

REQUEST FOR PROPOSALS
GATES - COMMUNITY CORRECTIONS HERMISTON FACILITY
UMATILLA COUNTY, OREGON
45 W Cherry Avenue
Hermiston, Oregon

1. Description of Project

Umatilla County is requesting proposals to purchase and to install gates at Umatilla County Community Corrections Hermiston facility located at 45 W. Cherry Avenue, Hermiston, Oregon.

The project will consist of purchasing and installing the two following gates at the facility:

1. One 14' cantilevered gate with operator.
2. One 12' swing gate with operator with three strands for four point barb wire on top.

The work will include the following

- Gate Operator material and install
- Install digging and setting all post in concrete.
- Install top rail, barb arms. and bottom wire.
- Install chain link and barb wire.
- Tie off chain link to top rail, post, and bottom wire.
- Install the 12' swing gate and 14' wide cantilever gate.

2. Warranty

Any installation will need to meet specifications of manufacturer and to allow for full warranty of product, and also include a 10 year workmanship warranty on installation.

3. Public Works Project

Please note that in the event a proposal exceeds \$50,000, this project will be a Public Works subject to ORS 279C.800 to 279C.870, and the provisions of this paragraph will be applicable to the project. Each proposal must contain a statement as to whether the proposer is a resident bidder, as defined by ORS 279A.120. No proposal shall be received or considered unless the bidder is licensed with the Construction Contractors Board, or licensed by the State Landscape Contractors Board. No proposal will be received or considered unless the proposal contains a statement by the bidder as a part of its proposal that the bidder will comply with the provisions of ORS 279C.800 -.870, including the payment of the applicable prevailing rate of wage. Upon award of the contract, the Contractor will be required to post, at its expense, a performance bond and a payment bond, as required by ORS 279C.380. The bonds shall be filed with the County, through the contact named in this document, no later than 10 days after the contract is awarded and must be for the amount of the contract. The bond shall be executed by a surety company authorized to do business in the State

of Oregon. Umatilla County shall be payee.

4. General Information

To be considered, the proposal must be submitted by mail or courier no later than 10:00 a.m., May 14, 2024, to Dan Lonai, Umatilla County Administrative Services Department, 216 SE 4th Street, Room 30, Pendleton, Oregon, 97801. Proposals received electronically or by facsimile are not acceptable. To schedule a time to view the site, please contact Mark Tanner at 541-913-1383.

5. Schedule of Activities

Request for Proposal (RFP) issued: April 24, 2024

Proposal submission Deadline: 10:00 a.m., May 14, 2024

Public Bid Opening: 10:00 a.m., May 14, 2024

Construction is to begin as soon as possible after receiving notice to proceed.

Proposals received after the date and hour specified above, will not be accepted under any circumstances and will be returned to the proposer unopened. Proposals must be submitted by mail or in person. Proposals submitted electronically or by facsimile transmission will not be accepted.

6. Incurred Cost

Umatilla County will not be responsible for any cost incurred by prospective firms in preparing or submitting their proposals.

7. Evaluating Criteria

Awarding of a proposal will be based upon a qualifications based selection procedure. The following evaluation criteria will be used to evaluate proposals. The evaluation criteria listed are not necessarily listed in order of importance.

- a. Qualifications, competence, and specific examples of past experience.
- b. Ability to work with and advise the County as a team to best represent the interests of the citizens of Umatilla County and to obtain quality insurance at reasonable price
- c. Immediate availability upon selection.
- d. Cost.

8. Instructions to Proposers

- a. General. Submit your proposal in a sealed envelop clearly marked on the envelope "CC Gates". Respondents must submit a complete and concise response to this RFP.

Proposals must include a statement as to the period of time the proposal remains valid. All proposals received in response to this RFP will be retained by Umatilla County. Proposals should provide complete details concerning the proposers ability to meet the requirements of this RFP. Umatilla County reserves the right to waive informalities and minor irregularities in proposals, to reject any and all proposals, to select the most responsive proposal that best meets the needs of the citizens of Umatilla County, and to select proposals for one or more of the components, and to award components to different firms.

