the County to contribute toward construction of its cultural resource center. The source of the funding that has been identified is the payments made under the Lamb Weston long-term rural enterprise zone abatement. The county receives \$500,000 per year for a period of 15 years. Payments under the agreement have already been committed to City of Hermiston projects through year 10, and some of year 11, with approximately \$2.4 million that has not been committed. The proposal is to pay toward the City of Hermiston for its cultural center the remaining payments due under the enterprise zone agreement. Chair Shafer noted this is for a previously negotiated contract. Mr. Olsen: correct, it is four years out -- entered into five years ago. Commissioner Dorrان stressed the importance of a culturally diverse center. **Commissioner Dorrان moved to approve payment of up to \$2.4 million to the City of Hermiston as outlined. Seconded by Commissioner Murdock.** Commissioner Dorrان recognized Commissioner Murdock for identifying the need and his efforts moving forward; it was a huge start to the process. Commissioner Murdock added, this was a much bigger statement than was realized at the time. **Carried, 3-0.**
8. Supplemental Budgets – Public Hearing. Chair Shafer called the public hearing to order at 9:22 a.m. Robert Pahl, CFO, gave the staff report. There were 11 supplemental budgets for appropriations not known at the adoption of the budget: Budget Orders numbers: 2023-47 (Community Justice Dept. – Treatment Court Client Program) requires increases in Local Revenue of \$5,000, in State Revenue of \$4,000, and in Materials & Services of \$9,000. 2023-49, (Sheriff-Emergency Management Grants Program) requires increases in State

Revenue of \$47,0900, in Transfers Out of \$52,000, and a decrease in Contingency of \$5,000. 2023-50 (Central Water Project Program) requires increases in Local Revenue of \$2,000,000, in Materials & Services of \$267,000, in Capital Outlay of \$2,000,000, and a decrease in contingency of \$267,000. 2023-55, (Human Services – Subcontracted Services Program) requires increases in State Revenue of \$2,009,000 and in Materials & Services of \$2,009,000. 2023-56 (Public Health – Home Visit Program) requires an increase in State Revenue of \$6,350, a decrease in Personnel Services of \$10,224, an increase in Materials & Services of \$28,436, and a decrease in Contingency of \$11,862. 2023-57 (Public Health – Communicable Disease Program) requires increases in Local Revenue of \$6,000, in State Revenue of \$764,824, in Personnel Services of \$301,865, in Materials & Services of \$186,774, and in Contingency of \$282,185. 2023-58 (Healthy OR Modernization East Program) requires increases in Beginning Cash of \$26,840, in State Revenue of \$103,196, in Personnel Services of \$5,110, in Materials & Services of \$58,500, and in Contingency of \$66,426. 2023-61 (Public Health – Family Planning Program) requires increases in State Revenue of \$878, in Personnel Services of \$89,289, in Materials & Services of \$12,189, and in Contingency of \$100,600. 2023-62 (Public Health Program) requires increases in Local Revenue of \$10,000, in State Revenue of \$616,318, in Federal Revenue of \$223,246, in Personnel Services of \$318,926, in Materials & Services of \$79,873, and in Contingency of \$450,975. 2023-63 (Public Health – Immunization Program) requires increases in State Revenue of \$844, in Personnel Services of \$46,698, in Materials & Services of \$28,488, and a decrease in Contingency of \$74,342. 2023-66, (Developmental Disabilities – Community Developmental Disabilities Program) requires increases in Beginning Cash of \$739,000, in Personnel Services of \$586,411, in Materials & Services of \$96,608, and in Contingency of \$55,981. Question by Commissioner Dorrان regarding central water project, does the \$2 million come from monies approved last year? Mr. Pahl advised, no, it is a contract for pieces of the electrical project due from Amazon; the county is fronting the funds and Amazon is reimbursing -- that is the source. There were no comments from the public. Chair Shafer closed the public hearing at 9:28 a.m.

In the matter approving Supplemental Budgets pursuant to ORS 294.471 for FY ending 6/30/23:

Commissioner Dorrان moved to adopt Budget Order No. 2023-47 (Program 1535 – Drug Treatment Clients). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-49 (Program 1585 – Emergency Management Grants). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-50 (Program 4060 – Central Water Project). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان. moved to adopt Budget Order No. 2023-55 (Program 5497 – Subcontracted Services). Seconded by Commissioner Murdock Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-56 (Program 5510 – Home Visit Program). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-57 (Program 5513 – Communicable Disease). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-58 (Program 5517 – Healthy OR Modernization East). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان. moved to adopt Budget Order No. 2023-61 (Program 5533 – Family Planning). Seconded by Commissioner Murdock Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-62 (Program 5535 – Public Health). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-63 (Program 5549 – Immunizations). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-66 (Program 5490 – Developmental Disability). Seconded by Commissioner Murdock. Carried, 3-0.

9. Budget Transfers. Mr. Pahl presented. There were six budget transfers for appropriations not known at the time of budget adoption, Budget Orders numbers: 2023-46 (Community Justice – Treatment Court Program) requires a decrease in Materials & Services of \$25,000, and an increase in Transfers Out of \$25,000. 2023-48, (Economic Development Reserve Program) requires an increase in Materials & Services of \$1,000,000 and a decrease in Contingency of \$1,000,000. 2023-51 (GIS Equipment Reserve Program) requires an increase in Materials & Services of \$5,000 and a decrease in Capital Outlay of \$5,000,000. 2023-52, (Communication Equipment Reserve Program) requires an increase in Materials & Services of \$5,000 and a decrease in Capital Outlay of \$5,000. 2023-53 (Stimulus Reserve Program) requires increases in Materials & Services of \$1,000,000, in Capital Outlay of \$250,000, in Transfers Out of \$250,000, and a decrease in Contingency of \$1,500,000. 2023-54, (Inmate Welfare Reserve Program) requires an increase in Materials & Services of \$24,000 and a decrease in Contingency of \$24,000. No questions from the Commissioners.

In the matter approving Budget Transfers pursuant to ORS 294.463 for FY ending 6/30/23:

Commissioner Dorrان moved to adopt Budget Order No. 2023-46 (Program 1534 – Treatment Court). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-48 (Program 1031 – Economic Development Reserve). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-51 (Program 3030 – GIS Equipment Reserve). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-52 (Program 3035 – Communications Equipment Reserve). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-53 (Program 9190 – Stimulus Reserve). Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Dorrان moved to adopt Budget Order No. 2023-54 (Program 1586 – Inmate Welfare). Seconded by Commissioner Murdock. Carried, 3-0.

10. Executive Session – none.

Commissioner Reports:

Commissioner Shafer: Congratulations to the City of Pendleton on the 30th anniversary of the Pendleton Convention Center. He attended an event on Monday night. He didn't realize this center (which started as a National Guard Armory) is so huge compared to others in the area (as per General Rees' presentation) in that the framework (girders) were taken from an airplane hangar that was demolished at the end of WWII.

Meeting adjourned at 9:35 a.m.

Melinda Slatt

Executive Secretary – Board of Commissioners