

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Meeting of March 3, 2021
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon
Public Call in #: 541-728-0275

Commissioner Present: Chair George Murdock
Commissioners attending remotely: Vice-Chair John Shafer, and Commissioner Dan Dorran
County Counsel: Doug Olsen
Guest Present: Dave Baty, East Umatilla Fire & Rescue - Chief
Video link or Calling in: Jennifer Blake, Human Resources Director; Robert Pahl, Chief Finance Officer; Dan Lonai, Administrative Services Director; Sheriff's Office: Sheriff Terry Rowan, Undersheriff Jim Littlefield, Capt. Thoren Hearn, Jail Commander [*+ see list of video or call-in, copy on file*].

CALL TO ORDER: Chair Murdock called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. *Note: meeting is live-streaming – first time.* The meeting is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others. He noted there is a point for public input before business items for other than agenda items.

Pledge of Allegiance

Awards/Correspondence/Recognition. 1) Commissioner Shafer read letter of recognition: thank you for the hard work to keep citizens safe with regular duties plus more in difficult times. COVID vaccination clinics, appointments, and on-line assistance – great customer service in the process. Thank you, Judy Jenner, UCo Health! The county is very fortunate to have her on the front lines! Chair Murdock noted Ms. Jenner is a contact tracer.

2) Commissioner Dorran read a letter into the record from the City of Wilsonville Chief of Police, Robert Wurpes to the Sheriff's Office expressing his thanks. Detective Calvin Meade conducted surveillance (for approximately a week) of a criminal residing in Umatilla County, who was eventually arrested by search warrant. Meade also arranged to have transport and set up all logistics for the Wilsonville detectives to handle this arrest. Great work above and beyond; thank you, Detective Mead and the Sheriff's Office for the assistance!

Minutes – Commissioner Dorran moved to approve the Board minutes from the meetings of 2/17/21 and 2/23/21 (Administrative meeting). Seconded by Commissioner Shafer. Carried, 3-0.

Additions to Agenda - none

Public Comments – none.

Business Items

1. **Jail Food Services.** This is for authority to issue a request for proposals for jail food services at the jail. **Motion was made by Commissioner Dorran to approve.** Capt. Thoren Hearn, Sheriff's Office-Jail Commander, advised he has talked with other jail commanders in the state and discovered the county is paying more than the average. The jail has contracted with the current provider for a number of years. A request is made to authorize issuing a RFP. Chair Murdock noted the county last issued a request for proposals to provide jail food services in 1999. **Seconded by Commissioner Shafer. Carried, 3-0.**
2. **Emergency Declaration Extension.** Presented by Doug Olsen, County Counsel. The county emergency declaration is before the Board for possible extension. On March 18, 2020, the Board declared a state of emergency within the county due to the COVID-19 pandemic. The order has been extended and currently ends on March 5, 2021. It is different from the Governor's order. It is more for internal county business practices, for emergency procurement and staffing changes. These powers allow the Board to have some flexibility in dealing with the emergency. Due to the on-going situation in the county and need to respond to the emergency, the proposal is to extend the declaration an additional 63 days -- to May 5, 2021. **Motion was made by Commissioner Dorran to adopt Order No. BCC2021-019. Seconded by Commissioner Shafer. Carried, 3-0.**
3. **Restaurant Resolution.** Presented by Chair Murdock. He read the resolution, Order No. BCC2021-020. The Board offers its support and reaffirms its goal to the full reopening of restaurants in Umatilla County. **Motion was made by Commissioner Shafer to adopt Order No. BCC2021-020. Seconded by Commissioner Dorran. Carried, 3-0.**
4. **IT Payable.** Dan Lonai, Administrative Services Director, presented. Approval is sought to pay \$5,973.81 to Dell Marketing for maintenance on the server farm at courthouse. It is time to renew – five years was prepaid. **Motion was made by Commissioner Dorran to approve payment. Seconded by Commissioner Shafer.** Discussion by Commissioner Dorran, is this for an additional five years? And secondly, how much warranty claims were made during the first five years. Mr. Lonai noted this is for a 1-year extension. Budgeted for next year to replace them. These are for systems for courthouse uses -- tax, financial, planning (the exception is records management of the jail, which is on its own system). These are mission critical. Second, to his knowledge, we haven't had to replace anything. If so, less than \$500. **Motion carried, 3-0.**
5. **Planning Commission Amended Bylaws.** Presented by Bob Waldher, Planning Director. The bylaws for the Planning Commission have been updated and are before the Board for approval. This is mainly for a little housekeeping – a few changes to bring the bylaws up-to-date. The last update was in 1980. The Planning Commission meets monthly on the third Thursday. The proposed changes were reviewed on February 25, 2021 by the Planning Commission and recommended approval to the Commissioners. **Motion was made by Commissioner Shafer to approve. Seconded by Commissioner Dorran. Carried, 3-0.**
6. **Planning Commission Appointment.** Presented by Mr. Waldher. There is a vacancy on the Planning Commission. Upon review of applications and interviews, the department recommends Cindy Timmons, of the Milton-Freewater area, to serve for a term of four years, beginning 3/1/21. **Motion was made by Commissioner Shafer to adopt Order No. BCC2021-021.** And, he added that Cindy Timmons will be a great addition to the commission. **Seconded by Commissioner Dorran.** He agreed with Commissioner Shafer's statement. **Carried, 3-0.**

