

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**

Meeting of November 18, 2020  
1:30 p.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon  
*Public Call in #: 541-728-0275*

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**Commissioner Present:** Chair John Shafer  
**Commissioners attending remotely:** Vice-Chair George Murdock and Commissioner Bill Elfering  
**County Counsel:** Doug Olsen  
**Guests Present:** Dan Dorrان, Commissioner Elect  
**Video or Calling in:** Tom Fellows, Public Works Director; Jennifer Blake, Human Resources Director; Robert Pahl, Chief Finance Officer; Dan Lonai, Administrative Services Director; Joe Fiumara, UCo Health Director; Undersheriff Jim Littlefield; Sgt. Rowen Hayes; Sgt. Josh Roberts

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CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. The meeting is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others. He noted there is a point for public input before business items for other than agenda items.

**Pledge of Allegiance**

**Awards/Correspondence/Recognition.** None.

**Minutes – Commissioner Elfering moved to approve the Board minutes from the meeting of 11/04/20. Seconded by Commissioner Murdock. Carried, 3-0.**

**Additions to Agenda** – none.

**Public Comments** – none.

**Business Items**

1. **Road Re-naming.** Presented by Megan Green, Planning - Addressing Coordinator. The Board is being requested to rename a private road. This is a private easement only served by two properties. Both landowners agree and request the road name change from Dominique Lane to Shady Drive Extension to be more easily identifiable. **Commissioner Elfering moved to adopt Order No. RD2020-15. Seconded by Commissioner Murdock. Carried, 3-0.**
  
2. **Security System Upgrade.** Presented by Dan Lonai, Administrative Services Director. This is to request purchase of upgrades to the Stafford Hansell Government Center video security system. Two video unites were originals installed in '05 and one later in '10 plus more cameras were added then as part of security upgrades. The newer one died last year and now one of the original remaining video recorders has died. Due to poor quality and the fact high resolution can't be recorded, it is recommended the entire system should be replaced (DVRs plus adding cameras) at a cost of \$15,085 payable to Uni-Tech Communications. State courts have agreed ½ to pay one-half of the cost. The County will pay at the outset and then bill state courts for reimbursement. **Motion was made by Commissioner Murdock to approve the purchase and adopt Order No. BCC2020-079. Seconded by Commissioner Elfering. Carried, 3-0.**

3. Election Payable. Presented by Mr. Lonai. The payable is before the Board for approval because of the amount. The payable is to Bend Mailing System Technologies for the work of printing, stuffing and mailing ballots for the November election. This is streamlining of system plus less to no errors. It is a yearly routine and budgeted item; the amount is \$6,506.13. Mr. Lonai clarified postage is not included; but they deliver to the post office. Distribution is quicker and less postage due to sorting at a main distribution site. This is for about 46,000 ballots. **Motion was made by Commissioner Elfering to approve the payable. Seconded by Commissioner Murdock. Carried, 3-0.**
4. Maintenance Payable. Presented by Mr. Lonai. Another payable is before the Board for approval. This is for HVAC system repairs at Stafford Hansell Government Center in the amount of \$11,873 to HMS Commercial Services. **Motion was made by Commissioner Murdock to approve the payable. Seconded by Commissioner Elfering. Carried, 3-0.**
5. Sheriff's Office Vehicle Leases. Presented by Undersheriff Littlefield. However, before the action item, he requested recognition/appreciation to Deputy Rowen Hayes. In early November, Rick Runge of Kennewick, WA was fishing on the Columbia River. His dog, Courage, was accidentally left at the boat launch, and Deputy Rowen returned to the site and located Courage. The Runges were so relieved to learn that his wonderful dog was found by Deputy Hayes. He and his family appreciated the Deputy going above and beyond to help. Thank you to Umatilla County for hiring an outstanding Deputy in Hayes. He is a great credit to himself and to the UCSO as a whole. Well done!!

Undersheriff Littlefield advised this is for approval to lease through the existing contract in this fiscal year five Dodge Durangos, one Ford F250 pickup, one Dodge Ram 1500 pickup and one Jeep Grand Cherokee to replace old vehicles. The lease is with Bancorp, who purchases the vehicles through Tom Denchel. Emergency Responder Services will outfit the vehicles at its recently opened office in the Pendleton area. The package includes 4-year leases for the first set of vehicles, then 2-year lease for the Jeep (civil division – due to high mileage), which works best.

In response to Commissioner Elfering's question about the process for old vehicles, Sgt. Roberts advised the new lease program (instituted earlier this year) is going well. Some of the old fleet was sold – 10-11 vehicles, which brought in about \$30,000. Some had very high mileage. He's happy with the service and process. Undersheriff Littlefield added this is a new program and compared to the prior five years, only about \$2,000 was brought in. \$30,000 recoup is great for the first round. Chair Shafer also noted an important thing is body cam systems will be linked to vehicles. Seven additional watch car systems will be fully implemented. Sgt. Roberts advised all patrol deputies will have body cams. With available funding, the Sheriff's office accelerated the body cam system to get everyone outfitted vs. outfitting over time.

**Motion was made by Commissioner Elfering to approve the vehicle leases (annual cost of \$133,989 for 4 years and for the lease of a Jeep Grand Cherokee, annual cost of \$13,531 for 2 years). Seconded by Commissioner Murdock. Carried, 3-0.**

6. ATV Purchase. Undersheriff Littlefield advised this is a follow-up for the approval to purchase two ATVs. An invitation to bid was issued and two vendors submitted bids. It is recommended to accept the low bid from Honda Yamaha Cycletown (Hermiston) in the amount of \$23,185.41 (two ATVs). **Motion was made by Commissioner Elfering to approve the purchase. Seconded by Commissioner Murdock. Carried, 3-0.**
7. Grader Purchase. Presented by Tom Fellows, Public Works Director. Approval is sought to purchase a new grader from Papé Machinery through a Sourcewell contract. The intent is to keep the grader fleet up to date with 5-year warranties and filter packages for maintenance. Guaranteed buy back is \$200,000 with county's

5-year maintenance or 5,000 hours. Discount is up to 44% off the list price; with that and a few adjustments, brings the purchase price down to \$321,159.12 (a bit lower from the last grader purchased). Discussion continued about deals, equipment availability, strong market, down the line, the county can keep it or go to auction to make for the best return. **Motion was made by Commissioner Murdock to approve the purchase. Seconded by Commissioner Elfering. Carried, 3-0.**

8. Oregon Water Commission Letter. Presented by Chair Shafer. Petition has been filed with the Oregon Water Commission to amend its rules to prohibit new or expanded use of groundwater. NOWA lead with the letter drafted to file with OWC in opposition to the proposed rule. Commissioner Elfering talked about land use laws. He agrees with the objection as outlined in letter and, in particular, singling out stock feeding and dairy businesses. **Motion was made by Commissioner Elfering to approve signing the letter. Seconded by Commissioner Murdock. Carried, 3-0.**
9. North County Livestock District. Presented by Doug Olsen. This is before the Board for formal approval of the formation of the North County Livestock District. The Board conditionally approved to district in October, 2020. The applicant had 90 days to submit landowners in support of the district. The county has now received petition in support from 53% of the landowners within the district area. **Motion was made by Commissioner Elfering to adopt Order No. BCC2020-080. Seconded by Commissioner Murdock. Carried, 3-0.**
10. Pendleton Zone 2 Levee. Presented by Mr. Olsen. An intergovernmental agreement previously was signed by the City of Pendleton, the county, and the Umatilla River Water Control District, about repairs and maintenance of the Pendleton Zone 2 Levee. The City of Pendleton has taken the lead and filed a claim with FEMA to get reimbursed for some costs of debris cleanup for levee damage. This amendment is to memorialize the plan for a claim by the District to FEMA for the cleanup outside the City (estimated at \$100,000). The district owns the levee. Umatilla County is a party to the agreement but is not be an active participant in the levee or the cleanup . **Motion was made by Commissioner Elfering to approve the amendment. Seconded by Commissioner Murdock. Carried, 3-0.**

Executive Session – none.

### Commissioners' Reports

Commissioner Elfering: comments about AOC 3-day annual conference and additional meetings – technical difficulties happened on the first day. But he felt the conference in general was good and run smoother the second day.

Commissioner Shafer: Also, he noted that after tomorrow's AOC business meeting, Commissioner Murdock will be First Vice-President. Congrats!

Commissioner Murdock: nothing to add.

The meeting adjourned 2 p.m.

Respectfully submitted,

*Melinda Slatt*

Executive Secretary, Umatilla County Board of Commissioners