Proposal must include letter or other documentation from the proposed primary chiller manufacturer confirming that the bidder is an acceptable Contractor authorized to install the proposed system, and also a letter or other documentation from the manufacturer stating that the proposed application will comply with the Manufacturer's requirements in order to qualify the project for the specified guarantee.

- b. Withdrawal of Proposals. Proposals may be withdrawn, by written or telegraphic request received from the proposer, prior to the time fixed for opening. Negligence on the part of the proposer in preparing the proposal confers no right for the withdrawal of the proposal after it has been opened. The proposal will be irrevocable until such time as Umatilla County: 1. Specifically rejects the proposal or; 2. Awards a contract and said contract is properly executed.

Proposals must be valid for at least one-hundred-twenty (120) days. The proposer agrees to furnish the services as specified to Umatilla County at the prices and with the warranties/guarantees represented for that period.

- c. Modifications. Any proposer may modify their proposal by registered communication at any time prior to the scheduled closing time for receipt of proposals, provided such communication is received prior to the closing time. The communication should not reveal the proposed price but should provide the addition subtraction or other modification so the final price or terms will not be known until the sealed proposal is opened.
- d. Acceptance or Rejection of Proposals. Umatilla County will accept the proposal which, in its estimation, will best serve the interests of Umatilla County, and reserves the right to award a contract that shall be best for the public good. Umatilla County reserves the right to accept or reject any or all proposals received as the result of this RFP, to negotiate with all qualified sources, to award one or more components, and/or cancel all or part of the RFP at any time. Until such time as a contract is executed with a successful bidder, Umatilla County may cancel all or any part of the RFP or any component. This RFP does not commit Umatilla County to pay any costs incurred in the preparation and submission of proposals. Without limiting the generality of the foregoing, any proposal which is late, incomplete, obscure, or

irregular may be rejected; any proposal having erasures or correction in the proposal may be rejected; any proposal accompanied with an insufficient or irregular proposal guarantee may be rejected. Any evidence of collusion between proposers may constitute a cause for rejection of any proposals so affected.

- e. Interpretations. No oral interpretations shall be made to any proposer as to the meaning of any of the proposal documents. Every request for an interpretation shall be made in writing and addressed to the County Counsel. Any and all such interpretations and addend will be sent to all prospective proposers. Failure of any proposer to receive any such addendum or interpretation shall not relieve such proposer from any obligation under its proposal as submitted. All addenda so issued shall become as much a part of this request for proposal document as if bound herein.
- f. Nondiscrimination. The successful proposer agrees that in performing the work called for by this proposal and in securing and supplying materials, proposer will not discriminate against any person on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental handicap, national origin or ancestry unless the reasonable demands of employment are such that they cannot be met by a person with a particular physical or mental handicap.
- g. Preparation of Proposals. Proposers are expected to examine the specifications, schedule, and all instructions. Proposers must state a definite time for delivery of all goods and performance of all services. Time, if stated as a number of days, will include Saturdays, Sundays and holidays. The selected proposal shall be incorporated by reference, with modification as agreed to by Umatilla County, into the final contract and shall be binding upon the successful bidder. Proposer further agree to the following:
 - 1. To examine all specifications and conditions thoroughly.
 - 2. To Comply with all Federal, State, and County laws, ordinances and rules.
 - 3. To the extent allowed by law, to accept any claims, liens, and demands, and to indemnify and hold harmless Umatilla County.
- h. Taxes. Taxes, whether State or Federal, shall not be included in proposal prices. Umatilla County is generally exempted form federal taxes, specifically, but not limited to excise and transportation taxes.

9. Oregon Public Contracts

All contracts with Umatilla County are governed by Oregon public contract and purchasing law as specified in Oregon Revised Statutes Chapter 279A/B/C.