7. Budget Transfers. Presented by Robert Pahl, Chief Finance Officer. There are five budget transfer orders for consideration: Budget Order 2021-26 (General Fund: Board of Commissioners) requires an increase in Personnel Services of \$40,000 and a decrease of \$40,000 in Contingency. Budget Order 2021-27 (General Fund: Criminal Program) requires an increase in Capital Outlay of \$6,000 and a decrease of \$6,000 in Contingency. Budget Order 2021-28 (General Fund: Emergency Management) requires an increase in Personnel Services of \$10,000 and a decrease of \$10,000 in Contingency. Budget Order 2021-29 (Human Services: SE80 Gamble Prevention) requires an increase in Materials & Services of \$3,000 and a decrease of \$3,000 in Contingency. Budget Order 2021-30 (Human Services: 2145 Alcohol/MH Tax) requires an increase in Personnel Services of \$5,000 and a decrease of \$5,000 in Contingency.

In the matter approving a Budget Transfer pursuant to ORS 294.463 for FY ending 6/30/21:

Commissioner Dorrn moved to adopt Budget Order No. 2021-26 (Program 1004 – Board of Commissioners). In addition, he thanked Mr. Pahl for going over the orders with him prior to the meeting. **Seconded by Commissioner Shafer. Carried, 3-0.**

Commissioner Shafer moved to adopt Budget Order No. 2021-27 (Program 1560 – Criminal Division). **Seconded by Commissioner Dorrn. Carried, 3-0.**

Commissioner Shafer moved to adopt Budget Order No. 2021-28 (Program 4032 – Emergency Management). **Seconded by Commissioner Dorrn. Carried, 3-0.**

Commissioner Shafer moved to adopt Budget Order No. 2021-29 (Program 5424 – SE80 Gambling Prevention). **Seconded by Commissioner Dorrn. Carried, 3-0.**

Commissioner Shafer moved to adopt Budget Order No. 2021-30 (Program 5426 – 2145 Alcohol/MH Tax). **Seconded by Commissioner Dorrn. Carried, 3-0.**

8. Vaccine Discrepancies. Chair Murdock presented his draft of Memorandum to the Governor's office – Leah Horner regarding the low vaccine being provided to the county and the discrepancy among counties on the amount being provided by OHA. Umatilla County could administer a lot more shots, but a major problem is being supplied an inadequate number of doses. We currently are at 960 doses per 100,000 residents – at the bottom of state statistics. At a time in Oregon when we are trying to address the subject of equity, it is an embarrassing contradiction. Umatilla County is one of the more diverse populations in the state, with a high rate of infection and disproportionate number of residents impacted and on a daily basis are working on the front lines and exposed to the COVID-19 virus. He noted the document represents concerns of the citizens of Umatilla County based on discrimination and inequities in vaccine allocations. **Motion was made by Commissioner Dorrn, who was strongly in support of the memorandum. Seconded by Commissioner Shafer.** He also commented that courtesy copies of the memorandum are going to Morrow & Malheur Counties, who are in the same boat. Commissioner Dorrn added it is atrocious and embarrassing for the Governor to defend these actions. Chair Murdock added that allocations of vaccines should go to highest per capita infection rate counties. **Motion carried, 3-0.** The memorandum was to go out in the mail that day.

Other. Sheriff Rowan expressed appreciation to Commissioner Shafer who is stepping up to help in the 911 dispatch center. He truly appreciates Commissioner Shafer's willingness to help. The county is one family – one team! In addition, Undersheriff Littlefield and Capt. Karen Primmer, 911 Manager, also voiced their appreciation. Commissioner Shafer advised he was happy to help.

Executive Session – none.

Commissioners' Comments

Commissioner Dorran added his appreciation to Commissioner Shafer for working at 911 dispatch.

The meeting adjourned 9:30 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners