

Engineering

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Table of Contents

1	Purpose and Scope	ESF 3-1
2	Policies and Agreements	ESF 3-1
3	Situation and Assumptions	ESF 3-1
	3.1 Situation	ESF 3-1
	3.2 Assumptions	ESF 3-1
4	Roles and Responsibilities	ESF 3-2
	4.1 Organization	ESF 3-2
	4.2 Umatilla County Public Works (Road) Department	ESF 3-2
5	Concept of Operations	ESF 3-3
5.1	Pre-Disaster Operations	ESF 3-3
5.2	Disaster Response	ESF 3-3
5.3	Recovery	ESF 3-4
6	Direction and Control	ESF 3-4
7	Supporting Plans and Procedures	ESF 3-4
8	Appendices	ESF 3-5

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ESF 3 Tasked Agencies	
Primary Agencies	Umatilla County Public Works (Road) Department
Supporting Agencies	Umatilla County Department of Land Use Planning
Adjunct Agencies	Oregon Department of Transportation US Army Corps of Engineers

1 Purpose and Scope

Emergency Support Function (ESF) 3 provides a mechanism for coordinating infrastructure and engineering services during all phases of emergency management. Resources included in ESF 3 (personnel, equipment, facilities, materials, and supplies) will be coordinated through the EOC following established procedures and agreements. Resources may also be obtained through contractors, vendors, and suppliers. Actions included within this annex include:

- Conducting pre-incident and post-incident assessments of public works and infrastructure.
- Executing emergency contract support for life-saving and life-sustaining services.
- Providing technical assistance, including engineering expertise, construction management, and contracting and real-estate services.
- Providing emergency repair of damaged public infrastructure and critical facilities.

2 Policies and Agreements

The following policies and agreements are currently in place:

- Oregon Department of Transportation Routine Road Maintenance
Water Quality and Habitat Guide Best Management Practices

3 Situation and Assumptions

3.1 Situation

Most major emergency situations, whether natural or human-caused, will require the direct involvement and support of public works agencies in both the response and recovery phases of a disaster. In a flood or earthquake response, public works agencies will generally be assigned or will assume the lead agency role.

3.2 Assumptions

- Major emergency response operations for public works agencies will include assisting police and fire, as necessary, in traffic control and

ESF 3-1

ESF 3. Public Works & Engineering

rescue operations, in addition to clearing and maintaining critical lifeline routes.

- Each public works agency will utilize its existing directives and procedures in responding to major emergencies and disasters while working within the framework of their applicable Emergency Operations Plans (EOP).
- Interdepartmental liaison activities and requests for additional public works and engineering resources will be coordinated through the County Public Works Department’s designated resource coordinator, who will be located at the Umatilla County EOC during the response to a major disaster.
- Local contractors will be utilized by public works agencies to supplement emergency response and recovery capabilities.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1 Organization

- County response partners shall respond in accordance with the direction provided in the County EOP and/or this ESF.
- Local cities, the Confederated Tribes of the Umatilla Indian Reservation and other respective jurisdictions should respond in accordance with the direction provided in their respective EOPs or the County EOP, as appropriate.

4.2 Umatilla County Public Works (Road) Department

- Develop and maintain an emergency notification list of departmental personnel.
- Develop and maintain operating procedures for disaster response, including evacuation transportation requirements.
- Provide appropriate training to personnel on the general concept of disaster response and self-preservation techniques and for utilization of the Incident Command System in disaster response.

- Ensure that employees fully understand their obligations as emergency responders to report to work as soon as possible in the event of a major emergency/disaster.
- Ensure that employees are aware of the need for a family preparedness ESF 3-2

ESF 3. Public Works & Engineering

plan that will assist them and their families in dealing with the results of a natural disaster such as an earthquake.

- Designate an emergency management program liaison who will be responsible for the department’s mitigation and preparedness activities, including participating in the development, maintenance, and exercise of the EOP.
- Designate a public works resource coordinator who will serve as a member of the Umatilla County Emergency Operations Center (EOC) staff whenever the EOC is activated, for the purpose of training, exercising, or coordinating an actual response by the County to a major emergency/disaster. This coordinator shall also be responsible for developing and maintaining a working knowledge of resources available to Public Works through other local, State, and Federal agencies for disaster response. This position will also work with utility companies, public works departments, the Oregon Department of Transportation, and the U.S. Army Corps of Engineers.
- Participate in the annual training exercises conducted by Emergency Management to test the EOP.

5 Concept of Operations

5.1 Pre-Disaster Operations

During the mitigation and preparedness phases, the Public Works Department is expected to develop internal emergency procedures to handle daily situations while also preparing for larger-scale events. This includes developing and maintaining emergency call-out lists, as well as contributing to and participating in the development and exercise of the EOP for major emergencies and disasters. Pre-disaster planning should include the development of mutual aid agreements between the County and area local jurisdictions as appropriate, and photographic documentation/inventory of facilities, major culverts, bridges, etc. for replacement purposes.

5.2 Disaster Response

Public works response will include all activities to restore vital lifeline systems to the community, focusing particularly on critical bridges and roads throughout the County. Protection of life and property will receive first priority. This means that in many response situations, Public Works will provide direct support to police

and fire units in rescue, evacuation, and traffic control. Public works–related response items include the following:

- Immediately recall off-duty personnel.
- Inspect infrastructure for structural damage immediately following the

ESF 3-3

ESF 3. Public Works & Engineering

occurrence of a natural hazard such as earthquake or flood.

- Clear debris from roads and streets and streams endangering bridges and other structures, and coordinate with the EOC in matters of debris disposal.
- Perform temporary repairs of arterial routes and bridges.
- Coordinate restoration of public facilities, roads, and bridges.
- Demolish unsafe structures.
- Furnish equipment and operators to assist fire and police in rescue operations.
- Support traffic control measures and provide signing for detours, shelters, routes, security, trespassing, etc.
- Coordinate transportation resources for evacuations.
- Document personnel and other costs related to the emergency/disaster response for possible Federal disaster assistance reimbursement.
- Ensure that public works emergency response activities and emergency public information are coordinated with the EOC, when it is operational.
- Advise the Board of County Commissioners on public works–related aspects of the emergency/disaster.

5.3 Recovery

- Continue necessary response operations.
- Assist other agencies with recovery operations and damage assessment, as appropriate.
- Return the focus of service to maintenance of the County infrastructure as soon as possible, releasing personnel and equipment for return to normal operations.

6 Direction and Control

Direction and control will be exercised as described in the Basic Plan of this EOP.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- Umatilla County Emergency Operations Plan

ESF 3-4

ESF 3. Public Works & Engineering

- ESF 1 – Transportation
 - ESF 12 – Energy
 - SA B – Debris Management
- National Response Framework, ESF 3 – Public Works and Engineering
 - State of Oregon Emergency Operations Plan, ESF 3 – Public Works and Engineering

8 Appendices

- None at this time

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ESF 4 – Firefighting

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Table of Contents

1	Purpose and Scope	ESF 4-1
2	Policies and Agreements	ESF 4-1
3	Situation and Assumptions	ESF 4-1
3.1	Situation	ESF 4-1
3.2	Assumptions	ESF 4-2
4	Roles and Responsibilities	ESF 4-3
4.1	General	ESF 4-3
4.	Task Assignments	ESF 4-3
2		
4.		
2.	Fire Districts/Departments	ESF 4-3
1		
4.		
2.	Umatilla County Emergency Management	ESF 4-4
3		
4.		
2.	Umatilla County Sheriff’s Office	ESF 4-4
4		
4.		
2.	Umatilla County Public Works (Road) Department	ESF 4-5
5		
4.		
2.	Umatilla County Public Health Department	ESF 4-5
6		
5	Concept of Operations	ESF 4-5
5.1	General	ESF 4-5
5.2	Urban/Rural Fires	ESF 4-6

5.3	Forest Fires/Wildland Fires	ESF 4-6
6	Direction and Control	ESF 4-7
7	Supporting Plans and Procedures	ESF 4-7
8	Appendices	ESF 4-7

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ESF 4 Tasked Agencies	
Primary Agencies	Local Fire Districts/Fire Departments Confederated Tribes of the Umatilla Indian Reservation Fire Department
Supporting Agencies	Umatilla County Emergency Management Umatilla County Sheriff's Office Umatilla County Public Health Department
Adjunct Agencies	Oregon Department of Forestry Oregon Department of Fish and Wildlife US Forest Service (Umatilla National Forest) Bureau of Land Management Bureau of Indian Affairs

1 Purpose and Scope

Emergency Support Function (ESF 4) provides a mechanism for coordinating firefighting services to meet the demands of a disaster situation. In addition, it addresses responsibilities in rescue, warning, and radiological protection operations.

2 Policies and Agreements

A number of fire departments and fire districts operate within the boundaries of Umatilla County. As a result, various mutual aid agreements exist between fire districts. A Fire Defense Board oversees mutual aid among the fire districts in the County.

Umatilla County is currently working to join the Umatilla/Morrow/Gilliam Counties Fire and Emergency Services Mutual Aid Agreement.

This ESF annex will be applied in coordination with the Oregon Fire Service Mobilization Plan and the Umatilla County Community Wildfire Protection Plan. These plans were developed to reduce the risk of wildfire and improve forest health in the County.

3 Situation and Assumptions

3.1 Situation

- The County is subject to wildland fires.
- Some communities within the County are located in remote areas and are more at risk for wildfires as a result of the rural interface.

- In the event of an earthquake or other significant event, large and damaging fires could result.

ESF 4-1

ESF 4. Firefighting

- Approximately 12% of the County consists of land in use by the timber industry and recreation, creating a significant area under threat for forest fires.
- The following fire protection agencies are located within or incorporate a part of Umatilla County:
 - Athena Fire Department
 - East Umatilla County Fire District.
 - Echo Fire District.
 - Helix Fire District.
 - Hermiston Fire & Emergency Services.
 - Meacham Volunteer Fire Department.
 - Milton-Freewater Rural Fire Department (Private).
 - Milton-Freewater Fire Department
 - Pendleton Fire Department
 - Pilot Rock Fire District.
 - Stanfield Rural Fire District.
 - Ukiah Fire Department
 - Umatilla Rural Fire District.
 - CTUIR Fire Department
- The State of Oregon Department of Forestry has a Fire Protection Boundary applicable to areas of Umatilla County.
- Multiple Fire Protection Boundaries also exist applicable to Federal agencies.

3.2 Assumptions

- Efficient and effective mutual aid among the various local, County, State, and Federal fire agencies requires the use of the Incident Command System (ICS) together with compatible firefighting equipment and interoperable communications.

- Wheeled-vehicle access may be hampered by bridge failures, washed out roads, and landslides, making conventional travel to a fire location difficult or impossible. Aircraft/air support resources may be needed in those situations, provided that airports are not impeded.

ESF 4-2

ESF 4. Firefighting

- Fire protection agencies and Tribal fire department (Confederated Tribes of the Umatilla Indian Reservation [CTUIR]) provide wildland-urban interface fire protection to most inhabited areas in Umatilla County. Areas not covered by rural fire districts may fall within the fire protection boundaries of the Oregon Department of Forestry.
- Some areas of the county are “unprotected” and have no organized fire response.
- Community Wildfire Protection Plans (CWPP): Blue Mountain/Foothills region, Mill Creek Community, and West County Region Wildfire Protection Plans, were completed in 2009.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, length of the warning period, and duration of the incident.

4.1 General

The area’s fire service providers coordinate their efforts through rural fire district firefighting services, many of which have mutual aid agreements with one another; the Area 9 Fire Defense Board; the Office of State Fire Marshal; and forestry departments and associations.

4.2 Task Assignments

4.2.1 Fire Districts/Departments

- Command firefighting forces and direct all responding support forces operating within the incident. Establish the initial ICS structure. Call on mutual aid resources as necessary.
- Maintain communications with the County Emergency Operations Center (EOC) if activated.
- Maintain communications and liaison with an adjacent Incident Commander when the fire involves land protected by a wildland fire protection agency but is threatening the County.
- Develop an Incident Action Plan.

- Notify the County EOC and/or Area 9 Fire Defense Board Chief if it appears that local firefighting efforts will be overwhelmed and additional State support may be needed.
- Analyze fire service resource needs and request assistance from agencies not covered under mutual aid agreements.

ESF 4-3

ESF 4. Firefighting

- Recommend invocation of the State Conflagration Act from the Office of State Fire Marshal, if necessary.
- Assign a liaison to work with fire officials from other affected jurisdictions.
- Provide information and advice to County Commissioners through County Emergency Management.
- Coordinate with the Public Information Officer for dissemination of fire-related warning and emergency information.

4.2.3 Umatilla County Emergency Management

- Assist in activation and operation of the Umatilla EOC.
- Assist in the coordination of logistics to support fire control operations.
- Recommend invocation of the State Conflagration Act from the Office of State Fire Marshal, on lands outside protection boundaries of fire districts and departments.
- Advise the Board of Commissioners regarding emergency conditions.
- Maintain contact with Oregon Emergency Management and Oregon Department of Energy in non-conflagration incidents (radiological).
- Provide training announcements as they become available to County personnel for ICS training.
- Prepare the County's emergency plans.
- Develop and disseminate of emergency

information **4.2.4 Umatilla County Sheriff's Office**

- Coordinate or assist in law enforcement response to provide traffic and crowd control at a fire scene (see ESF 13 – Public Safety and Security).
- Coordinate and use Sheriff's Office support in response to fires. Work with other law enforcement agencies to establish adequate mutual aid agreements for fire responses.
- Assist in staffing an incident management team for the County when necessary.

- Assist in warning and evacuating the public as conditions require.

ESF 4-4

ESF 4. Firefighting

- Assist in the development and dissemination of emergency information as requested.

4.2.5 Umatilla County Public Works (Road) Department

- Assist in traffic and crowd control by providing signs, barriers, equipment, and personnel.
- When requested, provide heavy equipment to assist in fire control operations.

4.2.6 Umatilla County Public Health Department

- Coordinate with State agencies to assess environmental impact and threats to public health.
- Assist in the development of emergency information related to human services.

5 Concept of Operations

5.1 General

- The County's primary function during a fire is to provide direct support, notification, communications, logistical assistance, and law enforcement to the affected area. Umatilla County is also empowered to declare a state of emergency, which can bring in more State and Federal assistance.
- The County-area fire districts/departments coordinate efforts through various municipal and rural fire district firefighting services, many of which have mutual aid agreements with one another; the Office of State Fire Marshal; and State forestry departments and associations.
- Emergency firefighting operations will be initiated by local fire agencies to the full extent of their resource capabilities. Additional resources can be requested by using mutual aid agreements.
- To protect life and property against the danger of fire, the Governor may order the firefighting forces and equipment of any firefighting organization in the state to assist anywhere in the State, under the State Conflagration Act.
- Requests for additional firefighting resources will be made in accordance with existing mutual aid plans and agreements. If

supplemental firefighting resources are needed, local officials will request resources from Umatilla County Emergency Management. The fire districts within the County may request assistance from the

ESF 4-5

ESF 4. Firefighting

Office of State Fire Marshal under the Oregon Fire Service Mobilization Plan.

5.2 Urban/Rural Fires

- Fire protection agencies have primary responsibility for the suppression and control of fires within their respective fire protection jurisdictions. For incidents requiring additional support, mutual aid agreements may be executed.
- The Oregon Fire Service Mobilization Plan is intended to deal with the growing problem of urban/wildland interface fires. This includes the establishment of the State Fire Defense Board, made up of representatives from various fire defense districts throughout the state.
- Fire protection agencies and Tribal fire department (Confederated Tribes of the Umatilla Indian Reservation (CTUIR)) provide wildland-urban interface fire protection to most inhabited areas in Umatilla County. Areas not covered by rural fire districts may fall within the fire protection boundaries of the Oregon Department of Forestry or may not be protected.
- Areas within the wildland-urban interface may also be protected by the U.S. Forest Service, Bureau of Land Management, or Oregon Department of Fish and Wildlife.
- If an urban fire threatens or is likely to become a fire of major magnitude, assistance may be available from the Federal government under an emergency declaration by the President. Requests for such assistance are handled through normal emergency management channels.

5.3 Forest Fires/Wildland Fires

- Through the Oregon Fire Service Mobilization Plan, the Oregon Department of Forestry is capable of mobilizing a substantial response that includes communication equipment, incident management personnel, and other support services.
- US Forest Service (USFS) is responsible for protecting forest lands under Federal management. Bureau of Land Management (BLM) is responsible for grass lands under Federal management. Due to the intermingling of urban and forest/grass land areas, the USFS and BLM may participate in mutual aid agreements with municipal and

rural fire departments and may assist with forces during a mobilization emergency to wildland fire events.

- Bureau of Indian Affairs (BIA) is responsible for wildland fires on the Umatilla Indian Reservation.

ESF 4-6

- The Oregon Department of Forestry includes a Fire Protection Boundary within Fire Districts in the County.

6 Direction and Control

Direction and control will be exercised as provided in the Basic Plan of this EOP.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- Oregon Fire Service Mobilization Plan, Oregon Emergency Management, 2008
- Community Wildfire Protection Plans(CWPP): Blue Mountain/Foothills region, Mill Creek Community, and West County Region Wildfire Protection Plans, Umatilla County, 2009
- Umatilla/Morrow/Gilliam Counties Fire and Emergency Services Mutual Aid Agreement. 2009

8 Appendices

- None at this time

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5

ESF 5 – Emergency Management

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Table of Contents

1	Purpose and Scope	ESF 5-1
2	Policies and Agreements	ESF 5-1
3	Situation and Assumptions	ESF 5-1
3.1	Situation	ESF 5-1
3.2	Assumptions	ESF 5-1
4	Roles and Responsibilities	ESF 5-2
4.1	Emergency Management	ESF 5-2
4.2	Emergency Management Department or Lead Agency	ESF 5-3
5	Concept of Operations	ESF 5-3
5.1	General	ESF 5-3
5.2	Phases of Emergency Management	ESF 5-4
5.2.1	Mitigation	ESF 5-4
5.2.2	Preparedness	ESF 5-4
5.2.3	Response	ESF 5-4
5.2.4	Recovery	ESF 5-5
6	Direction and Control	ESF 5-6
7	Supporting Plans and Procedures	ESF 5-6
8	Appendices	ESF 5-6

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ESF 5 Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management
Supporting Agencies	Local Fire Departments/Districts Umatilla County Sheriff's Department
Adjunct Agencies	Confederated Tribes of the Umatilla Indian Reservation Emergency Management City Emergency Management Organizations Oregon Emergency Management Oregon Emergency Response System Oregon Department of Energy US Environmental Protection Agency

1 Purpose and Scope

Emergency Support Function (ESF) 5 provides for direction, control, and management of County emergency operations, and allocation/coordination of resources to support local response and recovery activities. ESF 5 also includes a detailed description of the incident management system and command structure in place for the County (inclusive of all types of hazards), as well as designation of primary and alternate County Emergency Operations Centers (EOCs).

2 Policies and Agreements

The following policies and agreements are currently in place:

- The Umatilla County Board of Commissioners is the County’s primary decision-maker in response and recovery operations. The County may declare a State of Emergency, make the services and resources of County agencies available, and take any actions deemed necessary.
- The County Emergency Manager is delegated the authority to implement the Umatilla County Emergency Operations Plan (EOP) in response and recovery operations.

3 Situation and Assumptions

3.1 Situation

The administration of and logistics for County emergency response and recovery operations under a declared state of emergency will be provided by County emergency services and will support agencies that routinely manage these procedures during normal operations.

3.2 Assumptions

- A natural or human-caused major emergency or disaster may occur at any time requiring response capabilities beyond those normally available to the County government.

ESF 5-1

ESF 5. Emergency Management

- The County Emergency Manager will coordinate all resource requests with Oregon Emergency Management using established procedures.
- Utilization of the County's EOP does not require activation of the EOC; the need for activation of the EOC will be determined at the time of notification of the event.
- Depending on how widespread the emergency, the County may not be able to meet requests for emergency response/recovery assistance as requested by other local governments in Umatilla County in a disaster. Additional support may be requested from the State of Oregon or from Federal sources.
- Coordination of emergency response activities among County, local/Tribal, State, and Federal levels of government can generally best be accomplished from a single location or an EOC.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1 Emergency Management

- Develop and maintain the EOP.
- Coordinate the development, revision, and dissemination of ESF annexes, agency-specific operational procedures, and supporting documentation with the County emergency operations and management plans.
- Offer seminars, exercises, and training courses on emergency management subjects for County personnel and support agencies.
- Maintain and update a Countywide emergency resource list, including copies of supporting intergovernmental and mutual aid agreements.
- Review, approve, and distribute the EOP and supporting ESF Annexes for the County.
- Coordinate response through existing County communications networks. Confirm interoperability and available capabilities for

communication with local response partners, regional response partners, State government, neighboring jurisdictions, and other support services.

- Coordinate with the CTUIR and other communications partners to initiate tests and maintain operability of the County warning system;

ESF 5-2

ESF 5. Emergency Management

- Support the Incident Command System at the local response level and provide resources as appropriate.
- Support Preliminary Damage Assessment efforts in conjunction with County, State, and Federal responders.
- Coordinate the activities of External Affairs (ESF 15). **4.2**

Emergency Management Department or Lead Agency

The following roles are performed by lead agencies during all phases of emergency operations:

- Activate the County EOC and implement a command and control structure appropriate to the emergency situation at hand.
- Develop and maintain ESF annexes, agency-specific emergency response plans, and standard operating procedures (SOPs) in accordance with the provisions of this EOP.
- Participate in emergency management exercises and training programs coordinated by the County and/or Emergency Management.

5 Concept of Operations

5.1 General

- ESF 5 is activated at the Umatilla County EOC in anticipation of or immediately following an incident of County significance.
- ESF 5 serves as the single point of coordination for the County’s emergency operations, providing liaison with Oregon Emergency Management, the EOC’s operations, and Incident Command.
- ESF 5 coordinates State and Federal assets to support the County in need of supplemental emergency or disaster assistance.
- ESF 5 provides trained and experienced staff to fill positions to coordinate response and recovery efforts in support of field operations, from mobilization to demobilization.
- The EOC, staffed as deemed appropriate, coordinates operations and provides situation reports to Oregon Emergency Management, as needed.

- During recovery operations, County Emergency Management will coordinate with State/Federal operations as needed.

ESF 5-3

5.2 Phases of Emergency Management

5.2.1 Mitigation

- Identify potential mitigation opportunities from damage assessment and available documentation of Umatilla County hazards.
- Apply for funding through Federal and State pre- and post-disaster mitigation grant programs for mitigation measures identified in available documentation of Umatilla County hazards.
- Upon grant approval, implement and administer Federal and State pre-and post-disaster mitigation funds.
- Provide education and awareness regarding mitigation to the general public as well as businesses, private nonprofit groups, and other organizations within the County.

5.2.2 Preparedness

- Develop and maintain SOPs and other procedures necessary to support agencies that operate in the EOC.
- Maintain a trained staff to fulfill tasks associated with ESF 5 operations.
- Maintain and update needed computer data and programs, including geographic information systems (GIS), maps, critical facility information, evacuation studies, demographics and critical county data.
- Develop/maintain Memorandums of Understanding and mutual aid agreements.
- Exercise and train staff, agencies, and other private organizations to support Umatilla County's emergency operations.
- Identify deficiencies in plans and determine appropriate corrective action recommendations.
- Develop and maintain GIS capabilities to support emergency management functions.

5.2.3 Response

- Activate the County EOC and staff function areas as necessary.

- Contact and apprise Oregon Emergency Management of the situation.
- Collect, verify, analyze, and disseminate incident information as needed.

ESF 5-4

ESF 5. Emergency Management

- County Emergency Manager communicates and coordinates with area EOCs and the State ECC to monitor a situation in accordance with Levels of Activation outlined in the Basic Plan.
- Coordinate mutual aid activities, including private organization assets.
- Continue to coordinate with key personnel in the field to determine the extent and location of damage to people and property.
- Coordinate/monitor/oversee public information activities.
- Establish and maintain contact with local governments.
- Facilitate planning meetings to develop Incident Action Plans and Situation Reports as appropriate.
- Receive and process requests from local jurisdictions for specific State and Federal emergency and disaster-related assets and services.
- Conduct regular briefings for EOC staff.
- Establish a duty roster and telephone lists.
- Provide information in support of State and Federal agencies, Tribal and local governments, and voluntary organizations to coordinate ESF 5.
- Disseminate situation reports and develop resource plans for the duration of the event.
- Maintain current status report of all assets deployed.
- Initiate recovery activities with appropriate

agencies. **5.2.4 Recovery**

- Collect and process information concerning recovery activities throughout the response phase of the disaster.
- Deploy appropriate ESF assets in support of recovery operations.
- Coordinate with County Planning staff and other officials on short-term and long-term recovery operations and recovery planning.
- Develop resource plans and situation reports as appropriate.

- Coordinate with State and Federal assets to support local jurisdictions in need of supplemental emergency or disaster assistance.

ESF 5-5

ESF 5. Emergency Management

- Activate county recovery operations and request Oregon Voluntary Organizations Active in Disaster as appropriate.
- Track reimbursement expenses.
- Disseminate recovery information, plans, and reports to the EOC.
- Conduct an after-action critique of the overall response and recovery efforts.

6 Direction and Control

Command and control will be exercised as provided in the Basic Plan of this EOP.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- State of Oregon Emergency Operations Plan, ESF 5 – Emergency Management
- National Response Framework, ESF 5 – Emergency Management

8 Appendices

- None at this time

6

ESF 6 – Mass Care, Emergency Assistance, Housing, and Human

Services

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Table of Contents

	1	Purpose and Scope	ESF 6-1
	2	Policies and Agreements	ESF 6-2
	3	Situation and Assumptions	ESF 6-2
	4	Roles and Responsibilities	ESF 6-2
	4.1	Human Services Organization	ESF 6-2
	5	Concept of Operations	ESF 6-3
5.1		General	ESF 6-3
5.2		Phases of Emergency Management	ESF 6-3
	5.		
	2.	Mitigation	ESF 6-3
	1		
	5.		
	2.	Preparedness	ESF 6-3
	2		
	5.		
	2.	Response	ESF 6-4
	3		
	5.		
	2.	Recovery	ESF 6-4
	4		
5.4		Bulk Distribution of Emergency Relief Supplies	ESF 6-5
5.5		Housing	ESF 6-5
	6	Direction and Control	ESF 6-5
	7	Supporting Plans and Procedures	ESF 6-5

ESF 6-iii

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ESF 6. Mass Care, Emergency Assistance, Housing & Human Services

ESF 6 Tasked Agencies	
Primary Agencies	Umatilla County Health Department
Supporting Agencies	Umatilla County Emergency Management
Adjunct Agencies	State of Oregon Agencies Federal Agencies Umatilla School Districts Volunteer Organizations Active in Disaster American Red Cross Salvation Army United Way Lifeways

1 Purpose and Scope

Emergency Support Function (ESF) 6 provides non-medical mass care/sheltering, housing, and human services support for victims of natural and technological emergencies and disasters. Emergency shelter includes the use of pre-identified shelter sites in existing structures, creation of temporary facilities or shelters, and use of other facilities outside the incident area, should evacuation be necessary.

Food is provided to victims through a combination of fixed sites, mobile feeding units, and bulk distribution. Emergency first aid, consisting of basic first aid and referral to appropriate medical personnel and facilities, is provided at mass care/sheltering facilities. Bulk distribution of emergency relief items, such as food, water, and ice, is managed and coordinated via established sites within Umatilla County. If applicable to the situation, coordination and management of volunteer services and donated goods is necessary to maximize benefits without hindering response activities.

Additional functions of ESF 6 include the following.

- Provide assistance for victims’ short- and long-term housing needs.
- Support and coordinate resources required for crisis counseling and other mental health–related services immediately following an emergency, particularly as services are needed at shelters.
- Coordinate and identify individuals with special needs within the impacted area. Special needs may be characterized by age (children and elderly), physical and/or mental disabilities, language (non-English-speaking), existing disease/medical conditions, dependency on service animals, and any other condition or threat that could warrant special considerations under emergency circumstances.

ESF 6. Mass Care, Emergency Assistance, Housing & Human Services

2Policies and Agreements

The following policies and agreements are currently in place:

- [TO BE DEVELOPED]

3Situation and Assumptions

- Although the County has the overall responsibility for providing shelter and mass care, the American Red Cross will manage and coordinate shelter/mass care operations within their capability.
- Until the American Red Cross arrives on-scene, the County will manage and coordinate all shelter/mass care activities.
- Other professional/volunteer organizations that normally respond to emergency/disaster situations will do so.
- Public facilities planned for shelter/mass care use will be available at the time of need.
- Experience has shown that under localized emergency conditions, a high percentage (50 percent or more) of evacuees will seek lodging with friends or relatives rather than go to established facilities.
- If the threat of an evacuation is due to a visible hazard or has been discussed in the media, some spontaneous evacuation will occur prior to implementing an order. Therefore, mass care operations may have to commence early in any disaster period.

4Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1Human Services Organization

The Human Services Group consists of Umatilla County Health Department, the American Red Cross, Salvation Army, United Way, various churches, State human services agencies, Federal Agencies, schools within Umatilla County, Voluntary Organizations Active in Disaster, and other community service agencies.

The Human Services Coordinator within the EOC will work directly with the American Red Cross and its Disaster Coordinator, along with other helping agencies to perform whatever activities are necessary to provide emergency shelter and feeding to citizens affected by disaster within Umatilla County.

ESF 6-2

ESF 6. Mass Care, Emergency Assistance, Housing & Human Services

Whenever possible, a public shelter will be established in a public building, such as a school or armory. If a situation warrants, the Human Services Coordinator will work with churches and human services agencies to provide other services beyond shelter and feeding.

5 Concept of Operations**5.1 General**

- The Board of Commissioners has the overall authority for ensuring the protection and welfare of residents of the County.
- In cooperation with volunteer disaster assistance organizations, the County will offer shelter and lodging for people displaced from their residences, as available.
- The American Red Cross and other private disaster assistance organizations will be called upon to provide management and support of shelters for the displaced population and to care for their emergency needs by organizing shelter teams, providing services necessary to support the sheltered population, registration, or other life support assistance.
- In some disasters, the Federal government may be requested to provide emergency housing. Disaster victims will be encouraged to obtain housing with family or friends or in commercial facilities. To the extent possible, local government will assist and coordinate post-disaster housing needs of the homeless.

5.2 Phases of Emergency Management**5.2.1 Mitigation**

- Encourage shelter considerations in architectural design of new buildings.
- Identify volunteer groups and other support networks.
- Develop shelter/mass care capability within the

County. **5.2.2 Preparedness**

- Identify mass care facilities (temporary lodging and emergency feeding sites) and protective shelters.

- Obtain cooperation of facility owners for use as mass care facilities and protective shelters.
- Train facility/shelter managers.

ESF 6-3

ESF 6. Mass Care, Emergency Assistance, Housing & Human Services

- Coordinate training and communication procedures.
- Coordinate responsibilities with other agencies and/or volunteer groups.
- Identify population groups requiring special assistance during an emergency (e.g., senior citizens and the handicapped) and ensure that assistance is provided.

5.2.3 Response

When it is decided that a shelter will be needed, the Umatilla County Health Administrator, or designee, will contact the American Red Cross, who will contact the appropriate school or armory. The American Red Cross will direct and control all shelter operations and distribution of supplies.

Logistics will assist the American Red Cross in procuring shelter supplies. The American Red Cross will send a representative to the EOC to assist with coordination of shelter operations, if appropriate. The American Red Cross will staff the shelter(s) with its volunteers. The American Red Cross EOC Representative will advise the Public Information Officer of shelter locations for dissemination of this information to the public.

Lifeways will respond to mass shelter locations. They will provide emotional support to individuals and families; provide death notification if requested; and provide Critical Incident Stress Debriefing for responder teams as needed.

Expected response activities would include the following:

- Open and staff shelters/mass care facilities.
- Provide food and clothing as needed.
- Maintain communications between facilities and the EOC.
- Assist in registration of evacuees/victims.
- Provide information for victims needing additional

services. **5.2.4 Recovery**

Following its established procedures, the American Red Cross will check the building used as a shelter for any damages and leftover materials such as forgotten belongings and unused supplies. With the assistance of Logistics, the American Red Cross will complete the appropriate reports. The American Red Cross will keep a record of the cost of all services provided.

The Logistics Chief will be responsible for making sure that all reusable supplies belonging to the County are returned to their appropriate storage places.

ESF 6-4

ESF 6. Mass Care, Emergency Assistance, Housing & Human Services**5.4 Bulk Distribution of Emergency Relief Supplies**

Bulk distribution of emergency relief items such as food, water, ice, clothing, and blankets will be managed and coordinated at established sites. This will be accomplished by the American Red Cross and other service groups such as the Salvation Army, in coordination with Umatilla County as much as possible. Additional information regarding distribution of supplies can be found in Support Annex C, Mass Commodity Distribution Plan for Umatilla County.

5.5 Housing

Short-term and long-term housing needs can result if the emergency requires evacuation or relocation of affected persons, if the emergency event damages housing, and/or shelters and temporary lodging facilities are not a long-term solution. Displaced persons will be encouraged to obtain housing with family or friends or in commercial facilities before turning to the emergency response community for assistance.

The American Red Cross and Umatilla County Emergency Management will assist with identifying alternative housing for displaced persons who cannot return to their homes (and need more than temporary lodging in a shelter) and with recommendations for accomplishing repair and restoration of the property.

6 Direction and Control

All activities will be coordinated through the American Red Cross representative in the EOC. Shelter/lodging facility managers will be responsible for the operation of their individual facilities.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- Umatilla County Emergency Operations Plan
 - ESF 1 – Transportation
 - ESF 8 – Public Health and Medical Services
 - ESF 14 – Long-Term Community Recovery
- State of Oregon Emergency Operations Plan, ESF 6 – Mass Care, Emergency Assistance, Housing, and Human Services
- National Response Framework, ESF 6 – Mass Care, Emergency Assistance, Housing and Human Services

8 Appendices

None at this time.

ESF 6-5

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ESF 7 – Logistics Management

and Resource Support

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Table of Contents

	1 Purpose and Scope	ESF 7-1
	2 Policies and Agreements	ESF 7-1
	3 Situation and Assumptions	ESF 7-2
	3.1 Situation ESF 7-2	
	3.2 Assumptions ESF 7-2	
	4 Roles and Responsibilities ESF 7-2	
4.1	Emergency Management	ESF 7-2
4.2	Public Works	ESF 7-3
4.3	Finance	ESF 7-3
	5 Concept of Operations	ESF 7-3
5.1	General	ESF 7-3
	6 Direction and Control	ESF 7-3
	7 Supporting Plans and Procedures	ESF 7-3
	8 Appendices	ESF 7-4

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ESF 7. Logistics Management & Resource Support

ESF 7 Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management
Supporting Agencies	Umatilla County Public Works (Road) Department Local Fire Departments/Fire Districts Umatilla County Sheriff’s Department
Adjunct Agencies	Confederated Tribes of the Umatilla Indian Reservation

1 Purpose and Scope

Emergency Support (ESF) 7 focuses on procedures for activating, dispatching, distributing, allocating, and deactivating resources needed for emergency and disaster operations from government, private, or volunteer sources. In addition, ESF 7 describes available resource tracking systems, including databases or basic equipment/supply lists for personnel, facilities, equipment, and supplies for the County.

Formal pre-incident agreements (e.g., mutual aid agreements or memorandums of understanding) between government agencies and private-sector and/or other nongovernmental entities may be necessary to support ESF 7 to facilitate acquisition of resources, pre-purchasing agreements (such as implementation of pre-disaster pricing when applicable), and the adoption of standardized interoperable equipment during emergency response activities. Procedures outlined in this support function include both medical and non-medical resources.

Logistics Management and Resource Support may consist of:

- Emergency relief supplies.
- Facility space.
- Office supplies.
- Telecommunications (see ESF 2).
- Contracting services.
- Transportation services (see ESF 1).
- Personnel required in support of immediate response activities.

2 Policies and Agreements

The following policies and agreements are currently in place:

- Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288) as amended.

ESF 7-1

ESF 7. Logistics Management & Resource Support**3 Situation and Assumptions****3.1 Situation**

An emergency or disaster may occur that seriously disrupts the normal sources of food, water, and essential goods and services.

3.2 Assumptions

- The County may not have all of the resources necessary to combat the effects of a disaster.
- Weather conditions, damage to transportation infrastructure, and other factors may affect the availability and distribution of essential supplies and equipment.
- Not all resource support needs can be met on every occasion, and it may be necessary to prioritize the distribution of scarce resources to meet the greatest overall need based on the information available at the time.
- In the event of a significant disaster, local logistical support may be sought from private parties transport supplies, personnel, or evacuated civilians.
- After a major disaster has occurred, it can be anticipated that outside resources will be sent to the County. Systems will need to be established to assemble, inventory, register, and distribute these resources.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1 Emergency Management

- Coordinate with public and private sectors to maintain resources information.
- Develop specific resource lists as required.
- Provide staff to the Logistics Section as needed or assigned.

ESF 7. Logistics Management & Resource Support

4.2 Public Works

- Provide personnel and equipment to support the emergency resource management effort, including heavy equipment, trucks, and other transport vehicles as available.
- Provide staff to the Logistics Section as needed or assigned.

4.3 Finance

- Coordinate emergency procurement and purchasing of emergency supplies and equipment.

5 Concept of Operations

5.1 General

- The County Emergency Management Department maintains lists of general emergency resources and contacts.
- A Logistics Section may be established at the County EOC to assume central coordination of the acquisition and distribution of essential resources.
- Functional units may be established within the Logistics Section to coordinate specific areas of the emergency resource management responsibility.
- The resources and services of private-sector relief organizations, including the American Red Cross, Salvation Army, and others, may be used to augment local government efforts in the care and shelter of persons impacted by the emergency or disaster.

6 Direction and Control

Resources ordered through the EOC shall be approved by the Command authority and may be routed through the Finance Section as needed. Additional details on command and control are provided in Section 5 of the Basic Plan.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- Umatilla County Emergency Operations Plan

- Support Annex C – Mass Commodities Distribution Plan
- State of Oregon Emergency Operations Plan, ESF 7 – Logistics Management and Resource Support

ESF 7-3

ESF 7. Logistics Management & Resource Support

- National Response Framework, ESF 7 – Logistics Management and Resource Support

8 Appendices

None at this time.

8

ESF 8 – Public Health

and

Medical Services

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Table of Contents

1 Purpose and ScopeESF 8-1

1.1PurposeESF 8-1

1.2ScopeESF 8-1

2 Policies and AgreementsESF 8-2

3 Situation and AssumptionsESF 8-2

3.1SituationESF 8-2

3.2AssumptionsESF 8-2

4 Roles and ResponsibilitiesESF 8-2

5Concept of OperationsESF 8-4

5.1GeneralESF 8-4

5.2Alert and Notification of Responding AgenciesESF 8-5

5.3Phases of Emergency ManagementESF 8-5

5.3.1MitigationESF 8-5

5.3.2PreparednessESF 8-6

5.3.3ResponseESF 8-6

5.3.4RecoveryESF 8-7

6 Direction and ControlESF 8-8

7 Supporting Plans and ProceduresESF 8-8

8 AppendicesESF 8-8

Appendix AEmergency Mass Fatality ResponseESF 8-9

Appendix BUmatilla County Ambulance Service AreasESF 8-17

Appendix CLong Term Care Facility Spreadsheet –

HPP Region 9ESF 8-21

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ESF 8 Tasked Agencies	
Primary Agencies	Umatilla County Health Department
Supporting Agencies	Umatilla County Public Works (Road) Department Regional Fire District/Fire Departments
Adjunct Agencies	Oregon Health Authority Oregon Department of Environmental Quality US Department of Health and Human Services Local Mortuaries Local Hospitals Eastern Oregon Psychiatric Center St. Anthony Hospital Walla Walla General Hospital Providence St. Mary Medical Center Good Shepherd Medical Center

1 Purpose and Scope

1.1 Purpose

The purpose of Emergency Support Function 8 is to provide for the augmentation, mobilization, organization, and direction of the medical and health organizations within Umatilla County, in the event of a major natural or man-made disaster. This section also describes responses to be performed during a public health disaster, such as a documented or suspected biological event. Such responses may include:

- A mechanism for early detection of an unusual public health event in the County.
- Coordination of treatment with other healthcare providers in the County, including mass prophylaxis as identified in the County’s Pandemic/Influenza Plan.
- Initiation of case investigations and control measures.
- Provision of appropriate public health information regarding the situation to first responders, healthcare providers, and the public through the functions described in the Basic Plan and ESF 2 – Communication.
- Containment of a disease outbreak.

1.2Scope

ESF 8 ensures that the following services are provided to disaster victims and emergency response workers to supplement disrupted or overburdened local medical personnel and facilities:

ESF 8-1

ESF 8. Public Health and Medical Services

- Public health and sanitation.
- Emergency medical, dental, and hospital services.
- Crisis counseling and mental health services.
- Animal and vector control.
- Mortuary services.

Note: Mortuary services are also found in Appendix A of this ESF. Refer to ESF 11 for information regarding incidents/disasters potentially or actually impacting the health of livestock, wildlife, and other animals without concern for impacts to human health.

2Policies and Agreements

The following policies and agreements are currently in place:

- None at this time.

3Situation and Assumptions

3.1Situation

When a disaster occurs, many conditions may be present that are detrimental to the health of people living in the affected area. This plan addresses these conditions by separating into health concerns and emergency medical concerns. Under these two headings are listed the variety of concerns that dictate services that must be provided to the community.

3.2Assumptions

Disaster situations often create conditions that exceed a single facility’s ability to effectively respond. Therefore, a flexible yet coordinated effort that integrates public and private health resources is essential. The response should ensure a rapid and effective mobilization of all essential parts of the total emergency resources.

It is the intent of this plan to define the relationships between public and private emergency health care providers and identify the authority under which each acts in the event of a disaster. The plan is further intended to coordinate and complement—not replace—the existing disaster plans of hospitals and various agencies.

4Roles and Responsibilities

The coordinator of medical and health services in times of major emergency or disaster is the Umatilla County Health Administrator, or designee. The Umatilla County Health Department has been assigned responsibility for local public health

ESF 8-2

ESF 8. Public Health and Medical Services

by both the Board of Commissioners and the Oregon Department of Human Services in the event of an unusual public health event.

In times of emergency, the Umatilla Public Health Administrator is responsible for coordinating all services listed under health and medical. Medical care within licensed health care facilities and private offices is provided by a network of private resource providers and is organized to meet day-to-day emergencies. Medical care is not subject to the control of local county government during a disaster situation.

County government has day-to-day responsibility for public health; State government has day-to-day responsibility for public health; State government has responsibility for some types of public health problems and will provide technical assistance to the county upon request. The State Health Department will be a liaison to access Federal resources that would become involved during a public health emergency. The Federal government may provide additional supplies and technical assistance, depending upon the severity of the situation. An example of this is the pharmaceutical and medical/surgical supplies provided by the Strategic National Stockpile. The Federal government is also responsible for public health on Federal lands.

ESF 8. Public Health and Medical Services

Table ESF 8-1 Public Health and Medical Roles and Responsibilities

Public Health Services	Provider	Direction/Control
Communicable disease control	Umatilla County Health Department	Public Health Administrator
Safe drinking water	Oregon Health Authority	
Sewage disposal	Oregon Department of Environmental Quality	
Food sanitation	Umatilla County Health Department	
Solid waste disposal	Oregon Department of Environmental Quality	
Mortuary care	Private Businesses Mortuaries	
Emergency Medical Services	Provider	Direction/Control
Mass casualty care	Fire Departments	City Managers/Mayors and/or Chiefs
Scene management	Chiefs	City Managers/Mayors and/or Chiefs
Rescue activities	City Fire Department(s)	City Managers/Mayors and/or Chiefs
Hospital Emergency Medical Services	Provider	Direction/Control
Emergency room/critical care	Local hospital staff	Medical staff/Hospital administrators
Medical, surgical, and long-term care	Local hospital staff	Medical staff/Hospital administrators

5 Concept of Operations

5.1 General

- Emergency functions for the public health and medical services will parallel their normal day-to-day functions. To the extent possible, the same personnel and material resources will be employed in both cases. However limited staffing capabilities will drive the need to augment resources in a larger-scale event.

- Day-to-day functions that are not deemed essential may be suspended for the duration of the emergency by the Public Health Administrator for Umatilla County.

ESF 8-4

ESF 8. Public Health and Medical Services**5.2 Alert and Notification of Responding Agencies**

Public health surveillance is a continuous activity for the Umatilla County Health Department. In the event of an incident involving a biological or an unusual public health hazard, all providers, including laboratories and hospital emergency departments, have been instructed to call the Umatilla County Health Department 24 hours a day/7 days a week. If the incident is outside normal business hours, callers are instructed to telephone Umatilla County Dispatch. Upon receiving the report, Dispatch will immediately contact the Umatilla County Health Department's pager. The Umatilla County Health Department will not initiate its own emergency operations center (EOC), relying instead on the County center, located at the Umatilla County Justice Center. After receiving any message related to an unusual public health event, the person responsible for staffing the Public Health Department's pager will activate the Health Department's call-down list, beginning with the Administrator, Health Officer, the Nursing Supervisor, the Preparedness Coordinator, and the Communicable Disease Nurse. Umatilla County Emergency Management will also be notified.

Notification of the Oregon Department of Human Services will occur through a combination of several mechanisms. Umatilla County does not currently have a resident Medical Director. The Public Health Administrator will consult with the County Health Officer and State Health Officer. This action can be deemed as notification to the Oregon Department of Human Services. The Oregon State Public Health Laboratory will be responsible for analysis of laboratory samples transmitted for confirmation or for forwarding to the Centers for Disease Control and Prevention's laboratory (CDC).

The Health Alert Network will be used to notify providers and partner agencies who have agreed to participate, as well as the two hospitals and the local clinical laboratory, allowing the simultaneous transmission of information to multiple receivers.

5.3 Phases of Emergency Management**5.3.1 Mitigation**

- Local medical providers will submit reports of the presence of reportable contagious infections or disease clusters to the Umatilla County Health Department in conformance with State law.
- Umatilla County Health Department will coordinate with the assigned medical liaison in the EOC to determine capabilities and shortfalls in personnel, services, operations status, and facilities and determine locations for Alternate Care Sites.

- Umatilla County Health Department will provide information to first responders, health care providers, and the public. This information may enable them to identify serious health or medical situations.

ESF 8-5

ESF 8. Public Health and Medical Services

5.3.2 Preparedness

- Umatilla County Health Department, or designee, will assist local medical providers in monitoring inventory of medical supplies needed to respond to bioterrorism, mass illness, or casualty situations and identify local sources of supplies needed while waiting for supplies from the Strategic National Stockpile or other sources.
- Umatilla County will coordinate with the Department of Environmental Quality to help protect and ensure water quality.
- Umatilla County will coordinate with the Department of Environmental Quality and other regional sanitation companies to provide safe waste disposal.
- Provide an assessment of the health hazards to which the County is susceptible.
- Coordinate the activities of volunteer organizations to best utilize services and resources.
- Prepare and maintain emergency public health preventive measures and regulations to control and restrict communicable disease. Develop plans needed to operate mass vaccination programs. Develop plans to assist in the isolation and quarantine of contagious patients.
- Identify in the Emergency Mass Fatality Response Plan locations for temporary morgue facilities in conjunction with the Emergency Mass Fatality Response Plan (Table 1, Appendix A).
- Periodically update the Emergency Mass Fatality Response Plan (Appendix A) in conjunction with allied partners.

5.3.3 Response

The Public Health Administrator, or designee shall report to the Umatilla County EOC. The Public Health Administrator, or designee will contact people or agencies involved to provide coordination and resources. The Public Health Administrator, or designee will keep the Emergency Manager advised of activities to ensure coordination between health, medical, , and all other services provided under the emergency operations plan.

Staff working in the field will keep the Public Health Administrator, or designee, advised of their activities. Upon receipt of an alert, the Public Health Administrator will alert the following individuals and agencies:

- Oregon Emergency Response System.
- Lifeways.

ESF 8-6

ESF 8. Public Health and Medical Services

- Hospitals (Emergency Department or Epidemiology contact).
- Fire District/Department.

The Public Health Administrator will also review resource lists and locate items that may be needed. The County Policy and Coordinator Group may assist with this task.

Table 8-2 outlines the responses expected from each of the health providers expected to respond in a health emergency.

Table ESF 8-2 Public Health and Medical Response Activities

State Health	Public Health	Local Medical
Receives information from local health departments. Coordinates response activities from Centers for Disease Control and Prevention (CDC)	Communicable disease, including case definition and case reporting	Multiple victim care (mass casualty, mass illness)
Coordinates distribution of antibiotics and other medicinal supplies from the Strategic National Stockpile	Mass immunization/prophylaxis	Patient care Assistance with mass immunizations/prophylaxis
Reports suspected cases to the CDC as identified by local health departments	Identify areas or individuals requiring quarantine	Coordination of resources
	Food sanitation	
Provides guidance from the CDC regarding disposal of human remains during a public health emergency	Identification and disposition of fatalities	Crisis counseling (within health care facilities within the community (Lifeways, etc)

5.3.4 Recovery

The Public Health Administrator, or designee, is responsible for following up on all health and medical-related recovery operations. The Public Health

Administrator, or designee will supply the County Commissioners with reports of activities and expenses incurred. Both public and private agencies are expected to

ESF 8-7

ESF 8. Public Health and Medical Services

maintain records of personnel and materiel expenses. These expenses may be reimbursed through the disbursement of Federal funds if a declaration of disaster is made first by the Governor and finally by the President.

6 Direction and Control

[TO BE DEVELOPED]

7 Supporting Plans and Procedures

The following plans and procedures are currently in place and are incorporated into this ESF by reference:

- Umatilla County Pandemic/Influenza Plan.
- Umatilla County Strategic National Stockpile Plan.
- Umatilla County Emergency Operations Plan.
- State of Oregon Emergency Operations Plan, ESF 8 – Public Health and Medical Services.
- National Response Framework, ESF 8 – Public Health and Medical Services.

8 Appendices

- Appendix A Emergency Mass Fatality Response (EMFR)
- Appendix B Umatilla County Ambulance Service Area

Appendix A Emergency Mass Fatality Response

1 Introduction

Mass fatality events are defined as disasters that occur suddenly, with unexpected, severe, disruptive results that overtax the resources of a community. Umatilla County could experience not only mass human fatality but mass animal fatality as well. Umatilla County includes communities that contain diverse ethnic populations that would require sensitivity when planning for the needs of many people who have experienced unexpected deaths. Mortuary personnel are neither immune nor exempt from these consequences. Morgue planning is in many ways unique from other emergency operations.

The system presented in this plan can be adapted to a small mass casualty incident (MCI) or a large-scale incident.

2 Preparedness/Planning

Most cities in America do not have morgue facilities in which large numbers of bodies may be properly refrigerated and forensically examined. Following the experience of New York City after the collapse of the World Trade Center Towers in 2001, disaster planners realized that mortuary facilities should include not only facilities for human remains, but storage and administrative support areas as well.

Accordingly, it is important to establish arrangements to use existing facilities as temporary morgues in the event of an MCI. Gymnasiums, auditoriums, armories, and manufacturing facilities with refrigeration, airplane hangers, and refrigerated vans have been successfully used for this purpose. Emotional support must also be provided for family and significant others while they assemble, identify remains, and make funeral and burial arrangements.

3 Mitigation

The set-up and operation of a mass fatality mortuary site, like all other emergency services, requires personnel to staff the various disciplines involved and the resources required to operate it. This plan addresses and identifies the leadership, supervision, function, and personnel needed to operate a mass-casualty morgue. A list of supplies, equipment, and supporting resources needed to perform this type of will follow the introductory sections.

4 Response

The County Public Health Administrator may request that this section of the Emergency Mass Fatality Response (EMFR) be activated for any of the following reasons:

- Full or semi-modular activation to provide support to a large, full-scale, integrated inter-County operation.

ESF 8-9

ESF 8. Public Health and Medical Services

- Selective modular activation, if required, during an MCI within the jurisdiction of Umatilla County.
- Activation in event of a large-scale event within the jurisdiction of Umatilla County.

5 Authority

The policy and intent of this EMFR section conforms with the legislative intent of Oregon Revised Statutes 401, whereby local government(s) will plan, prepare, and assume responsibility for the response, direction, and control of emergencies within their own jurisdictions. Oregon statutes specifically state that each County shall have a plan for emergency response to natural or human-caused disasters.

6 Mortuary~~Mortuary~~ Site Selection

The primary requisite in choosing the facility to be used as a temporary morgue is adequacy of accommodation to the deceased, and those securing the remains. The structure or area should be centrally located, with easy access to the disaster site.

In choosing a structure and in planning the organization of the morgue facilities, the primary goal should be to reduce confusion and facilitate quick but accurate identification and disposal of the dead. Forensic sampling and identification may be required in situations involving intentional acts such as those associated with a terrorist incident (chemical, explosive, radiological, or biological).

The proposed morgue facility should have a front and rear entry, with two additional exits. It should be conveniently located and accessible to the public. The locations that have been identified as sites that could serve as temporary holding areas for casualties in Umatilla County are listed in Table ESF 8-3. .

The morgue should have the following facilities for the convenience of members of the public who have legitimate reasons for visiting the morgue:

- A plainly marked general information area, easily accessible and located where it will not interfere with free passage.
- A waiting area and public restroom facilities.
- A separate area for interviews with individuals seeking missing persons.
- A private area for viewing victims.

- Public telephone(s).
- Personnel to handle incoming and outgoing calls and radio communication.
- A designated room and area for the news media.

ESF 8-10

- Provisions for clergy.

In addition to the above, the following should be considered for efficiency of operation:

- A receiving entrance, protected from public view, and located to permit free flow of necessary traffic.
- An admitting room with space large enough to accommodate a desk and an adequate number of workers.
- A medical examination room(s) with table(s), running water, ventilation, and good light.
- An area that can provide set-up for finger printing, photographing, dental examination, and portable x-ray.
- A room for preparation of remains.
- Storage space for bodies or remains.

The type of disaster will determine size and necessity for these spaces. Bodies should be placed in numerical sequence in orderly rows, with sufficient space left between them to permit professional and technical examination (6 feet x 2 feet for each body, with 2 feet between each body in each row and 5 feet of aisle space between each row).

It is estimated that the handling of 50 bodies with all the necessary personnel would require approximately 4,500 square feet of floor space, with an additional 1,200 square feet for each additional 25 remains.

7Operational Requirements

Facility requirements include:

- Accessibility of the facility to the disaster site(s).
- Required overall operational space.
- Power source.
- Communication system(s) (such as telephone, radio).
- Water source.
- Waste disposal.

➤ Refrigeration or cooling.

➤ Maintenance.

ESF 8-11

ESF 8. Public Health and Medical Services

- Family assembly area.
- Viewing space.
- Identification and numbering.
- Records.
- Medical examiner activity.
- Identification and safeguarding of personal property.
- Public information and the news media.
- Technical personnel.
- Volunteer workers.
- Supplies, equipment, and storage.
- Perimeter security and traffic control.
- Facilities for comfort of workers/rest-work cycle areas.
- Portable x-ray availability.
- Bio-isolation area for potentially/known infected remains. This area should be refrigerated or have access to refrigerated facilities such as a truck.

8 Roles and Responsibilities

8.1 Operations Site Commander: Morgue Services

The Operations Site Commander for Morgue Services is in charge of mortuary operations. The Commander could be a multi-role position, with either the medical examiner or a representative from the Department of Health assuming the leadership of morgue services. This would depend on the extent of the incident and the agencies that would be involved. The Operations Site Commander is responsible for:

- Overall operation of morgue.
- Health and welfare of staff.
- Sanitation.

- Public affairs.
- Liaison with the Incident Commander.

ESF 8-12

The Operations Site Commander coordinates with:

- Umatilla County Department of Health.
- Medical Examiner.
- Incident Commander and Incident Command Operations Section.
- Local morticians.
- Local forensic unit (police).
- Federal police/forensic unit (Federal Bureau of Investigations (FBI)).
- Public Information Officer or Joint Information Center.
- Clergy.
- Department of Health Crisis Response Team.
- Disaster Mortuary Response Team if activated.

8.2 Mortuary Operations Staff

The Mortuary Operations staff coordinates with the Good Shepherd Medical Center and St. Anthony's Hospital. The Mortuary Operations Staff is responsible for:

- Post mortem examination of human remains.
- Tissue sampling.
- Dental identification with known records.
- Fingerprinting.
- DNA matching and acquisition.
- Supportive laboratory functions, including:
 - Overall operation of morgue,
 - Health and welfare of staff,
 - Sanitation,
 - Public affairs, and

- Liaison with Umatilla Emergency Operations Center Incident Commander.

ESF 8-13

ESF 8. Public Health and Medical Services**8.3 Financial/Legal Staff**

Members of the Financial/Legal Staff may consist of personnel from the County Finance Department and Legal Counsel. The Financial/Legal Staff is responsible for:

- Providing financial documentation of mortuary activities.
- Tracking expenses of rental equipment, transportation.
- Tracking expenses related to disposition of remains.
- Coordinating with the Logistics division to facilitate preparation and issuing of death certificates.

8.4 Logistics Officer

The Logistics Officer is responsible for:

- Coordinating transfer of remains to mortuary facilities for burial preparation or to burial/cremation facilities.
- Ordering appropriate materials and supplies to facilitate mortuary activities, including storage and radiological shielding.
- Identifying appropriate sites for mortuary operations.
- Coordinating with the Finance/Legal section for tracking of related expenses.

Staffing of the Logistics section may include the following personnel:

- Physician(s).
- Pathologists.
- Dentists.
- FBI fingerprint team.
- Security.
- X-Ray technician.
- Mortuary technician.
- Microbiology technician.

- Industrial hygienist (for formaldehyde/ chemical exposure monitoring).

ESF 8-14

8.5 Operations Officer

The Operations Officer is responsible for the following:

- Coordinating with local, State, and law enforcement officials.
- Coordinating identification of remains with appropriate agencies.
- Coordinating/integrating the crisis support team with victims' next of kin.
- Coordinating with external laboratories.
- Overseeing mortuary

operations. **8.6 Planning Officer**

The Planning Officer is responsible for:

- Identifying areas needing staff support within the mortuary facility.
- Coordinating with the American Red Cross for feeding/family support of mortuary personnel.
- Identifying staffing needs for immediate and long term support.
- Looking ahead to closure of disaster mortuary operations or anticipating transfer of activities to either larger or smaller sites as needed.
- Coordinating with logistics/security to meet the needs of support staff within the mortuary facilities.
- Identifying the need for critical incident stress debriefing with all personnel who participate in mortuary operations—planned with the aid of Mental Health services providers.

Table ESF 8-3 Mortuary~~8-3Mortuary~~ and Mass Fatality Resources

Facility Name	Square feet	Electricity	Phone	Refrigeration
Burns Mortuary (Hermiston)	600	Yes	(541) 567-6474	Yes
Burns Mortuary (Pendleton)	600	Yes	(541) 276-2331	Yes
Bishop Funeral Chapel (Pendleton)	300	Yes	(541) 276-1221	Yes
Pendleton Flour Mills (Pendleton)	Large underground area	Unknown	(541) 276-6511	Yes
Americold Corporation (Hermiston)	1.0 million +	Yes	(541) 567-3892	Yes

Appendix B Umatilla County Ambulance Service Areas

Oregon Licensed Ambulance Service Providers for Umatilla County

	Contact Information	Ambulance Resources
3004	East Umatilla County Health District PO Box 640 Athena OR 97813 (541) 566-3813 Fax: (541) 566-3813	Ground: 1 Marine: 0 Fixed Wing: 0 Rotary Wing: 0 Total: 1

Contact Person:Cale King

Medical Director:Dr. Kelly Pridgen

Agency Type:Health District

Level of Care:BLS-F, ILS-P , ALS-P

	Contact Information	Ambulance Resources
3003	Hermiston Fire and Emergency Services 330 S. 1st Street Hermiston OR 97838 (541) 567-8822 Fax: (541) 567-8469	Ground: 5 Marine: 0 Fixed Wing: 0 Rotary Wing: 0 Total: 5

Contact Person:Dale Ternes, EMS Coordinator

Medical Director:Dr. Bradley Adams

Agency Type:Fire Department

Level of Care:BLS-, F ILS-, F ALS-F

	Contact Information	Ambulance Resources
3030	Milton-Freewater Emergency Medical Services PO Box 356 Milton-Freewater OR 97862 (541) 938-7146 Fax: (541) 938-6967	Ground: 3 Marine: 0 Fixed Wing: 0 Rotary Wing: 0 Total: 3

Contact Person:Louis L. Heidenrich

Medical Director:Dr. Jones (St. Mary's E.R.)

Agency Type:Fire Department

Level of Care:BLS, -F ILS-, P ALS-F

ESF 8. Public Health and Medical Services

	Contact Information	Ambulance Resources
3005	Pendleton Fire and Ambulance 911 SW Court Avenue Pendleton OR 97801 (541) 276-1442 Fax: (541) 276-9171	Ground: 4 Marine: 0 Fixed Wing: 0 Rotary Wing: 0 Total: 4

Contact Person: Gary Woodson, Chief

Medical Director: Robert Boss, MD

Agency Type: Fire Department

Level of Care: ALS-F

	Contact Information	Ambulance Resources
3002	Umatilla Ambulance Service PO Box 456 Umatilla OR 97882 (541) 922-3718 Fax: (541) 922-3914	Ground: 2 Marine: 0 Fixed Wing: 0 Rotary Wing: 0 Total: 2

Contact Person: Michael A. Roxbury, Chief

Medical Director: Robert Boss, MD

Agency Type: Fire Department

Level of Care: BLS, -P ILS, -P ALS-P

	Contact Information	Ambulance Resources
	Confederated Tribes of the Umatilla Indian Reservation Confederated Way Mission, Oregon (541) 276-2126	Ground: 2 Marine: 0 Fixed Wing: 0 Rotary Wing: 0 Total: 2

Contact Person: Rob Burnside, Chief

Medical Director: Robert Boss, MD

Agency Type: Fire Department

Level of Care: BLS, ALS

	Contact Information	Ambulance Resources
2501	Morrow County Ambulance PO Box 9 Heppner, Oregon 97836 (541) 676-9133 FAX (541) 676-2901	Ground: 6 Marine: 0 Fixed Wing: 0 Rotary Wing: 0 Total: 6

Contact Person:Rusty Estes, EMS Coordinator

Medical Director:Edward S. Berretta, MD

Agency Type:Health District

Level of Care:BLS-F, ILS-P, ALS-P

	Contact Information	Ambulance Resources
2502	Portland General Electric Ambulance ¶ PO Box 499 ¶ Boardman, Oregon 97818 ¶ (541) 481-1260	Ground: 1 ¶ Marine: 0 ¶ Fixed Wing: 0 ¶ Rotary Wing: 0 ¶ Total: 1

Contact Person:Mike Garrett

Medical Director:Robert Boss, MD

Agency Type:Industrial

Level of Care:BLS-P, ILS-P

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Appendix C Long Term Care Facility Spreadsheet – HPP Region 9

County and Facility	Licensed Beds	Type	Contact Number	Fax Number	Contact	Address	City
Umatilla							
Absolute Care	4	Adult Foster Home			Pamela Threet	805 E. Gerone St.	Echo
Birch Creek Adult Foster Home	5	Adult Foster Home			Shelley Murphy	41751 Birch Creek Rd.	Pendleton
Candace Osgood	5	Adult Foster Home			Ronald Osgood	325 Leaf Lane	Hermiston
Carrie Durham	2	Adult Foster Home			Carrie Durham	51178 Fruitvale Road	Milton-Free water
Chris Sack	5	Adult Foster Home			Chris Sak	885 W Division Avenue	Hermiston
Elizabeth Withers	5	Adult Foster Home			Elizabeth Withers	1303 Chesnut St.	Milton-Free water
Good Samaritan Care	5	Adult Foster Home			Lana Eszler	53918 E. Appleton Rd.	Milton-Free water
Hilltop Care Home	5	Adult Foster Home			Virginia Lucero	812 SW 12th St.	Pendleton
Home on the Blues	4	Adult Foster Home			Elizabeth Withers	348 Hunt Ct.	Athens
Julie's Care Home	1	Adult Foster Home			Julianne Wolden	1609 SW Hailey	Pendleton
Lana Eszler	5	Adult Foster Home			Lana Eszler	53856 Willow Lane	Milton-Free water
Leo Haskett	1	Adult Foster Home			Leo Haskett	365 NE Elm	Pilot Rock
Margorie Newsom	1	Adult Foster Home			Margorie Newsom	3201 SW Hailey Ave.	Pendleton
Mary M. Ward	5	Adult Foster Home			Mary M. Ward	16 SW 12th Aven.	Milton-Free water
Noeu Chay	1	Adult Foster Home			Noeu Chay	228 SW 28th Dr. #58	Pendleton
Pamela Threet	5	Adult Foster Home			Pamela Threet	811 E Gerone St.	Echo
Patricia M. Cant	5	Adult Foster Home			Patricia M. Cant	2086 SW Quinney Ct.	Pendleton
Roses Adult Home Care	2	Adult Foster Home			Berta Delgado	522 Rose St.	Milton-Free water
Stateline Retirement Inn	5	Adult Foster Home			Holly Hall	84936 Highway 11	Milton-Free water
Teresa Acuerda	1	Adult Foster Home			Teresa Acuerda	686 College St.	Milton-Free water
Ashley Manor- Athens	15	Adult Residential Care Home	541-278-6776	541-278-6776	Stacy Schoonover	1514 Athens Ave	Pendleton

ESF 8-21

Umatilla County EOP

**Emergency Support Functions
ESF 8. Public Health and Medical Services**

County and Facility	Licensed Beds	Type	Contact Number	Fax Number	Contact	Address	City
Ashley Manor- Sage	40	Adult Residential Care Home	541-567-1990	541-567-6774	Suzanne Travis	1355 SW Sage	Hermiston
Elizabethan Manor	50	Adult Residential Care Home	541-276-7157	541-276-3093	Delores McLaren	44882 Mission Road	Pendleton
Suttle Care and Retirement	27	Adult Residential Care Home	541-278-0174	541-276-0340	Kenna Widner	1601 SW 24th St.	Pendleton
The Rockin D Ranch	15	Adult Residential Care Home	541-567-2402	541-567-2322	Johanna Shelley	32773 West Walls Road	Hermiston
Milton Freewater Health & Rehab Center	129	Nursing Facility	541-938-3318	541-938-4657	JoAnn Parker	120 Elzora St	Milton Freewater
Regency Hermiston Nursing & Rehab Center	105	Nursing Facility	541-567-8337	541-567-0485	Curtis Moyes, Prov.	970 W Juniper Ave	Hermiston
Willowbrook Terrace	84	Nursing Facility	541-276-3374	541-276-5326		707 SW 37th Street	Pendleton

ESF 8-22

9

ESF 9 – Search and Rescue

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Table of Contents

1	Purpose and Scope	ESF 9-1
2	Policies and Agreements	ESF 9-1
3	Situation and Assumptions	ESF 9-1
4	Roles and Responsibilities	ESF 9-1
4.1	Umatilla County Sheriff’s Office	ESF 9-1
4.2	Department of Emergency Management	ESF 9-2
4.3	Fire Districts and Departments	ESF 9-2
4.4	Public Works Department	ESF 9-2
4.5	American Red Cross	ESF 9-2
4.6	Amateur Radio Emergency Services (ARES)	ESF 9-2
	5 Concept of Operations	ESF 9-2
5.1	General	ESF 9-2
5.2	Phases of Emergency Management	ESF 9-2
5.2.1	Mitigation	ESF 9-2
5.2.2	Preparedness	ESF 9-2
5.2.3	Response	ESF 9-3
5.2.4	Recovery	ESF 9-3
5.3	Missions	ESF 9-3
5.3.1	Ground Missions	ESF 9-3
5.3.2	Marine Missions	ESF 9-4
5.3.3	Snow Missions	ESF 9-4
5.3.4	Air Missions	ESF 9-4
5.4	Suspension and Termination	ESF 9-4
6	Direction and Control	ESF 9-4
7	Supporting Plans and Procedures	ESF 9-4

ESF 9-iii

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ESF 9 Tasked Agencies	
Primary Agencies	Umatilla County Search and Rescue Umatilla County Sheriff's Office
Supporting Agencies	Umatilla County Emergency Management
Adjunct Agencies	State of Oregon Department of Forestry

1 Purpose and Scope

The purpose of Emergency Support Function (ESF) 9 is to coordinate Search and Rescue (SAR) operations and resources during emergency response and recovery. ESF 9 describes the use of resources in support of both Urban SAR and Wilderness SAR during actual or potential emergencies, and also addresses mass casualty and mass fatality incidents. The scope of this function includes SAR challenges generated as the result of an earthquake or building collapse, the search for persons lost in wilderness or other recreational or natural environments, the search for escaped prisoners and detainees, the search for downed aircraft, and the extrication of accident victims.

2 Policies and Agreements

The following policies and agreements are currently in place:

- State of Oregon law for SAR can be found in Oregon Revised Statutes (ORS) 404 and includes provisions for development of SAR authority, planning, and equipment at the County level.

3 Situation and Assumptions

- Although Oregon State law (ORS 404) refers to the County Sheriff's Department as the SAR lead agency, the Sheriff's Department will assist with SAR operations undertaken by the Umatilla County SAR Unit.
- Umatilla County SAR is a volunteer squad that will generally be able to provide adequate coverage during normal searches. If local and regional capabilities are exceeded, support will be available from any of several State, County, and Federal emergency groups.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1 Umatilla County Sheriff's Office

➤ Responsible for SAR operations.

ESF 9-1

4.2 Department of Emergency Management

- Support SAR operations with additional resource coordination and activation of the Emergency Operations Center (EOC), as needed.

4.3 Fire Districts and Departments

- Provide personnel assistance to SAR operations and coordination of heavy rescue operations.

4.4 Public Works Department

- Provide heavy equipment to support rescue

4.5 American Red Cross

operations.

- Provide support to search teams and personnel, including warming stations, food and beverage service, and mental health support.

4.6 Amateur Radio Emergency Services (ARES)

- Provide communications support, particularly in areas with limited communications functionality.

5 Concept of Operations

5.1 General

SAR operations for Umatilla County SAR Volunteers will simply be an expansion of their normal responsibilities.

5.2 Phases of Emergency Management

5.2.1 Mitigation

- Provide continuous SAR Standard Operating Procedures and SAR Plan reviews and updating.

5.2.2 Preparedness

- Prepare plans for SAR missions.
- Prepare plans for major disasters.
- Develop adequate communications systems for SAR missions.

- Provide training of primary SAR members and other specialty support units.

ESF 9-2

5.2.3 Response

- The Umatilla County SAR response to a rescue requires prompt utilization of available resource(s) necessary to effect the rescue.
- The resource(s) may be from a variety of specially qualified response organizations.
- Response levels:
 - **Level I Response:** A full scale assignment of resources to a known, life-threatening situation. Time is critical.
 - **Level II Response:** A reduction of resources dedicated to the mission due to a lack of information indicating the existence of life-threatening conditions.
 - **Level III Response:** An assignment of minimal resources to the mission due to all factors indicating that no life-threatening conditions exist, or when a lack of information does not substantiate a mission.
- Special care must be exercised to match the indicated response level to the perceived hazard(s). Resources must be deployed in such a manner as to safeguard the welfare of the subject(s) and mission personnel.

5.2.4 Recovery

- Continue response and support operations.
- SAR volunteers and specialty units will help assist other emergency agencies in recovery operations and damage assessments.

5.3 Missions

- Missions are conducted in escalating degrees, depending upon the totality of circumstances.
- Missions will progress through the following general stages: Preliminary, Confinement, Detection, Evacuation, and Demobilization.
- Strategies and tactics that result in incident stabilization through prompt deployment of response personnel should reduce the potential area of the mission and mission duration.

5.3.1 Ground Missions

Characterized by personnel operating by foot, vehicle, or animal. This is a very general classification and is offered in contrast to other types.

ESF 9-3

5.3.2 Marine Missions

Marine missions are characterized by personnel needing specialized skills or equipment to safely cross or enter lakes, ponds, or white water rivers. Such a mission typically results in the deployment of qualified boat operators, underwater divers, swift water rescue personnel, and related equipment.

5.3.3 Snow Missions

Snow missions are characterized by personnel utilizing skis, snow shoes, sleds, snowmobiles, or other over-the-snow equipment to operate on snow covered terrain. The use of a standard road vehicle equipped with traction devices is not included in this category.

5.3.4 Air Missions

Air missions are characterized by personnel utilizing aircraft as either a primary or secondary mission resource. Aircraft should be requested on every mission and deployed depending upon pilot discretion concerning weather, terrain, skill level, etc.

5.4 Suspension and Termination

- The decision to suspend or terminate a mission shall be made by the SAR Coordinator, in concert with the other agency representatives involved in the SAR mission.
- Once a mission has been suspended, a careful accounting of mission personnel shall be made to ensure that all personnel are demobilized properly from the mission site.

6 Direction and Control

Command and control will be exercised as provided in the Basic Plan of this Emergency Operations Plan.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- Umatilla County Search and Rescue Plan
- State of Oregon Emergency Operations Plan, ESF 9 – Search and Rescue
- National Response Framework, ESF 9 – Search and Rescue

8 Appendices

None at this time.

ESF 9-4

1

ESF 10 – Oil and Hazardous

0

Materials Response

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Table of Contents

1 Purpose and Scope ESF 10-1

1.1 Disclaimers ESF 10-1

2 Policies and Agreements ESF 10-1

3 Situation and Assumptions ESF 10-1

3.1 Situation ESF 10-1

3.2 Assumptions ESF 10-1

4 Roles and Responsibilities ESF 10-2

4.1	Fire District/Fire Departments/HazMat Teams	ESF 10-2
4.2	Umatilla County Sheriff's Department	ESF 10-2
4.3	County Public Works (Road) Department	ESF 10-2
4.4	County Emergency Management	ESF 10-3
4.5	Industry	ESF 10-3

5 Concept of Operations ESF 10-3

5.1	Resources	ESF 10-3
5.1.1	Umatilla County Agencies	ESF 10-3
5.1.2	Regional Agencies	ESF 10-3
5.1.3	State Agencies	ESF 10-4
5.1.4	Federal Agencies	ESF 10-4
5.1.5	Industry	ESF 10-4
5.1.6	Volunteer Organizations	ESF 10-4

6 Direction and Control ESF 10-4

6.1 Notification and Warning ESF 10-4

7 Supporting Plans and Procedures ESF 10-5

8 Appendices ESF 10-5

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ESF 10. Oil and Hazardous Materials Response

ESF 10 Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management
Supporting Agencies	Umatilla County Department of Land Use Planning Umatilla County Public Works (Road) Department
Adjunct Agencies	Oregon Department of Transportation Union Pacific Railroad

1 Purpose and Scope

Emergency Support Function (ESF) 10 provides for response to, and recovery from, hazardous materials releases, including oil spills. This support function is applicable to all types and sizes of hazardous materials incidents—chemical, biological, radiological, nuclear, and explosive—potentially involving transportation corridors (railway and highway), abandoned waste sites, pipelines, tank farms, and fixed facilities (chemical plants, laboratories, operating hazardous waste sites, hospitals, etc.). This ESF also includes hazardous materials response and support for response to terrorist incidents.

1.1 Disclaimers

This ESF does not address the following:

- Nuclear reactor incidents.
- Military weapons (conventional or nuclear) or weapons material incidents.

2 Policies and Agreements

The following policies and agreements are currently in place:

- To be developed.

3 Situation and Assumptions

3.1 Situation

Hazardous materials are located within the County. The list of hazardous materials changes regularly and is maintained by the Office of State Fire Marshal. This list is in an electronic database format and is sent to the county twice a year.:

3.2 Assumptions

- A number of hazardous materials are transported by rail, highway, and pipeline through the County.
- Weather conditions play a significant role in determining the type of response needed.

ESF 10-1

ESF 10. Oil and Hazardous Materials Response

- The proximity of some County residents to the railway lines creates an additional response situation.
- Unknown materials can be transported by rail and by highway.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1 Fire District/Fire Departments/HazMat Teams

- Provide on-scene Incident Command.
- Conduct emergency medical operations.
- Conduct fire suppression and rescue activities.
- Assist with decontamination
- Coordinate with regional fire districts if an incident requires a second alarm.
- Stand by for emergency response during a security or drug lab incident.
- Provide technical advice and support to the law enforcement Incident Commander (IC) in the case of a security or drug lab incident.

4.2 Umatilla County Sheriff's Department

- Direct evacuation operations.
- Provide crowd and traffic control.
- Initiate road closures and blockades as needed.
- Coordinate activities with the IC.
- Provide on-scene Incident Command for security and drug lab incidents.

4.3 County Public Works (Road) Department

- Coordinate activities with the Incident Commander.

- Assist with utility restoration and road closures/blockades/detours as needed.

ESF 10-2

ESF 10. Oil and Hazardous Materials Response

- If requested by the IC, provide and place material to dike, block, or absorb spilled material to stop or limit run-off (provided employees have the proper Federal Occupational Safety and Health Administration training and the necessary equipment).

4.4 County Emergency Management

- Assist with coordination of off-site resources.
- Coordinate activities with the IC.
- Conduct exercises to test the plan and response capabilities.
- Manage the Emergency Operations Center during major emergencies and disasters.
- Oversee the preparation and updating of ESF 10.

4.5 Industry

- Report spills or incidents.
- Coordinate response activities with the IC
- Conduct cleanup and site restoration when required to do so by law.
- Use, store, and transport hazardous materials safely and in a manner that poses the least threat to the safety of the public.
- Be familiar with this annex and, working with local government, ensure that their emergency plans are consistent with this annex.
- Respond to emergencies as required by law unless directed otherwise by the government agency with jurisdiction to enforce applicable law.

5 Concept of Operations

5.1 Resources

5.1.1 Umatilla County Agencies

County agencies will provide, as required and within their capability, resources, technical advice, and support to the IC during a hazardous materials incident.

5.1.2 Regional Agencies

Umatilla County is located in Region 10 of the State of Oregon Regional Hazardous Materials Response team. This team may assist Umatilla County in the event of an incident.

ESF 10-3

ESF 10. Oil and Hazardous Materials Response

5.1.3 State Agencies

State agencies may provide resource assistance to the IC and will provide technical advice during an incident. A State agency will assume the lead role during the Recovery phase of major incidents.

5.1.4 Federal Agencies

Federal agencies may provide resource assistance and/or technical support to the IC during a hazardous materials incident.

5.1.5 Industry

- When requested, and if possible, industry will provide support to the County to help mitigate the effects of a hazardous materials incident.
- Private cleanup contractors, if engaged, will provide resources and accomplish the removal and disposal of contaminated materials, doing so in a manner consistent with all applicable laws.

5.1.6 Volunteer Organizations

Volunteer organizations may be requested to provide aid to victims. They shall respond only if requested and as directed by the IC.

6 Direction and Control

6.1 Notification and Warning

- Notification of a hazardous materials incident will normally be received through 9-1-1. If notification is made through another avenue, the information will be immediately made available to the regional 911 centers to conduct a proper response.
- Public warning can be accomplished by the use of the following guidelines:
 - If the emergency is localized, the Umatilla Sheriff's Department, or local fire personnel will alert residents by mobile public address systems and door-to-door contact. In rural areas of the County, law enforcement vehicles with sirens and loud speakers can patrol and alert the public.
 - If the emergency is large scale, in terms of danger to the public, and requires immediate action or evacuation by the public, all available means of warning will be utilized.

- Umatilla County's emergency communications system may be used to give public emergency instructions via telephone calls.
- Public emergency instructions may be given through the Emergency Alert System. (See ESF 2, Communications)

ESF 10-4

ESF 10. Oil and Hazardous Materials Response

- State notification of a hazardous materials incident will be accomplished by telephone to the Oregon Emergency Response System (OERS) at 1-800-452-0311. The spiller is required to notify OERS, but the County IC and/or 911 centers should also issue notification to ensure the incident is reported. Depending on the type of incident, OERS will notify the appropriate State agencies and the U.S. Coast Guard.
- Federal notification can be provided to the National Response Center (NRC) at 1-800-424-8802. Depending on the type and quantity of material spilled, the spiller must notify the NRC.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- State of Oregon Emergency Operations Plan, ESF 10 – Oil and Hazardous Materials
- National Response Framework, ESF 10 – Oil and Hazardous Materials

8 Appendices

- None at this time

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ESF 11 – Agriculture and Natural

1

Resources

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Table of Contents

1	Purpose and Scope	ESF 11-1
2	Policies and Agreements	ESF 11-1
3	Situation and Assumptions	ESF 11-2
	3.1 Situation	ESF 11-2
	3.2 Assumptions	ESF 11-2
4	Roles and Responsibilities	ESF 11-2
	4.1 Tasks by Phase of Emergency Management	ESF 11-2
	4.1.1 Mitigation	ESF 11-2
	4.1.2 Preparedness	ESF 11-3
	4.1.3 Response	ESF 11-3
	4.1.4 Recovery	ESF 11-4
5	Concept of Operations	ESF 11-4
	5.1 Overview	ESF 11-4
	5.2 Agricultural Food Supply	ESF 11-4
	5.3 Animal and Plant Diseases and Health	ESF 11-4
	5.4 Care and Assistance for Animals	ESF 11-5
	5.5 Natural and Cultural Resources and Historic Properties	ESF 11-6
6	Direction and Control	ESF 11-6
7	Supporting Plans and Procedures	ESF 11-6
8	Appendices	ESF 11-6

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ESF 11. Agriculture and Natural Resources

ESF 11 Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management
Supporting Agencies	Umatilla County Public Health Department Oregon State University Extension Office Pioneer Humane Society
Adjunct Agencies	Oregon Department of Agriculture

1 Purpose and Scope

Emergency Support Function (ESF) 11 provides information regarding coordinating the protection of agriculture and natural resources in the County in the event of an emergency. Services addressed by this ESF include:

- Protection of the local agricultural food supply.
- Response to animal and plant diseases and pests that can potentially affect animal and plant health or pose significant risk to the local economy.
- Sheltering, care, and/or evacuation of animals.
- Protection of natural and cultural resources and historic properties.

2 Policies and Agreements

The Oregon Department of Agriculture (ODA), in accordance with Oregon State law, specifically Oregon Revised Statutes, Chapter 596 (Disease Control Generally) and Oregon Administrative Rules 603 Division 11 has the authority to:

- Declare an animal health emergency.
- Impose restrictions on importations of animals, articles, and means of conveyance.
- Quarantine animals, herds, parts of the State, and the entire State, and create quarantine areas.
- Stop the movement of animals.
- Require the destruction of animals, animal products, and animal-related materials.
- Specify the method for destruction and disposal of animals, animal products, and animal-related materials.

- Indemnify owners for animals destroyed.
- Employ deputy State veterinarians and livestock inspectors.

ESF 11-1

ESF 11. Agriculture and Natural Resources

Farm Service Agency programs are administered through the U.S. Department of Agriculture (USDA) and are subsequently activated by the U.S. Secretary of Agriculture in support of a natural hazard event, such as drought. These include the following:

- Noninsured Assistance Program.
- Emergency Conservation Program.
- Emergency Conservation Reserve Program Haying and Grazing Assistance.
- Emergency Loans.

Not all Farm Service Agency programs require a disaster declaration prior to activation.

The Farm Service Agency has local offices throughout the State that are often co-located with the Natural Resources Conservation Service and/or the local soil and water conservation district office. More information about programs administered by the Farm Service Agency can be accessed via the following website: <http://disaster.fsa.usda.gov/fsa.asp>.

3 Situation and Assumptions

3.1 Situation

In the event of a disaster, local resources will be called upon to provide an adequate and healthy supply of food and water, meet nutrition needs of the populace, and care for pets, service animals and livestock. In addition, protection of natural resources is vital for long-term recovery.

3.2 Assumptions

The owners of pets and livestock, when notified of an impending emergency, will take reasonable steps to shelter and protect their animals.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1 Tasks by Phase of Emergency Management

4.1.1 Mitigation

- Provide surveillance for a foreign animal disease or an animal-borne poison or toxin that may pose a threat to the animal industries, the economy, or public health.

ESF 11-2

ESF 11. Agriculture and Natural Resources

- Provide for surveillance of plant pests of unknown or questionable origin that may pose a potential threat to agriculture, horticulture, the economy, or public health.

4.1.2 Preparedness

- Develop standard operating guides and checklists to support ESF 11 activities.
- Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
- Identify sources to augment emergency food and water supplies.
- Identify local agribusiness operators with equipment and personnel to assist with animal stop movement and quarantine activities.
- Develop mutual aid agreements with government agencies, professional associations, and private agencies and organizations with personnel and equipment to support ESF 11 activities.
- Conduct and participate in training to support the implementation of ESF 11.
- Develop and/or review procedures for crisis augmentation of personnel.
- Participate in and/or conduct drills and

exercises. **4.1.3 Response**

- Support the disaster response and recovery with all available resources.
- Provide assistance to established pet shelters.
- Restrict movement and detain or move animals, equipment, products, and personnel as necessary to control and eradicate animal or plant disease.
- Manage and direct evacuation of animals from risk areas and provide technical assistance to prevent animal injury and the spread of disease.
- Provide and/or receive appropriate mutual aid.

- Secure supplies, equipment, personnel, and technical assistance from support agencies, organizations, and other resources to carry out the response plans associated with animal health or any act of agro-terrorism.

ESF 11-3

ESF 11. Agriculture and Natural Resources

4.1.4 Recovery

- Continue to support disaster operations as needed.
- Restore equipment and restock supplies to a normal state of readiness.
- Participate in after action reports and meetings.
- Make changes to plans and procedures based on lessons learned.
- As the situation permits, return operations to normal.

5 Concept of Operations

5.1 Overview

- Umatilla County Emergency Management will coordinate with the appropriate local and state agencies provide agriculture and natural resources services with other emergency response partners, especially the ODA and USDA in regard to emergencies that affect the local agricultural food supply, animal and plant health, and the well-being of animals in the County. If the provided services still are not adequate, Umatilla County can declare a state of emergency in accordance with the declaration requirements in the Basic Plan of this Emergency Operations Plan (EOP).
- If the County Emergency Operations Center (EOC) is activated, agriculture and natural resources services will be coordinated through the EOC under the Incident Command System.
- Each supporting agency and organization will perform their duties in accordance with their own EOPs, plans, and procedures.

5.2 Agricultural Food Supply

- The Umatilla County Emergency Management office will coordinate with its emergency response partners regarding the safety and viability of locally grown food (including items grown in private gardens) potentially affected by an emergency event (such as drought, flooding, a terrorist act involving hazardous or radioactive materials, etc.). This will entail coordinating with the ODA, USDA, Umatilla County Health Department, and others regarding the safety of the local food supply and, for a national emergency, the safety of the national food supply, in order to inform and protect persons in the County.

5.3 Animal and Plant Diseases and Health

- Domestic animals, wild animals, plants, and unique natural resources native to the area could be vulnerable to the spread of animal or plant diseases related to an emergency. Important elements to consider

ESF 11-4

ESF 11. Agriculture and Natural Resources

include the identification and control of animal and plant diseases associated with or exacerbated by an emergency; isolation or quarantine of animals; and the disposition of animals killed by the emergency or required to be destroyed as a result of the emergency.

- Umatilla County Health Department, with support from the Oregon Health Authority, will be the principal point of contact for an outbreak of a highly infectious/contagious animal or zoonotic (capable of being transmitted from animals to people) disease posing potential impacts to human health (also see ESF 8 – Public Health and Medical Services).
- The ODA, in particular, has broad expertise with animal and plant diseases and health, including the authority to:
 - Declare an animal health emergency.
 - Impose restrictions on importations of animals, articles, and means of conveyance.
 - Quarantine animals, herds, parts of the State, and the entire State, and create quarantine areas.
 - Stop the movement of animals.
 - Require the destruction of animals, animal products, and animal-related materials.
 - Animal quarantine measures will be implemented through the Umatilla County Health Department and do not require a court order.

5.4 Care and Assistance for Animals

- The County recognizes that care and concern for domestic animals might delay and affect emergency actions necessary for the well-being of humans. Support Annex D – Animals in Disaster will address care and assistance for livestock, household pets, other domestic animals that are not household pets (e.g., horses), and wild animals affected by an emergency. This includes concerns such as sheltering them, evacuating them, and aiding injured or displaced animals. The County will coordinate with local emergency response partners to accomplish this, including assistance providers (who might open animal evacuation shelters, for instance, at a local school),

local veterinarians, the ODA (for livestock and other domestic animals that are not pets), and the Oregon Department of Fish and Wildlife (for wild animals).

- Persons in the County have primary responsibility for the health and welfare of their livestock, household pets, and other domestic animals

ESF 11-5

ESF 11. Agriculture and Natural Resources

and will be encouraged to provide for their care in an emergency, to the extent that they can. This is best handled by public information campaigns as part of emergency preparedness.

5.5 Natural and Cultural Resources and Historic Properties

- Local soil and water conservation districts and other State and Federal organizations will take the lead for assessing threats to natural resources from an emergency, including water quality, air quality, forest land, fishing, wildlife, soil quality, and others. The County will coordinate with the State Historic Preservation Office, the Confederated Tribes of the Umatilla Indian Reservation and associated Federal agencies regarding impacts to cultural resources and historic properties within Umatilla County.
- Important emergency response entities will include the Oregon Department of Forestry, local soil and water conservation districts, Oregon Department of Environmental Quality, Oregon Department of Fish and Wildlife, and the Bureau of Land Management.

6 Direction and Control

Command and control will be exercised as provided in the Basic Plan of this EOP.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- Umatilla County Emergency Operations Plan
 - ESF 6 – Mass Care, Emergency Assistance, Housing and Human Services
 - ESF 8 – Public Health and Medical Services
 - Support Annex D, Animals in Disaster
- State of Oregon Emergency Operations Plan, ESF 11 – Agriculture and Natural Resources
- National Response Framework, ESF 11 – Agriculture and Natural Resources

8 Appendices

None at this time

ESF 11-6

1

ESF 12 – Energy

2

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Table of Contents

1	Purpose and Scope	ESF 12-1
2	Policies and Agreements	ESF 12-1
3	Situation and Assumptions	ESF 12-1
3.1	Situation and Assumptions	ESF 12-1
4	Roles and Responsibilities	ESF 12-2
5	Concept of Operations	ESF 12-2
6	Direction and Control	ESF 12-2
7	Supporting Plans and Procedures	ESF 12-2
8	Appendices	ESF 12-2

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ESF 12 Tasked Agencies	
Primary Agencies	Umatilla County Public Works (Road) Department
Supporting Agencies	Umatilla County Emergency Management
Adjunct Agencies	Local Utilities State of Oregon Department of Energy

1 Purpose and Scope

Emergency Support Function (ESF) 12 is responsible for restoring damaged energy utility infrastructure and accompanying systems within Umatilla County, following a disaster. This ESF also includes the provision of temporary emergency power generation capabilities to support critical facilities until permanent restoration is accomplished. It considers all forms of energy production and transmission and its associated infrastructure, including electrical, natural gas, petroleum products, hydroelectric, wind, etc. Critical facilities may include primary and alternate Emergency Operations Centers (EOC), hospitals/critical care facilities, designated shelters, government offices/facilities, water/sewage systems, and other essential community services.

2 Policies and Agreements

The following policies and agreements are currently in place:

- To be developed.

3 Situation and Assumptions

3.1 Situation and Assumptions

- A severe natural disaster or other significant event can sever energy and utility lifelines; hinder supplies in impacted areas or in areas with supply links to impacted areas; and affect firefighting, transportation, communication, and other lifelines needed for public health and safety.
- There may be widespread and/or prolonged electric power failure. Such a failure would greatly impede communications, transportation, health care, business, education, and infrastructure.
- There may be extensive pipeline failure in water, wastewater, and gas utilities. Repairs may take hours, days, weeks, or even months.

- Natural gas lines may break and may erupt in fire.
- Water pressure may be low, hampering firefighting and impairing sewer system function.

ESF 12-1

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

5 Concept of Operations

- It is expected that public and private utility providers, such as those providing power, water, natural gas, petroleum, sanitation, and communications services, will develop internal organizational procedures to guide operations after a major event. These procedures should facilitate the basic assessment of what happened, what can be done about it, and what is needed. If appropriate, this information should be provided to the Umatilla County EOC as soon as possible.
- Contact with utility providers may be established by the EOC to coordinate resources, establish priorities, assess and document damages, and provide information to the public. The EOC may initiate information programs to keep the public informed of utility status and any restrictions.
- Utility providers will be invited to send a liaison to the EOC to facilitate coordination among agencies.
- Requests for assistance are primarily made by utility providers through existing mutual aid agreements with other providers. The EOC may assist with coordinating outside resources, upon request.

6 Direction and Control

Command and control will be exercised as provided in the Basic Plan of this Emergency Operations Plan.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- State of Oregon Emergency Operations Plan, ESF 12 – Energy
- National Response Framework, ESF 12 - Energy

8 Appendices

None at this time.

ESF 12-2

1

ESF 13 – Public Safety

and

3

Security

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Table of Contents

1	Purpose and Scope	ESF 13-1
2	Policies and Agreements	ESF 13-1
3	Situation and Assumptions	ESF 13-1
4	Roles and Responsibilities	ESF 13-1
4.1	General	ESF 13-1
4.2	Task Assignments	ESF 13-2
4.2.1	Regional Law Enforcement Agencies	ESF 13-2
4.2.2	Oregon State Police	ESF 13-2
4.2.3	Umatilla County Public Works (Road) Department	ESF 13-2
5	Concept of Operations	ESF 13-3
5.1	General	ESF 13-3
5.2	Phases of Emergency Management	ESF 13-3
5.2.1	Mitigation	ESF 13-3
5.2.2	Preparedness	ESF 13-3
5.2.3	Response	ESF 13-3
5.2.4	Recovery	ESF 13-3
6	Direction and Control	ESF 13-3

7	Continuity of Government	ESF 13-4
8	Supporting Plans and Procedures	ESF 13-4
9	Appendices	ESF 13-4

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ESF 13 Tasked Agencies	
Primary Agencies	Umatilla County Sheriff's Office
Supporting Agencies	Umatilla County Emergency Management Umatilla County Public Works (Road) Department
Adjunct Agencies	Local Law Enforcement Agencies Confederated Tribes of the Umatilla Indian Reservation Police Departments Oregon State Police

1 Purpose and Scope

Emergency Support Function (ESF) 13 coordinates law enforcement personnel and equipment to support emergency response operations. This support function includes general law enforcement duties, emergency police, and public safety services. Local law enforcement agencies will also provide support for evacuation traffic control, criminal investigations, access control to incident sites and/or governmental facilities, and other critical facilities involved in emergency response activities.

2 Policies and Agreements

The following policies and agreements are currently in place:

- None at this time. **(Undersheriff will have Intergovernmental Agreements with regional LE agencies in Oregon and Washington updated and added to this document)**

3 Situation and Assumptions

During times of emergency, law enforcement agencies will be called on to expand their operations. Local law enforcement personnel will generally be able to provide adequate police control through existing mutual aid agreements. If local and regional capabilities are exceeded, support will be available from any of several State and Federal law enforcement groups.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

4.1 General

During an emergency, law enforcement agencies will adhere to the same organizational structure that they follow on a day-to-day basis. In the case of a major emergency, the Incident Command System will be instituted and the EOC will be activated.

ESF 13-1

4.2 Task Assignments

4.2.1 Regional Law Enforcement Agencies

It is expected that all law enforcement agencies in the region would cooperate together for all law enforcement activities in Umatilla County. **These would include the Umatilla County Sheriff's Office, the CTUIR Police Department, regional city Police Departments (in Umatilla County), the Oregon State Police, and LE agencies in Walla Walla County WA per IGA.**

- Maintain law and order.
- Provide security for critical facilities resources and the disaster area.
- Provide protection of property in damaged areas.
- Provide traffic control.
- Provide crowd control.
- Coordinate warning and communications.
- Support shelter and mass care operations.
- Support radiological protection activities.
- Assist in evacuation.
- Support health and medical and rescue operations.
- Assist in hazardous materials incidents.
- Prepare appropriate mutual aid agreements.
- Support other public safety activities.

4.2.2 Oregon State Police

- Call in State Crime Lab personnel, if needed.
- Provide State Police Air support, if needed. **4.2.3**

Umatilla County Public Works (Road) Department

- Position traffic control devices according to law enforcement instructions.

- Assist in traffic control, if needed.

ESF 13-2

5 Concept of Operations

5.1 General

Emergency operations for law enforcement agencies will simply be an expansion of their normal daily responsibilities.

5.2 Phases of Emergency Management

5.2.1 Mitigation

- Provide continuous plan review and updating.

5.2.2 Preparedness

- Prepare plans for traffic control.
- Develop adequate communications systems for emergencies.
- Provide training of primary and auxiliary personnel.

5.2.3 Response

- Maintain law and order.
- Provide mobile units for warning purposes.
- Provide security for critical facilities.
- Patrol evacuated areas.
- Support other public safety operations.
- Provide traffic and crowd control.
- Escort people in and out of restricted areas.

5.2.4 Recovery

- Continue response operations.
- Assist in damage assessment.

6 Direction and Control

Routine operations will be handled by standard operating procedures. During major emergency or disaster situations, which require the EOC activation, the Incident Commander (IC) will be responsible for coordinating all emergency law

enforcement operations within the jurisdiction from the EOC. This may be enacted through a Law Branch or Unified Command. An on-scene Incident Command Post may be established at the site of a disaster situation in conjunction with other responding agencies. If local capabilities are exceeded, the IC or the

ESF 13-3

on-scene IC may request outside assistance available through mutual aid agreements.

7 Continuity of Government

Lines of succession to each department head are developed according to the standard operating procedures established by each department.

8 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- State of Oregon Emergency Operations Plan, ESF 13 – Public Safety and Security
- National Response Framework, ESF 13 – Public Safety and Security

9 Appendices

None at this time.

1

ESF 14 – Long-Term Community

4

Recovery

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Table of Contents

1 Purpose and ScopeESF 14-1

2 Policies and AgreementsESF 14-1

3 Situation and AssumptionsESF 14-2

3.1SituationESF 14-2

3.2AssumptionsESF 14-2

4 Roles and ResponsibilitiesESF 14-2

4.1OrganizationESF 14-3

4.2Task AssignmentsESF 14-3

4.2.1GeneralESF 14-3

4.2.2Policy GroupESF 14-3

4.2.3Incident CommanderESF 14-3

4.2.4Umatilla County Emergency Management
DepartmentESF 14-4

4.2.5Umatilla County Economic and Community
DevelopmentESF 14-5

4.2.6Private Businesses within Umatilla CountyESF 14-5

4.2.7Department of Environmental Quality (State)ESF 14-6

4.2.8Umatilla County Health DepartmentESF 14-6

4.2.9Umatilla County Public Works (Road) DepartmentESF 14-6

4.2.10 Umatilla County Department of Land Use PlanningESF 14-7

4.2.11 Umatilla County Department of Administrative
ServicesESF 14-7

4.2.12 Umatilla County Finance Department, Umatilla
County Department of Assessment and TaxationESF 14-8

4.2.13 County CounselESF 14-8

5Concept of OperationsESF 14-9

5.1Short-Term Recovery ActivitiesESF 14-9

5.2	Long-Term Recovery Activities	ESF 14-9
5.3	Damage Assessment	ESF 14-10
5.3.1	General	ESF 14-10
5.3.2	Debris Management	ESF 14-10
5.3.3	Demolition	ESF 14-11
5.4	Requests for State and Federal Assistance	ESF 14-11

ESF 14. Long-Term Community Recovery

5.4.1	Umatilla County Emergency Declaration	ESF 14-11
5.4.2	County Request for State Assistance	ESF 14-11

6	Direction and Control	ESF 14-12
----------	------------------------------	----------------------

7	Supporting Plans and Procedures	ESF 14-12
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8	Appendices	ESF 14-12
----------	-------------------	----------------------

	Appendix A – Federal Cost Reimbursement Forms	ESF 14-13
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ESF 14 Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management Umatilla County Economic and Community Development Umatilla County Department of Land Use Planning Umatilla County Public Works (Road) Department
Supporting Agencies	Umatilla County Health Department Umatilla County Department of Administrative Services Umatilla County Department of Assessment and Taxation Umatilla County Finance Department Umatilla County Counsel
Adjunct Agencies	Federal Emergency Management Agency Oregon Department of Environmental Quality

1 Purpose and Scope

This Emergency Support Function (ESF) annex provides information regarding monitoring the County’s transportation infrastructure in the event of an emergency, assessing damage to it, restoring it, identifying alternative routes, and identifying and coordinating transportation resources useful to other ESFs.

This ESF works together with certain aspects of ESF 3 – Public Works and Engineering, and ESF 1 – Transportation, which also address damage assessments and restoration.

This ESF does not address debris management, even if associated with debris on roads and bridges (see ESF 3). This ESF does not directly address the movement of people, goods, equipment, or animals, which is addressed in other ESF annexes. (The evacuation of people is addressed in ESF 13 – Public Safety and Security, and Support Annex 1 – Protective Actions (Evacuation and Shelter in Place). Courtesy transport of people as a human service is addressed in ESF 6 – Mass Care, Emergency Assistance, Housing, and Human Services). However, ensuring the safety, security, and functionality of the local transportation system and vehicle/conveyance assets will help promote the emergency transport of people, goods, and animals and hasten recovery.

2 Policies and Agreements

Umatilla County follows additional policies as outlined in the following State guidance materials:

- State of Oregon Disaster Recovery Guidebook

3 Situation and Assumptions

3.1 Situation

- Disaster recovery typically lasts much longer and costs significantly more than preparedness and response activities.
- Recovery activities may continue long after the Emergency Operations Center (EOC) has been closed, requiring the activities to be coordinated and managed from a different location.
- The recovery process can be split into long-term and short-term activities, but some activities can occur in both. Also, there is no clear determination marking when short-term recovery activities end and long-term recovery activities begin.
- Short-term recovery returns vital life support systems to at least minimum operating standards and ensures that people's immediate needs are met.
- Long-term recovery may last for years until the entire disaster area is completely redeveloped, either as it was before the disaster or for entirely new purposes.

3.2 Assumptions

- Depending on the type and scope of the incident, Federal resources and/or funds may be available for public and/or private (individual and businesses) assistance.
- A long-term recovery plan will be developed based on the impacts of a specific disaster or emergency, the duties and responsibilities outlined in the other functional annexes and hazard specific appendixes to this plan, and the planning considerations addressed in this annex.
- Long-term recovery planning and activities could include mitigation efforts to reduce the potential hazard of similar disasters in the future.
- Depending on the incident, it may be more appropriate for some recovery functions to be tasked to a specific County department rather than an EOC Section.

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

ESF 14-2

4.1 Organization

As response activities are completed, the management of and responsibility for recovery operations could transition from the EOC to an established Recovery Management Team or Recovery Management Office.

Establishment of a Recovery Management Team and transfer of recovery responsibilities from the EOC to the Team will be the responsibility of the Policy Group. To avoid duplication of efforts, this transition should not occur until all response-specific activities have been completed.

4.2 Task Assignments

4.2.1 General

- While the EOC is still activated, the initial development of a Recovery Plan will be the responsibility of the Incident Commander (IC), but may be delegated to the Planning Section Chief.
- Depending on the incident, it may be more appropriate for some recovery functions to be tasked to a specific County department rather than an EOC Section. The tasked Department will keep the IC apprised of its recovery activities.
- Responsibilities for specific recovery functions are as assigned in this Emergency Operations Plan other functional annexes and the hazard appendixes, unless specifically re-assigned in the Long-term Recovery Plan.
- Functions, tasks, and responsibilities not addressed in the Emergency Response and Recovery plan will be covered in the Long-term Recovery Plan.

4.2.2 Policy Group

- Provide policy and guidance for administration and management of departmental and recovery functions during disasters and emergencies.
- Develop and implement procedures for maintaining County/department daily operations and services.

4.2.3 Incident Commander

- Provide guidance for the administration and management of departmental and recovery functions during disasters and emergencies.

- Provide for the assignment and coordination of responsibilities for management of disaster recovery activities, and organize incident debriefings and critiques.

ESF 14-3

ESF 14. Long-Term Community Recovery

4.2.4 Umatilla County Emergency Management Department

- Provide for overall management of recovery activities. Develop strategic goals and policy directives to guide both short- and long-term recovery.
- Keep elected officials informed of the situation and provide advice on required decisions and appropriate actions.
- Provide for the safety and welfare of the public and recovery personnel.
- Identify functional areas that may require city, State, or Federal assistance to complete recovery activities.
- Provide policies and procedures addressing animal control and sheltering following a disaster. Include sheltering, feeding, and release of pets, livestock, and wild animals. Support Annex D – Animals in Disaster provides additional information for these policies and procedures.
- Incorporate existing plans (e.g., Economic Development, Capital Improvements, and Mitigation) into the recovery planning for the County

4.2.4.1 Umatilla County Emergency Management (Public Information)

- Ensure that accurate public information is disseminated.
- Provide channels for educating the public on actions to take during the recovery period.
- Collect, control, and disseminate public safety, public service, and general assistance information.
- Minimize the impact of misinformation, rumors, etc.
- Organizes "Town Hall" meetings.
- Coordinate among its own agency staff, other agencies, the EOC, public information phone centers, and the media.

4.2.4.2 Umatilla County Emergency Management (Logistics)

- Provide the communications for direction and control of recovery activities, as well as for continued daily operations. This includes identifying actions to protect current resources, procedures for

prioritizing and sharing limited resources, and identifying additional resources for procurement.

ESF 14-4

ESF 14. Long-Term Community Recovery

- Coordinate the County’s communications which may include, but are not limited to, jurisdictional and amateur radio equipment and operations.

4.2.5 Umatilla County Economic and Community Development

- Coordinate business economic development needs with County planning efforts.
- Identify potential sources for funding of economic recovery efforts.
- Identify potential sources of funding for business recovery as

needed. **4.2.6 Private Businesses within Umatilla County**

The businesses within the Umatilla County will provide assistance with business resumption-related activities, including the following tasks:

- Provide policies and procedures to facilitate the re-establishment of normal commercial business activities following a disaster. This includes policies and procedures for deferral of taxes and fees, availability and use of grants, disaster assistance applications, and relocation guidance.
- Based on incident information, land use plans, and zoning ordinances, identify usable business locations and establishments.
- Consider utilizing temporary zoning exemptions in areas where businesses could set up temporary operations while their permanent facilities are being repaired or rebuilt.
- Identify the availability of government assistance to aid impacted business, and pass the information on to business owners.
- Assess the economic and employment situation for the County, including the following:
 - Request information on their likelihood of resuming business, when resumption may occur, and at what percentage of former capacity.
 - Assess the need for economic base and job generation activities.
 - Develop partnerships with business representatives to pursue sources of public and private assistance for small businesses.

ESF 14. Long-Term Community Recovery

4.2.7 Department of Environmental Quality (State)

The Oregon Department of Environmental Quality will provide environmentally based, technical information and support for management of recovery activities and will assist with the following recovery and mitigation tasks:

- Assist in determining the air quality effects of waste disposal in regional outlets versus open-air burning.
- Verify water quality from residents' wells and the water systems in the County to ensure that adequate supplies of potable water are available.
- Work with local solid waste service providers to handle solid wastes, including the following:
 - Debris removal and resumption of normal solid waste pick-up and recycling services.
 - Use of temporary transfer sites, debris reduction sites, and the possible need of additional landfill space.
 - Identification and remediation of contaminated soils.
 - Collection, containment, identification, and disposal of hazardous materials, including household products, industrial waste, and biohazard materials.
 - Collection and disposal of animal remains.
 - Assistance to other State agencies in the assessment and recovery options for affected natural resources (wildlife, fish, plants).

4.2.8 Umatilla County Health Department

- Coordinate social and psychological counseling for disaster victims, emergency service workers, and disaster recovery workers.
- Estimate the need for Social and Health (physical and mental) services, and determine possible providers of the service.
- Estimate the need for welfare, and food assistance
- Identify potential sources for funding for services, as

needed. **4.2.9 Umatilla County Public Works (Road)**

Department

The Road Department and Department of Land Use Planning will provide the following assistance toward redevelopment of County infrastructure, including repair and restoration of public facilities as well as relocation of services:

ESF 14-6

ESF 14. Long-Term Community Recovery

- Prioritize essential public facilities and provide for coordination of personnel and resources necessary to make temporary or permanent repairs to them.
- Locate and lease temporary Public Works office and storage space and retrieve needed resources from damaged buildings.
- Provide technical advice and evaluations, engineering services, construction management and inspection, and contracting services during the disaster recovery period.

4.2.10 Umatilla County Department of Land Use Planning

- Ensure that ordinances, policies, and procedures are in place to allow expeditious zoning and land use decisions following a disaster, including procedures for building moratoria, fast track permitting, permit restrictions, fee waivers and coordination, and oversight of repairs to historic buildings.
- Identify changes to policies, procedures, and the County Code that would be necessary to facilitate an effective recovery process.
- Create or revise building codes and standards as needed to conform to redevelopment and mitigation plans and any other government requirements. Code revisions and compliance with the revisions may be essential to ensure continued eligibility for future disaster assistance from the State and Federal government.
- Develop a means to license, monitor, and otherwise "control" the large numbers of contractors that will be operating in the County on both new constructions and repairs.
 - Identify how to manage increased demand on the permit process.
 - Identify funding sources for mitigation efforts. **4.2.11**

Umatilla County Department of Administrative Services

The Department of Administrative Services coordinates human resource support during disaster recovery activities. This includes assisting with staffing the EOC and other coordination centers (e.g., phone banks); coordinating County volunteers (including multilingual services); ensuring continuation of employee assistance and family contact/support programs; and educating employees regarding disaster reimbursement policies.

- Provide policy and guidance for administration and management of departmental and recovery functions during disasters and emergencies.

ESF 14-7

ESF 14. Long-Term Community Recovery

- Provide guidance, information, and procedures for salvaging damaged vital records and documents and for restoring information and record systems..
- Submit appropriate reports and documentation to the State of Oregon or Federal government.
- Provide the automated data processing abilities for direction and control of recovery activities, as well as for continued daily operations. This includes identifying actions to protect current resources, procedures for prioritizing and sharing limited resources, and identifying additional resources for procurement.
- Coordinate the County’s automation resources, which may include, but are not limited to facsimile machines, telephones, cellular phones, copiers, and computers.

4.2.12 Umatilla County Finance Department, Umatilla County Department of Assessment and Taxation

- Provide guidance and procedures for disaster cost documentation and contingency funding for recovery activities, including restoration of government services. Items of concern may include paying bills, meeting payrolls, and maintaining or establishing contractual relationships. Assess disaster impacts on municipal bonds and insurance, and coordinate cost recovery activities, including grant applications for government entities
- Maintain records of expenditures.
- Maintain records of donations.
- Examine taxation issues such as property

reassessment **4.2.13 County Counsel**

- Ensure that all of the County’s criminal and legal obligations are met. Provide legal guidance and assistance for disaster recovery activities. This includes assistance with preparation of disaster-related declarations, rendering opinions regarding planned/proposed actions, and interpreting regulatory actions of other jurisdictions (e.g., cities, State, or Federal).
- Provide for the preservation, maintenance, and/or reconstitution of the government's ability to carry out its executive, legislative, and

judicial processes. This includes preservation of lawful leadership and authority, prevention of unlawful assumption of authority, and prioritization and maintenance of essential services.

ESF 14-8

5 Concept of Operations

5.1 Short-Term Recovery Activities

- Assess damages post unsafe and unusable buildings, roads, and bridges.
- Assess victims' needs.
- Remove disaster debris.
- Remove human and animal remains.
- Test drinking water and, if necessary, establish new or additional drinking water supplies.
- Perform emergency repairs of sanitary, sewer, and storm drainage systems.
- Repair utility lines, such as electricity and natural gas.
- Establish security in affected areas.
- Coordinate dignitary/VIP visits during disaster recovery activities. Arrange schedules and logistics, provide escort, ensure that appropriate protocols are followed, and coordinate with impacted/interested staff.
- Provide for recruitment, training, registration, certification, assignment, and recognition of volunteers.
- Provide for the coordination of donations to disaster victims, including informing the general public, through the Public Information Officer, of specific items needed. Work with businesses, private nonprofit organizations, churches, and private citizens to manage receipt, sorting, transport, and delivery of donated goods and services. Within this Plan, this is addressed under Support Annex A – Mass Commodity Distribution Plan and Support Annex E – Donations Management.

5.2 Long-Term Recovery Activities

Long-term recovery activities are generally conducted by the same resources used for similar activities during non-emergency times. These activities include:

- Restoration of non-vital government services.
- Demolition and reconstruction of damaged areas.
- Monitoring restoration activities.

ESF 14-9

ESF 14. Long-Term Community Recovery

- Development of long-term housing opportunities and long-range planning activities by:
 - Determining changes that may be needed to existing codes and ordinances to ensure that reconstruction is performed in accordance with the appropriate ordinances, standards, and plans.
 - Protecting renters from unwarranted displacement land/or financial hardship as a result of unlawful or unfair actions by landlords.
 - Including the development of low and moderate income housing in redevelopment plans.
 - Determining the possibility of reductions in property tax assessments based on degree of damage sustained.
 - Taking into consideration past social and neighborhood street patterns.
 - Establishing priorities for former residents to return to reconstructed neighborhoods.

- Identifying areas to improve and implement changes (such as building codes, emergency plans, training deficiencies, etc.) that could mitigate damage in future emergencies.

5.3 Damage Assessment

5.3.1 General

- Ensure that procedures and expertise are available to assess the safety and serviceability of essential government facilities (e.g., EOCs, shelters, hospitals, police and fire stations, schools, highways, bridges, airports, public works etc.); commercial buildings; and residential occupancies. Establish building/structure accessibility/usability.

5.3.2 Debris Management

- Provide for the removal, temporary storage, and disposal of disaster-related debris, including hazardous and other contaminated materials.

- Coordinate with waste haulers, transfer stations, landfill sites, and other disposal facilities.

5.3.3 Demolition

- Ensure that appropriate policies, agreements, and procedures are in place to facilitate the demolition of public and private structures considered unsafe for habitation or declared an imminent hazard.

5.4 Requests for State and Federal Assistance

5.4.1 Umatilla County Emergency Declaration

When the County is faced with an emergency or disaster condition that requires a coordinated response beyond what is routine, and the required response is not achievable solely with the added resources acquired through mutual aid or cooperative assistance agreements, the County Commissioners (or designees) may decide to declare a local emergency.

A declaration of emergency by Umatilla County provides officials with the additional authority that may be needed to address emergency conditions; can facilitate large-scale evacuations; and, once the appropriate response is beyond the capability of the County, can set the stage for requesting state and Federal assistance.

Procedures for declaring a state of emergency are discussed in Section 1 of the Basic Plan of this Emergency Operations Plan.

5.4.2 County Request for State Assistance

If an emergency has occurred within Umatilla County, the request for assistance from the State may be transmitted directly to Oregon Emergency Management for consideration by the Governor.

Consistent with State law, requests for assistance to the State must include:

- The type of emergency or disaster,
- The location(s) affected,
- Deaths, injuries, and population still at risk,
- The current emergency conditions or threat,
- An initial estimate of the damage and impacts,
- Actions taken and resources committed by local governments, and
- Specific information about the assistance being requested.

6 Direction and Control

Resources ordered through the EOC shall be approved by the Command authority and may be routed through Finance Section as needed. Additional details on command and control are provided in Section 5 of the Basic Plan.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place:

- State of Oregon Disaster Recovery Guide
- State of Oregon Emergency Operations Plan, ESF 14 – Long-Term Community Recovery
- National Response Framework, ESF 14 – Long-Term Community Recovery

8 Appendices

- Appendix A Federal Cost Reimbursement Forms

Appendix A – Federal Cost Reimbursement Forms

The following forms are included in this section:

- Contract Summary Record
- Force Account Equipment Record
- Force Account Labor Record
- Force Account Materials Summary Record
- Rented Equipment Record
- Employee Payroll Data
- Equipment Inventory Form

➤ Update to be completed for electronic reference before sent to state

ESF 14-13

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CONTRACT SUMMARY RECORD

APPLICANT		PW REF NO.	CATEGORY	FIPS NO.	DISASTER	
					OR1824	
Vendor	Description of work performed	Invoice No:	Dates Worked:	Total Invoice Amount	Total Claim Amount	Comments
				Total Cost		
				Total From All Pages		
Certified By:			Title:		Date:	

I certify that the above information was transcribed from daily logs, vendor invoices, or other documents which are available for audit.

DATE	TITLE	CERTIFIED

TOTAL HOURS GRAND TOTAL HOURS SHEET REG HOURS SHEET OT HOURS I certify that the above information was obtained from Payroll records, invoices, or other documents that are available for audit.		REG TIME SUBTOTAL	
		OTT SUBTOTAL REG	
		GRAND TOTAL Off	
		GRAND TOTAL GRAND	
		TOTAL	
CERTIFIED		TITLE	DATE

FORCE ACCOUNT MATERIALS SUMMARY RECORD

APPLICANT

PW REF NO.

CATEGORY

FIPS NO.

DISASTER

1824

OR

Vendor

Description

Total Invoice Amount

Total Claim Amount

Date Purch.

Date Used

Source of Data
Invoice No

Stock

Total Cost

Total From All Pages

Certified By:

Title:

Date:

I certify that the above information was transcribed from daily logs, vendor invoices, or other documents which are available for audit.

1517-WA-VG Revised Feb-09

RENTED EQUIPMENT RECORD

APPLICANT	PW REF NO.		CATEGORY	FIPS NO.		DISASTER			
	Total Cost		Vendor	Invoice Number	OR	Check Number			
Equipment Type	Date & hours used	Rate Per Hour		Total Cost	Vendor	Invoice Number	OR	Check Number	Comments
		W/ Operator	Wo/ Operator						

Total Cost															
Total From All Pages															
Certified By:									Title: Date:						

I certify that the above information was transcribed from daily logs, vendor invoices, or other documents which are available for audit.

			5000																	7.65%	7.65%	
			\$0.00																		7.65%	7.65%
			\$0.00																		7.65%	7.65%
			\$0.00																		7.65%	7.65%
			\$0.00																		7.65%	7.65%

EQUIPMENT INVENTORY FORM

APPLICANT:	0					CATEGORY:		
FIPS NO.	0					PW REF NO.		0
EQUIPMENT (UNIT NO.):	OPERATOR	MAKE	MODEL	HP	CAPACITY SIZE	FEMA COST CODE	ADJUSTED COST CODE UNIT PRICE	COMMENTS
<i>Truck, Pickup, (Example)</i>	<i>Example: Doe, John</i>	<i>Chevrolet</i>	<i>1500</i>	<i>250</i>		<i>8073</i>		

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ESF 15 – External Affairs

5

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Table of Contents

1	Purpose	ESF 15-1
2	Policies and Agreements	ESF 15-1
3	Situation and Assumptions	ESF 15-1
	3.1 Situation	ESF 15-1
	3.2 Assumptions	ESF 15-2
4	Roles and Responsibilities	ESF 15-3
4.1	Public Information Officer	ESF 15-3
4.2	Umatilla County Emergency Management	ESF 15-4
4.3	Switchboard and Dispatch Personnel	ESF 15-4
4.4	Joint Information Center Staffing	ESF 15-4
5	Concept of Operations	ESF 15-5
5.1	Preparedness/Planning	ESF 15-5
5.2	Mitigation	ESF 15-5
5.3	Response	ESF 15-5
5.4	Recovery	ESF 15-5
6	Direction and Control	ESF 15-6
6.1	Public Information Officer	ESF 15-6
6.2	Coordination of Public Information	ESF 15-6
7	Supporting Plans and Procedures	ESF 15-6
8	Appendices	ESF 15-7

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ESF 15 Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management
Supporting Agencies	
Adjunct Agencies	Oregon Office of Emergency Management Federal Communications Commission, Emergency Alert System

1 Purpose

Emergency Support Function (ESF) 15 provides guidance and procedures for gathering, controlling, and disseminating emergency information to the public, media partners, community leaders, and other stakeholders. This ESF also establishes policies for internal review and approval of public information prior to its release to the community and/or media partners, while clearly defining clearance procedures within the incident command structure. This support function pertains to all response agencies and is applicable to all types of incidents.

This ESF establishes policies and assigns responsibilities to ensure that the citizens of the County have efficient, timely, and accurate information and instructions before, during, and after a disaster. It is recognized that effective communication remains the cornerstone of an effective emergency management plan.

Coordination and collaboration with local and regional media and public information personnel are essential to providing accurate, consistent, and timely information regarding the status of emergency response/recovery. Where applicable, information should be provided in appropriate languages to accommodate non-English-speaking populations. Public information and educational materials dealing with emergency management and preparedness can be provided to the general public and community partners prior to a disaster/incident. Information can be disseminated in a variety of formats and via multiple communication avenues.

2 Policies and Agreements

The following policies and agreements are currently in place:

- None at this time.

3 Situation and Assumptions

3.1 Situation

Umatilla County and several of its municipalities have continuing programs that use various channels of communication, including the mass media, to provide needed and desired information about local government activities and services to the general public.

ESF 15-1

During periods of emergency, the public needs, and generally desires, detailed information regarding protective action to be taken for minimizing loss of life and property. There are times, however, when disaster strikes without warning and the public information system cannot react rapidly enough to properly inform the public about the hazard. For this reason, it is important that, prior to the occurrence of an emergency, the public be made aware of potential hazards and the protective measures they can employ.

In major emergency situations, there may be large numbers of media representatives seeking information about the situation and about response actions. It is the policy of Umatilla County to cooperate fully with the media, to provide complete and accurate information, and to create an atmosphere conducive to useful and constructive participation by the media in all phases of emergency management. Umatilla County officials have developed procedures in cooperation with local news media to disseminate emergency information to the public. However, they recognize that a really large emergency will attract regional and national media representatives not party to, or knowledgeable of, local media arrangements. It is important to anticipate the participation of State and national media and, to some extent, anticipate their coverage of events in Umatilla County.

3.2 Assumptions

- During emergency situations, the general public will demand information about the emergency situation and instructions on proper survival/response actions.
- The media will demand information about emergency situations. The local media will perform an essential role in providing emergency instructions and up-to-date information to the public. Depending on the severity of the emergency, or the media's conception of the severity of the emergency, regional and national media will also cover the story and demand information and comment from local officials.
- Depending on the severity of the emergency, telephone communication may be sporadic or impossible. Local and regional radio/television stations without emergency power may also be off the air.
- Demand for information will be overwhelming, if sufficient staff is not provided and if staff is not trained to operate from a media relations plan. The media can and will try to drive the "action."

4 Roles and Responsibilities

The roles and responsibilities for each department in support of emergency services will vary depending on the type of resource, the length of the warning period, and the duration of the incident.

Emergency public information services are an important function of the Umatilla County Emergency Operations Plan. For most disaster situations, emergency public information will be handled by the Public Information Officer. For large-scale disasters, however, a Joint Information Center (JIC)/ Joint Information System (JIS) may be implemented.

When the Umatilla County Emergency Operations Center (EOC) is activated, Umatilla County Emergency Management may need to provide information concerning operations to the Public Information Officer (PIO) and issue emergency information to the news media and the public through the PIO in order to ensure proper coordination.

4.1 Public Information Officer

It is the responsibility of the PIO to plan and supervise dissemination of emergency information to the public. This includes providing instructions and information covering the specific emergency and using news media for dissemination of information. The PIO is also responsible for coordinating information with representatives of each agency, city, and county involved. The PIO is responsible for the following tasks:

- Develop information for dissemination. After it is reviewed and approved, the PIO may act as the spokesperson for Umatilla County throughout the course of an emergency. He or she must develop the capability to rapidly release emergency instructions and information to the public by all available means.
- Monitor commercial radio and television broadcasts for accuracy of public information. This is the responsibility of the PIO or someone designated by the Lead PIO.
- Receive all calls from the media and the public concerning an emergency situation and respond with official information or relay calls to Emergency Operations Center (EOC) staff members, as appropriate.

- Obtain reports or situation summaries from EOC representatives of all emergency organization elements to maintain current estimates of the situation.
- Prepare news releases.

ESF 15-3

- Conduct situation briefings for visitors, media, etc., as appropriate.
- Conduct media tours of areas affected by disaster, when and if appropriate.
- Deploy on-scene public information teams, as appropriate.
- Establish a media staging area, if appropriate, at a safe distance from the scene as approved by the Incident Commander. The PIO must be prepared to work with State and Federal PIOs in a Joint Information Center (JIC)/Joint Information System (JIS) arrangement, at the JIC or in JIS.
- Arrange interviews with key personnel, when requested by media, if and when possible, at a safe distance from the scene without interfering with response operations.
- Maintain a log of activities during an emergency.
- Maintain a complete list of news media contacts.
- If appropriate, serve in a dual role as chief public information officer to the Board of Commissioners and as the County's representative at the JIC, coordinating with PIOs in other governmental jurisdictions and private organizations.
- The PIO may be working in the JIC or in the County EOC, more likely in both at various times in carrying out these responsibilities.

4.2 Umatilla County Emergency Management

Umatilla County Emergency Management personnel, with assistance from appropriate specialist(s), develop hazard mitigation and emergency preparedness information (literature, lectures, etc.) for public consumption.

4.3 Switchboard and Dispatch Personnel

During regular business hours, Switchboard provides information to persons calling Umatilla County Emergency Management or transfers calls to the appropriate person.

4.4 Joint Information Center Staffing

The JIC will be staffed as outlined in the Standard Operation Procedures (SOPs).

5 Concept of Operations

5.1 Preparedness/Planning

EPI preparedness includes development and maintenance of plans, procedures, checklists, contact lists, and standby public information materials. In an increased readiness situation, preparedness activities are accelerated; and there may be a need to respond to many inquiries from the media and the public.

5.2 Mitigation

The public information program relating to hazard mitigation is critically important and challenging. Umatilla County will carry on a continuing effort in this area coordinated by Umatilla County Emergency Management and drawing on the expertise, creativity, and other resources of all appropriate agencies, organizations, and individuals. Hazard mitigation public information is not regarded as "emergency public information." It can and should be approached as a topic of major importance to be covered in regular public information programs using the best available tools and techniques of public and media relations.

5.3 Response

The PIO will be directly involved in the warning process. In large-scale disasters or disaster threats, the EPI organization will be fully mobilized and will disseminate emergency instructions and information to the public in the following order of priority:

- 1) Lifesaving/health preservation instructions
- 2) Emergency status information
- 3) Other useful information, originating with the government or in response to media inquiries

In both the response and recovery phases, the EPI organization may employ a JIC and On-scene Public Information Teams, as appropriate and possible, depending on the nature of the hazard and the size and other characteristics of the disaster.

5.4 Recovery

During this phase, attention will be focused on restoring channels of communication with the public. Appropriate information will continue to be released, particularly regarding the restoration of essential services, travel restrictions, and assistance programs available. When time allows, actions taken

during the emergency will be assessed, and the EPI procedures will be revised as necessary.

ESF 15-5

6 Direction and Control

6.1 Public Information Officer

The PIO is an integral part of the Umatilla County Emergency Management. This position reports directly to the Emergency Manager. Press releases are always cleared by the Emergency Manager or Incident Commander as appropriate. The PIO is available to advise the members of the policy group regarding communication with the media and public.

6.2 Coordination of Public Information

It is essential that the EPI organization and activity be recognized as a coherent system. For proper coordination in a large-scale emergency, it is essential that EPI be released from a single point to ensure consistency and authenticity. The system must avoid having multiple releasing points. If State and Federal officials become involved, Umatilla County will cooperate and provide appropriate support for a JIC. The following approach would be typical for large-scale emergencies:

- PIOs will coordinate among themselves and will normally release EPI at a single location. It is desirable that the public information representatives of local private agencies, such as the American Red Cross, Salvation Army, and utility companies, join in releasing EPI through the single coordination point. The single coordination point is the JIC.
- Oregon Emergency Management may activate JIC at its Emergency Coordination Center, or the Governor's press secretary may serve as the State PIO. PIOs of local jurisdictions will coordinate EPI with the State PIO or JIC. The State PIO may release information through the local JIC instead of the State JIC.
- The State PIO will coordinate with the Federal Emergency Management Agency (FEMA) regional or specific disaster PIO and provide EPI staff support to local jurisdictions on request.
- The FEMA PIO at the FEMA regional office or at the disaster scene will provide information on Federal response efforts and Federal assistance programs and will coordinate with State and local PIOs. If practicable, Federal information coordination functions should be integrated into the local or State news releasing facility, if it already exists in a JIC operation.

7 Supporting Plans and Procedures

The following plans and procedures are currently in place and are incorporated into this ESF by reference:

ESF 15-6

- Umatilla Joint Information System/Center Overview, May 2010
- Umatilla Joint Information System/Center Standard Operating Procedures, May 2010

8 Appendices

None at this time.

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Annexes

A

SA A – Protective Actions

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Table of Contents

1 Purpose and ScopeSA A-1

2 Policies and AgreementsSA A-1

3 Situation and AssumptionsSA A-1

3.1 Situation SA A-1

3.2 Assumptions SA A-1

4 Roles and ResponsibilitiesSA A-2

4.1 Umatilla County Health Department SA A-2

4.2 Umatilla County Emergency Management SA A-2

4.3 Umatilla County Sheriff SA A-2

4.4 Law Enforcement Agencies SA A-3

4.5 Fire Services SA A-3

4.6 Umatilla County Public Works Department SA A-3

5 Concept of OperationsSA A-3

6 Direction and ControlSA A-4

7 Supporting Plans and ProceduresSA A-4

8 AppendicesSA A-5

Appendix A Evacuation Planning and Resource Guide SA A-7

Appendix B Template Evacuation Contingency Plan SA A-8

Appendix C Evacuation Notification Summary SA A-11

Appendix D Evacuation Notices SA A-13

Appendix D-1 Level 1 Notice SA A-14

Appendix D-2 Level 2 Notice SA A-15

Appendix D-3 Level 3 Notice SA A-16

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SA A Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management Umatilla County Sheriff's Department Umatilla County Public Works (Road) Department
Supporting Agencies	Fire Department/Districts
Adjunct Agencies	Oregon Department of Transportation

1 Purpose and Scope

The purpose of this Support Annex (SA) is to define the organization, operational concepts, responsibilities, and procedures for evacuation within Umatilla County. It also provides for the orderly and expeditious evacuation of any part of the population of Umatilla County if such action is determined to be the most effective available means for protecting people from the effects of a disaster. This annex provides a planning base for any type of evacuation. The appendices to this annex address evacuation-related factors specific to Umatilla County.

2 Policies and Agreements

The following policies and agreements are currently in place:

- None at this time.

3 Situation and Assumptions

3.1 Situation

Evacuation is defined as an emergency management function; evacuation is a protective action that involves moving people from a place of danger to a place of relative safety. In effect, it is a temporary mass movement of people who collectively merge their attempts to cope with community threats, damages, or disruptions.

Evacuating hazardous areas is the most effective action for protecting people in many disaster or disaster-threat situations. Evacuation operations can be accomplished more rapidly and effectively if planning is carried out and systems are developed and tested before they are needed.

3.2 Assumptions

The number of people initially affected by a disaster is not the only criterion for deciding whether to activate the emergency management organization. The nature of the threat, the possibility of escalation, the need for expert consultation, and any other relevant circumstances must also be considered.

SA A-1

SA A. Protective Actions

People who refuse to follow public officials' evacuation instructions will be left alone until all who are willing to leave have been provided for. Time permitting, further efforts will be made to persuade any remaining citizens to evacuate.

4 Roles and Responsibilities

This annex addresses general evacuation operations. Additional information relating to particular hazards is included in appendices to this section. In situations involving evacuation of a number of people sufficient to cause mobilization of the emergency management organization, the following assignments will be carried out, to the extent that time and circumstances permit.

4.1 Umatilla County Health Department

- Locate and identify evacuation centers (see Emergency Support Function 6, Mass Care, Emergency Assistance, Housing, and Human Services).

4.2 Umatilla County Emergency Management

- Conduct regular briefings for government officials on the situation, including the status of evacuation compliance.
- Through the Public Information Officer, coordinate the use of radio and television (Emergency Alert System) to provide evacuation instructions to the population and situational changes as they occur.
- Prepare for coordination of evacuation operations with county and city governments.
- Integrate the Emergency Operations Plan with hospitals, nursing homes, schools, etc., for evacuation situations.
- Identify vulnerable populations and those without transportation that may need special assistance and develop procedures for their movement.
- Coordinate with appropriate agencies to ensure operational readiness, including those who provide emergency medical care, mass feeding, transportation resources, and emergency housing.
- Continue to coordinate for public information/assistance and return of evacuees to their homes during the recovery phase.
- Coordinate recovery programs for individual and public assistance as necessary.

4.3 Umatilla County Sheriff

- Hold responsibility for making the decision to evacuate the population within unincorporated portions of Umatilla County.

SA A-2

- Direct the release of evacuation warnings, instructions, and information.
- Direct and control evacuation activities.
- Assist with Search and Rescue, as needed.

4.4 Law Enforcement Agencies

- May be responsible for deciding to advise evacuation directly to members of the public for their protection from immediate threats to health and safety. These actions are carried out on a case by case basis and reflect the urgency of a situation.
- Administer the Evacuation Plan.
- Direct and coordinate crowd and traffic control operations, identify evacuation routes, advise the population, and verify the evacuation.
- Provide security for the evacuated area.

4.5 Fire Services

- Assist in crowd and traffic control operations, warning, and evacuation verification.

4.6 Umatilla County Public Works Department

- Assist in crowd and traffic control operations by providing signs and barricades.
- Provide staff and equipment to ensure that evacuation routes are clear of stalled vehicles and equipment.
- Provide for the maintenance or repair of evacuation routes.

5 Concept of Operations

The evacuation of people within a county's or city's jurisdictional boundaries is the responsibility of the executive head of government. If urgency requires, an Incident Commander may authorize the initiation of an evacuation. An

example of such a situation would be a rapidly moving wildland fire, or a cloud of toxic vapor from a hazardous materials spill.

- The movement of a population will be coordinated with Umatilla County Emergency Management which will advise the jurisdiction

SA A-3

regarding essential operations required to accomplish the evacuation with limited loss of time, life, and property.

- Evacuation instructions and information for the public will be disseminated in a manner consistent with the Public Warning section of this plan.
- Evacuation routes will be selected to provide for rapid, safe, and controlled movement away from the hazard area.

Evacuation may prove to be the only practical means of protecting people from the effects of a disaster. Problems involved with the evacuation process may range from minor to enormous, depending on the dimensions or characteristics of the hazard.

Several hazards in Umatilla County have the potential to require evacuation of substantial numbers of people. It is possible to evacuate a large number of people without activating the emergency management organization. However, an emergency calling for evacuation of only a few people could escalate or be characterized by secondary effects.

The decision to activate the emergency organization for purposes of managing an evacuation is generally left to the discretion of the Incident Commander(s). There are, however, provisions for the emergency management organization to be activated and to assume control of emergency operations other than at the request of incident commanders.

The appendices to this annex are especially important because the places of safety used as destinations for evacuees differ from hazard to hazard. The potential danger from the environment through which people must pass is a critical matter to be considered, and this too varies greatly depending on the hazard.

6 Direction and Control

- All evacuation shelter operations will be controlled from the Emergency Operations Center (EOC), when possible.
- If lines of communication between the EOC and the public shelters are not functioning, the shelter managers have control of their shelters until such contact can be reestablished.

7 Supporting Plans and Procedures

➤ None at this time.

SA A-4

8 Appendices

- Appendix A – Evacuation Planning and Resource Guide
- Appendix B – Template Evacuation Contingency Plan
- Appendix C – Evacuation Notification Summary
- Appendix D – Evacuation Notices
 - D-1 – Level 1 Notice
 - D-2 – Level 2 Notice
 - D-3 – Level 3 Notice

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Appendix A Evacuation Planning and Resource Guide

Evacuation Planning and Resource Guide	
<p>Decision Making Authorities</p> <ul style="list-style-type: none"> ■ County Sheriff, City PD ■ County/City Emergency Management ■ Local/County Fire Chief ■ Agency Administrator 	<p>Operations</p> <ul style="list-style-type: none"> ■ Identify Tactical Areas ■ Assess Fire Behavior, Weather ■ Develop Evaluation Lines ■ Identify Ingress, Egress Routes
<p>Mapping Resources</p> <ul style="list-style-type: none"> ■ Forest/District ■ Local Fire District ■ City/County Planning, Assessor’s Office ■ Internet Sources 	<p>Notification</p> <ul style="list-style-type: none"> ■ Local 911 (Emergency Phone Network) ■ Local TV/Radio (Emergency Alert System) ■ Local Media Websites ■ Public Information Centers ■ Public Meetings
<p>Evacuation Routes/Traffic Control</p> <ul style="list-style-type: none"> ■ City/County/State Law Enforcement ■ City/County Public Works ■ ODOT 	<p>Shelters</p> <ul style="list-style-type: none"> ➤ City/County Emergency Management ➤ American Red Cross ➤ Humane Society/Animal Rescue
<p>Security and Re-Entry</p> <ul style="list-style-type: none"> ■ City/County/State Law Enforcement ■ Utility Providers ■ Building Officials ■ Assessor’s Office ■ Victim Support 	

Appendix B Template Evacuation Contingency Plan

Purpose

This plan is intended to be used in the event the incident creates a need for notification and evacuation of the citizens in and adjacent to the incident.

Intent

The County Sheriff's Office is legally charged with the responsibility for evacuation. In order for adequate planning and decision making to occur before the need, it is important that the Sheriff's Department have advance notice and be included in the earliest possible discussion regarding evacuation needs.

General Description of the Area

Evaluation Criteria

If the fire is deemed to threaten the identified tactical area(s), Operations will request activation of the appropriate evacuation level based on current and predicted fire behavior. Upon recommendation by the Operations Section Chief, the agency decision makers will convene and re-evaluate the threat using the following criteria:

- Fire crosses or approaches pre-identified evaluation lines
- Time of day (e.g., early morning vs. mid-afternoon)
- Weather (current and expected)
- Fuels and fire behavior
- Sustained run vs. spot fires
- Probability of success with available resources

Agency Decision Makers: Cell Dispatch 24hr

Incident Commander

Operations Section Chief

County and/or City Emergency Management

County Sheriff

Local or County Fire Chief

Agency Administrator

SA A-8

Activation

Steps for activation:

1. The need for a possible evacuation will be identified by Operational personnel, with input from the Fire Behavior Analyst and Incident Safety Officer.
2. Requests for evacuation will be approved by the Incident Commander, or designee.
3. Contact Communications to place the request as needed.
4. The Incident Commander, or designee, will inform the County Sheriff's Office of the current and predicted situation. He or she will:
 - Identify the affected area.
 - Ask that a liaison from the county report to the Incident Command Post.
 - Ask that the appropriate evacuation be implemented.
 - Ask for confirmation of shelter activation/location from the American Red Cross.
 - The Incident Management Team IOFR will coordinate the development of a media release of evacuation/shelter decisions

Tactical Area Descriptions and Evacuation Routes

See attached map.

Evacuation Area Re-entry

The IMT will provide recommendations to the Sheriff's Office for lowering evacuation levels. The authority having jurisdiction is responsible for applying the change in evacuation level.

Considerations for safe re-entry:

- v' Public and firefighter safety
- v' Fire behavior/situation
- v' Fire traffic/activities
- v' Hazard tree mitigation
- v' Slope stabilization (rolling/falling debris)
- v' Utilities secured
- v' Visibility
- v' Minimizing economic consequences
- v' Community integrity

The topics listed above are intended as illustrations of the various types of issues that may be evaluated.

SA A-9

SA A. Protective Actions

Citizens are advised that the advisory/evacuation level may change at a moment's notice.

All re-entry requests shall be coordinated with the IMT Operations Section Chief before re-entry into evacuated areas will begin. All requests for re-entry into the evacuated areas shall go through the County Sheriff. Persons entering the area shall provide identification and/or proof of ownership of the property in question. After approval, evacuees will be allowed re-entry based on the current situation.

Appendix C Evacuation Notification Summary

Level 1

Persons in the area are warned that current or projected threats from hazards associated with the approaching fire(s) are severe.

This is the time for preparation and precautionary movement of persons with special needs, mobile property, and (under certain circumstances) pets and livestock.

You will be kept advised as conditions change. Area radio and television stations have been asked to broadcast periodic updates.

If conditions worsen, we will make every attempt to contact you. If you are absent from your home for more than a short period of time, please leave a note with your name and contact phone number in a visible location. An attempt will be made to contact you by phone.

Level 2

Conditions indicate a good probability that hazards associated with the approaching fire(s) will severely limit our ability to provide emergency service protection. Dangerous conditions exist that may threaten your residence or business.

YOU MUST PREPARE TO LEAVE AT A MOMENT'S NOTICE

Fire and law enforcement personnel are working in this area to provide specific information about when to leave and the route(s) to be taken.

THIS MAY BE THE ONLY NOTICE THAT YOU RECEIVE

You will be kept advised as conditions change. Area radio and TV stations have been asked to broadcast periodic updates.

Level 3

Current conditions present specific and immediate threat(s) to the life and safety of persons within this area.

YOU ARE ADVISED TO EVACUATE IMMEDIATELY.

Fire and law enforcement personnel are working in this area to provide specific information on the route(s) to use for evacuation.

If you choose to ignore this notice, you must understand that emergency services may not be available. Volunteers will not be allowed to enter the area to provide assistance.

SA A-11

SA A. Protective Actions

Roadblocks and 24-hour patrols will be established in the area. Residents will not be allowed to return until conditions are safe.

Area radio and TV stations have been asked to broadcast periodic updates.

Appendix D Evacuation Notices

D-1 Level 1 Notice

D-2 Level 2 Notice

D-3 Level 3 Notice

Appendix D-1 Level 1 Notice

AN ADVISORY HAS BEEN ISSUED FOR THIS AREA

Persons in the area are warned that current or projected threats from hazards associated with the approaching fire(s) are severe.

This is the time for preparation and precautionary movement of persons with special needs, mobile property, and (under certain circumstances) pets and livestock.

You will be kept advised as conditions change. Area radio and television stations have been asked to broadcast periodic updates.

If conditions worsen, we will make every attempt to contact you. If you are absent from your home for more than a short period of time, please leave a note with your name and contact phone number in a visible location. An attempt will be made to contact you by phone.

Appendix D-2Level 2 Notice

Conditions indicate a good probability that hazards associated with the approaching fire(s) will severely limit our ability to provide emergency service protection. Dangerous conditions exist that may threaten your residence or business.

YOU MUST PREPARE TO LEAVE AT A MOMENTS NOTICE

Fire and law enforcement personnel are working in this area to provide specific information about when to leave and the route(s) to be taken.

THIS MAY BE THE ONLY NOTICE THAT YOU RECEIVE

You will be kept advised as conditions change. Area radio and television stations have been asked to broadcast periodic updates.

Appendix D-3Level 3 Notice

AN EVACUATION ADVISORY HAS BEEN ISSUED FOR THIS AREA

Current conditions present specific and immediate threat(s) to the life and safety of persons within this area.

YOU ARE ADVISED TO EVACUATE IMMEDIATELY.

Fire and law enforcement personnel are working in this area to provide specific information on the route(s) to use for evacuation

If you choose to ignore this notice, you must understand that emergency services may not be available. Volunteers will not be allowed to enter the area to provide assistance.

Roadblocks and 24-hour patrols will be established in the area. Residents will not be allowed to return until conditions are safe.

Area radio and television stations have been asked to broadcast periodic updates.

B

SA B – Debris Management Plan

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Table of Contents

1	Purpose and Scope	SA B-1
2	Policies and Agreements	SA B-1
3	Situation and Assumptions	SA B-1
3.1	Situation	SA B-1
3.2	Assumptions	SA B-1
4	Roles and Responsibilities	SA B-1
4.1	Umatilla County Public Works Director	SA B-1
4.2	Umatilla County Sheriff	SA B-2
4.3	Department of Agriculture, Oregon Department of Environmental Quality	SA B-2
4.4	Umatilla County Health Department	SA B-2
4.5	Oregon Department of Environmental Quality	SA B-2
4.6	Property Owner	SA B-2
5	Concept of Operations	SA B-2
5.1	General Operations	SA B-3
5.1.1	Debris Clearance and Removal	SA B-3
5.2	Public Information and Instructions	SA B-4
5.2.1	Key Public Messages:	SA B-4
5.3	Pre-Disaster Debris Management	SA B-4
5.4	Contract and Cooperative Agreements	SA B-5
5.4.1	Time and Materials Contract	SA B-5
5.4.2	Unit Price Contract	SA B-5
5.5	Site Selection	SA B-6
5.6	Debris Classification	SA B-6
5.7	Debris Disposal and Reduction	SA B-7
5.8	Debris Removal Priorities	SA B-7
5.8.1	Emergency Roadway Clearance	SA B-7
5.8.2	Debris Removal from Public Property	SA B-8

5.8.3 Debris Removal from Private Property

SA B-9

6 Direction and Control SA B-9

7 Supporting Plans and Procedures SA B-9

SA B-iii

8 Appendices SA B-9

Appendix A Site Selection Priority List SA B-11

Appendix B Road Department Organizational Chart SA B-13

SA B. Debris Management Plan

SA B Tasked Agencies	
Primary Agencies	Umatilla County Public Works (Road) Department
Supporting Agencies	Umatilla County Emergency Management Department Umatilla County Public Health Department Umatilla Sheriff's Office
Adjunct Agencies	Oregon Department of Environmental Quality

1 Purpose and Scope

The purpose of the Debris Management Support Annex (SA) is to facilitate and coordinate the removal, collection, and disposal of debris following a disaster; mitigate against any potential threat to the health, safety, and welfare of the impacted citizens; and expedite recovery efforts in the impacted area.

2 Policies and Agreements

The following policies and agreements are currently in place:

- None at this time.

3 Situation and Assumptions

3.1 Situation

Natural and human-caused disasters precipitate a variety of debris that includes, but is not limited to, trees, topsoil, sand, gravel, building/construction materials, vehicles, and personal property.

The location, type of event experienced, magnitude of event, duration, and intensity are all factors that affect the quantity and type of debris generated. The area through which it is dispersed directly impacts the type of collection and disposal methods used to address the debris problem, associated costs incurred, and the speed with which the problem can be addressed.

3.2 Assumptions

- None at this time.

4 Roles and Responsibilities

4.1 Umatilla County Public Works Director

- The Umatilla County Public Works (Road) Department Director will act as the Debris Management Director or will assign another qualified County staff person to fill this position. The Debris Management Director will supervise debris clearance from the County public right-of-way and coordinate debris management for public property.

SA B-1

Maintenance and records will be maintained to document the use of all owned, leased, rented, or borrowed equipment. Records and contracts will be used as a basis for possible recovery of emergency response equipment expenses from a responsible party or reimbursement of certain expenses by State or Federal government.

Umatilla County Sheriff

The Umatilla County Sheriff's office is responsible for evacuation, traffic control, and search and rescue following a disaster or emergency.

The Sheriff's Office will coordinate with the Debris Management Director to establish evacuation routes and equipment needed for search and rescue operations.

Department of Agriculture, Oregon Department of Environmental Quality

Advise and assist with the disposal of animal carcasses.

Umatilla County Health Department

The Umatilla County Health Department will assist the Public Information Officer (PIO) in developing public messages warning the public of potential health hazards caused by piles of household garbage, open private septic/sewer lines, building debris, etc.

Advise and assist with the disposal of animal carcasses.

Oregon Department of Environmental Quality

The Oregon Department of Environmental Quality will coordinate with the Debris Director and sanitary service companies to assist with the disposal of hazardous waste.

Property Owner

- Unless directed otherwise by the County Commissioners, or under extremely unusual circumstances, removal of debris from private property is the responsibility of the property owner.

5 Concept of Operations

Umatilla County utilizes the National Incident Management System for managing disasters. In response to a large disaster, the County will activate its Emergency Operation Center under the direction of the County Board of Commissioners. Responsibility for establishing a Debris Management operation will rest with the Public Works Director.

5.1 General Operations

Debris Management during a disaster includes the following basic operations conducted by Public Works:

- For slowly developing situations, take action to protect equipment and supplies before conditions become too dangerous to respond.
- Provide heavy equipment for search and rescue operations.
- Survey damage to public facilities, roads, bridges, and other infrastructure.
- Clear debris from public streets and roads and make repairs to facilitate reopening them.
- Expedite repairs to essential public facilities to restore them to operation or protect from further damage.
- Remove debris from public property and manage disposal of debris from the public right-of-way.
- Assist in controlling public access to hazardous

areas. 5.1.1 Debris Clearance and Removal

The Umatilla County Road Department is responsible for the debris removal function within the County right-of-way. The Road Department will work in conjunction with designated support agencies, utility companies, waste management firms, and trucking companies to facilitate debris clearance, collection, and disposal following a disaster.

The Road Department will be responsible for removing debris from the public right-of-way and will remove debris from private property when the action has been pre-approved and it is in the interest of the public. The Road Department will also stage equipment in strategic locations locally as well as regionally, if necessary, to protect the equipment from damage, preserve the decision maker's flexibility for utilizing the equipment, and allow for the clearing crews to begin work immediately after the disaster. Because of the limited quantity of resources and service commitments following the disaster, the Road Department will rely heavily on private contractors to remove, collect, and manage debris for reuse, resource recovery, reduction, and disposal.

The Road Department maintains a list of approved contractors in the County who have the capability of providing debris removal, collection, and disposal in a cost

effective, expeditious, and environmentally sound manner following a disaster.
This list currently includes the following contractors:

- Rod Anderson Construction.

SA B-3

- Thacker Excavating.
- Hatley Construction.
- Humbert Asphalt.
- Valley Sand and Gravel.
- Konen Rock, Charlie Konen.

5.2 Public Information and Instructions

As a disaster unfolds and recovery begins, the PIO and staff need to provide the public and private sectors with information on debris removal and procedures. It is critical that such information be provided as soon as possible to reduce the impact of the general public moving and stacking large amounts of debris in the public right-of-way. Instructions for the public and private sectors will need to be tailored to the specific procedures identified by the Public Works Director.

5.2.1 Key Public Messages:

Public messages related to debris management include:

- Information regarding potential hazards such as downed power lines or partially collapsed buildings.
- Information regarding the proper handling of debris, household garbage, and potentially contaminated materials.
- Encouragement of citizens to assist their neighbors, particularly the elderly or infirm, in removing debris.
- Instructions for separating debris into categories determined by local officials and sanitary waste companies.
- Instructions to keep debris piles away from fire hydrants, utility valves, and storm drains.
- Self help guidelines for citizens and businesses that will haul their own debris.
- Self help guidelines for citizens to dispose of animal carcasses.
- Schedules for debris collection. This information will be coordinated with the sanitary service companies.

5.3 Pre-Disaster Debris Management

If time allows, Umatilla County will take the following actions to protect County facilities, equipment, and supplies before a disaster starts:

SA B-4

SA B. Debris Management Plan

- Provide heavy equipment to support search and rescue operations.
- Survey damage to public facilities, roads, bridges, and other County infrastructure.
- Clear debris from streets and roads and perform repairs needed to open key transportation corridors.
- Coordinate debris management efforts with local Sanitary Service providers and regional waste disposal sites

5.4 Contract and Cooperative Agreements

The Road Department and Umatilla County Legal Counsel will be responsible for managing the debris contract to clear County rights-of-way from project inception to completion and for managing the debris contract includes monitoring performance, modifying the contract when needed, performing inspections, and closing out activities. The three types of contracts required are described below.

5.4.1 Time and Materials Contract

This contract will be limited to the first 70 hours of operation and only after all State and local equipment has been committed. The price for equipment applies only when the equipment is operating. Umatilla County can terminate the contract at its convenience, and the County does not guarantee a minimum number of hours.

5.4.2 Unit Price Contract

This contract is the most accurate account of actual quantities removed and requires inspectors to eliminate contractor fraud. All contractor trucks must be measured. It requires load tickets identifying truck number, contract number, contractor's name, date, time departed from the site, and estimated volume.

Umatilla County has agreements with the following entities to assist with debris removal in the event of a disaster resulting in copious amounts of debris:

- Oregon Department of Transportation.
- City of Milton Freewater.
- City of Hermiston.
- City of Pendleton.
- City of Athena.

➤ City of Weston.

These agreements include utilization of personnel, equipment, temporary landfill sites, emergency services, and law enforcement.

SA B-5

5.5 Site Selection

Debris storage and reduction sites will be identified and evaluated by an interagency site evaluation team. Initially, debris will be placed in temporary holding areas that are determined before the onset of a disaster until a detailed plan of debris collection and disposal can be prepared. This is not anticipated to occur until after the local traffic has been restored. Temporary debris collection sites should be readily accessible by recovery equipment and should not require extensive preparation or coordination for use. Collection sites will be located on public property when feasible to facilitate the implementation of the mission and mitigate against any potential liability requirements. Activation of sites will be under the control of the Director of Public Works and will be coordinated with other recovery efforts through the Emergency Operations Center.

The following is a list of temporary holding sites:

- County right-of-way and County lands.
- Areas identified by the cities within Umatilla County.
- Humbert Sanitary Landfill in Athena.
- Landfill in Milton Freewater.
- County Public Works yard in Stanfield.

5.6 Debris Classification

To facilitate the debris management process, debris will be separated by type. It is recommended that the categories of debris established for recovery operations will be standardized.

Debris is classified as follows:

- Burnable Materials: Burnable materials will be one of two types, with separate burn locations:
 - Burnable Debris: Burnable debris includes, but is not limited to, damaged and disturbed trees, bushes and shrubs, severed tree limbs, and broken and partially broken tree limbs and bushes. Burnable debris consists predominantly of trees and vegetation and does not include garbage or construction and demolition material.
 - Burnable Construction Debris: Burnable construction and demolition debris consists of non-creosote structural timber,

wood products, and other materials designated by the coordinating agency representative.

SA B-6

SA B. Debris Management Plan

- Non-burnable Debris: Non-burnable construction and demolition debris includes, but is not limited to, creosote timber, plastic, glass, rubber and metal products, sheet rock, roofing shingles, carpet, tires, and other materials that may be designated by the coordinating agency. Garbage will be considered non-burnable debris.
- Ineligible Debris: Ineligible debris to remain in place includes, but is not limited to, chemicals, petroleum products, paint products, asbestos, and power transformers.

Any material classified as hazardous or toxic waste shall be reported immediately to the designated coordinating agency representative. At the coordinating agency representative's direction, this material shall be separated from the remaining debris in such a way as to allow the remaining debris to be loaded and transported. Standing broken utility poles, damaged and downed utility poles and appurtenances, transformers, and other electrical material will be reported to the coordinating agency representative. Emergency workers shall exercise due caution with existing overhead and underground utilities and aboveground appurtenances and advise the appropriate authorities of any situation that poses a health or safety risk to workers on site or to the general population.

5.7 Debris Disposal and Reduction

Once the debris has been removed from the damage sites, it will be taken to the temporary landfills. The three methods of disposal are burning, recycling, and grinding/chipping.

The primary burning methods are controlled open burning and incineration. Controlled open burning is a cost-effective method for reducing clean woody debris in rural areas. Burning reduces the volume by 95%, leaving only ash residue to be disposed of.

Metals, wood, and soils are prime candidates for recycling. Most non-ferrous metals are suitable for recycling. Specialized contractors are available to bid on disposal of debris by recycling if it is well-sorted.

Grinding and chipping reduces debris volume by 4 to 1, and it will be utilized as a viable reduction method. For grinding and chipping to be feasible, 25% of volume remaining must have some benefit or use.

5.8 Debris Removal Priorities

5.8.1 Emergency Roadway Clearance

The debris removal process must be initiated promptly and conducted in an orderly, effective manner to protect public health and safety following a major or catastrophic event. To achieve this objective, the first priority will be to clear debris from main roads to provide access for emergency vehicles and resources into the impacted area.

SA B-7

SA B. Debris Management Plan

County and local governments are responsible for clearing streets, County roads, and their rights-of-way. The County Public Works Director will determine the particular roadways to focus equipment and staffing resources based on the spread of the damage and locations near critical facilities. The Oregon Department of Transportation is responsible for clearing State and Federal highways and rights-of-way and disposing of the debris created from the clearing process. State highways intersect all of the cities within the County and provide multiple traffic corridors, so access or regress will not be cut off completely in a disaster.

The need and demand for critical services will be increased significantly following a disaster. Therefore, the second priority in the debris removal process is ensuring access to critical facilities pre-identified by State and local governments. Critical County facilities in Umatilla County have been identified as:

- Umatilla County Courthouse.
- County Public Works yards in Pendleton and Hermiston.
- Umatilla County Justice Center.
- Stafford Hansell Government Center.
- Umatilla County Health Departments, Hermiston, Pendleton, and Milton-Freewater.

The third priority for the debris removal teams to address will be the elimination of debris-related threats to public health and safety. This will include such things as the repair, demolition, and barricading of heavily damaged and structurally unstable buildings, systems, or facilities that pose a danger to the public. Any actions taken to mitigate or eliminate threat to public health and safety must be closely coordinated with the owner or responsible party. If access to the area can be controlled, the necessary actions can be deferred.

5.8.2 Debris Removal from Public Property

Debris may be removed from public areas, including road and rights-of-way, government buildings, grounds, parking lots, and storm drainage facilities and reservoirs. Due to the high cost of debris removal and disposal, communication with Oregon Emergency Management is required before starting the removal process, to determine if Federal assistance is available and what the Federal rules are for securing assistance.

If the disaster escalates to a Presidential Disaster Declaration, the expenses associated with removing debris from public property may be partially reimbursed

by the Federal government. To be eligible for such reimbursement, the applicant must show that such removal will:

- Reduce threats to life, public health, and safety.

SA B-8

SA B. Debris Management Plan

- Reduce the threat of significant damage to improved public or private property.
- Ensure economic recovery of the affected

community. 5.8.3 Debris Removal from Private Property

Unless directed by the Board of Commissioners, or under unusual circumstances, debris removal from private property, including demolition of condemned structures, is the responsibility of the property owner. Costs of debris removal may or may not be covered under property owners' insurance.

Residents will be asked to sort debris into the following categories: trees and brush, appliances, household hazardous waste, construction/demolition materials, household garbage, and vegetation. Pick up schedules will be coordinated with the Sanitary Service companies for implementation.

If there is a Presidential Disaster Declaration, and debris on private property threatens public health, safety, or economic recovery, local governments may be partially reimbursed for costs of debris removal on private property. The County will coordinate with the Office of Oregon Emergency Management Public Assistance Department before working outside the public right-of-way to assist with debris removal. OEM can assist the County with Federal procedures and policies for obtaining compensation for assisting private property owners.

6 Direction and Control

All debris management operations will be controlled from the Emergency Operations Center (EOC), when possible.

7 Supporting Plans and Procedures

- None at this time.

8 Appendices

- Appendix A – Site Selection Priority List
- Appendix B – Road Department Emergency Operations Team Organizational Chart

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Appendix A Site Selection Priority List

The following questions may be used to determine debris disposal sites:

- Is the site on County land or right-of-way?
- Is the site likely to create additional sloughing if more rain/ground movement occurs?
- Is the site located away from wetlands?
- Does the site impact water flow, e.g., creeks or watersheds?
- If the site contains hazardous waste or garbage, will it allow for easy cleanup after the event?
- Does the site allow access for large vehicles to pass?
- Does the site provide sufficient visibility for road entry, for both workers and property owners?
- What impact will the site have on surrounding properties?

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Appendix B Road Department Organizational Chart

UMATILLA COUNTY ACCIDENT/HAZARD NOTIFACATION

Notify the Umatilla County Road Department through the following numbers:

PENDLETON

OFFICE HOURS

Monday-Friday

6:30 A.M. to 5:00 P.M.

541-278-5424-Office

541-278-5426-Shop

STANFIELD

Monday - Thursday

6:30 A.M. to 5:00 P.M.

541-449-3242-Office

MILTON-FREEWATER

Monday - Thursday

6:30 A.M. to 5:00 P.M.

541-938-3443-Office

AFTER HOURS AND HOLIDAY:

LISTED IN PRIORITY ORDER

(Please follow the priority list per area when calling)

THESE AREAS

**PENDLETON, ATHENA &
WESTON**

Call

- 1. Tom Fellows**
- 2. Cory Hardy**
- 3. LG Bullock**

Number

**541-969-8586
541-861-0618
509-386-3206**

**MILTON-FREEWATER,
SPOFFORD AND UMAPINE**

- 1. Brian Johnson**
- 2. Tom Fellows**
- 3. Cory Hardy**
- 4. LG Bullock**

**509-520-7978
541-969-8586
541-861-0618
509-386-3206**

**HERMISTON, STANFIELD
ECHO AND UMATILLA**

- 1. Kirk Barnett**
- 2. Tom Fellows**
- 3. Cory Hardy**
- 4. LG Bullock**

**541-310-7082
541-969-8586
541-861-0618
509-386-3206**

ACCIDENTS AND SIGNS

- 1. Dave Speed**
- 2. Tom Fellows**
- 3. Brian Johnson**
- 4. Kirk Barnett**

**541-969-6965
541-969-8586
509-520-7978
541-310-7082**

If no response from an area CALL ANYONE ON, THE LIST

CELL PHONE NUMBERS

1. Tom Fellows

541-969-8586

4. Brian Johnson

509-520-7978

541-969-9575

5. Kirk Barnett

541-310-7082

2. Cory Hardy

541-861-0618

6. Dave Speed

541-969-6965

3. LG Bullock

509-386-3206

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C

SA C – Mass Commodity

Distribution Plan

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Table of Contents

1	Purpose and Scope	SA C-1
2	Policies and Agreements	SA C-1
3	Situation and Assumptions	SA C-1
4	Roles and Responsibilities	SA C-2
4.	General	SA C-2
4.	Task Assignments	SA C-2
2.	Umatilla County Emergency Management Department	SA C-2
1		
4.		
2.	Umatilla County Volunteer Organizations Active in	
2	Disaster	SA C-2
	5 Concept of Operations	SA C-2
5.1	General	SA C-2
5.2	Phases of Emergency Management	SA C-3
5.2.1	Mitigation	SA C-3
5.2.2	Preparedness	SA C-3
5.2.3	Response	SA C-3
5.2.4	Recovery	SA C-4
5.3	Donations Management	SA C-4
	6 Direction and Control	SA C-4
	7 Supporting Plans and Procedures	SA C-5

SA C-iii

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SA C. Mass Commodity Distribution Plan

SA C Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management Department
Supporting Agencies	Umatilla County Volunteer Organizations Active in Disaster
Adjunct Agencies	Cities within Umatilla County Confederated Tribes of the Umatilla Indian Reservation

1 Purpose and Scope

The purpose of this annex is to provide for distribution of mass commodities to the public, as needed, in the aftermath of an emergency situation.

2 Policies and Agreements

The following policies and agreements are currently in place:

- None at this time.

3 Situation and Assumptions

In the event of a major disaster, Umatilla County could face sizable difficulties in receiving, storing, securing, sorting, transporting, accounting for, and distributing the necessary commodities needed to return the community to a self-sufficient state. Therefore, the County may seek assistance in this task from partnering agencies and trained volunteer workers desiring to aid in the effort.

Umatilla County does not wish to operate a system for collecting, processing, and distributing commodities to disaster survivors. This system is best operated by community-based organizations (CBOs) and other voluntary agencies (VOLAGs) who have successfully handled distribution in the past. Local government does, however, desire to coordinate its mass commodity distribution efforts with CBOs and agencies already in existence who do this on a regular basis and have the infrastructure already in place to handle such needs. These agencies may need additional staffing resources to fulfill the requirements of a long-term response and recovery activity, and Umatilla County can assist with coordinating other agencies to provide such resources.

Recognized local and national charities (e.g., CBOs) and voluntary disaster relief agencies (VOLAGs) have been accepting, handling, and distributing commodities for many years. These CBOs and VOLAGs are skilled in this work and should be the first resource for managing distribution after a major emergency or catastrophic disaster.

Umatilla County will activate the Emergency Operations Center. The County will coordinate with partnering agencies to best meet the needs of the population during a disaster.

Distribution points and commodities will be determined according to the size and scope of the disaster.

SA C-1

SA C. Mass Commodity Distribution Plan

4 Roles and Responsibilities

4.1 General

The Umatilla County Emergency Management (UCEM) Department will appoint a Commodities Branch Chief to manage and oversee the overall program and coordinate the efforts of volunteer groups and local government. The Commodities Branch Chief may be a volunteer or government employee familiar with the role of the specific organizations active in this disaster.

4.2 Task Assignments

4.2.1 Umatilla County Emergency Management Department

- Appoint a Commodities Branch Chief.
- Ensure that a commodities distribution program is planned and ready for activation.
- Coordinate with private-sector entities that may be critical to commodity distribution

4.2.2 Umatilla County Volunteer Organizations Active in Disaster

- Identify suitable candidates for managing the various commodities distribution functions.
- Locate volunteers and volunteer agencies to work in the commodities distribution functions.
- Coordinate with UCEM and its Public Information Officer (PIO) to disseminate information to the community regarding available supplies and services, etc.
- Determine when to terminate or consolidate commodities distribution functions.

5 Concept of Operations

5.1 General

- The Board of Commissioners has the overall authority for ensuring the protection and welfare of residents of the County.

- Volunteer organizations and other private disaster assistance organizations will be called upon to provide management and support of commodity distribution for the affected population.

SA C-2

SA C. Mass Commodity Distribution Plan**5.2 Phases of Emergency Management**

Mass Commodities Distribution may occur during any aspect of an emergency. **5.2.1 Mitigation**

- Encourage those interested in volunteering to become associated with a volunteer organization prior to a disaster.
- Encourage the public to be prepared for at least 72 hours of self sustainability.

5.2.2 Preparedness

- Identify agencies and resources available in the community.
- Review and update this annex and appendices.
- Identify possible facilities, equipment, and staffing.
- Obtain the cooperation of facility owners.
- Train distribution volunteers.
- Coordinate responsibilities with other agencies and/or volunteer groups.
- Develop standard operating procedures (SOPs) for commodities management, in conjunction with partnering agencies.
- Test commodities distribution plans and procedures through

exercises.

5.2.3 Response

When it is decided that there is a need to distribute commodities to the population, the Commodities Branch Chief will coordinate distribution activities per SOPs.

Expected response activities include the following:

- Identify and prepare specific sites for commodities distribution facilities.
- Identify and activate staff for commodities distribution facilities.
- Provide the public (through the PIO) information regarding mass commodities distribution procedures.

- Coordinate with the State and/or Federal Commodities Distribution Coordinator at the Oregon Food Bank office in Portland.
- Distribute commodities to the public.

SA C-3

SA C. Mass Commodity Distribution Plan

- Keep records of commodities distributed and numbers of people served.
- Maintain accounts of expenses, individual work hours,

etc. 5.2.4 Recovery

Following established procedures, the Commodities Branch Chief will ensure that all facilities used have been checked for any damages and leftover materials such as forgotten belongings and unused supplies. With the assistance of Logistics, he or she will complete the appropriate reports. The Commodities Branch Chief will submit a report of all services provided to the Operations Chief.

The Logistics Chief will be responsible for making sure that all reusable supplies belonging to the County are returned to their appropriate storage places.

- Activate the Unmet Needs Committee to provide continuing assistance to survivors in need, depending upon the resources available.
- Continue coordination with the Federal and/or State Commodities Distribution Coordinator at the Oregon Food Bank office in Portland to work with the Unmet Needs Committee.

5.3 Donations Management

Donations management will be coordinated through volunteer service groups in coordination with Umatilla County, as much as possible. Additional information regarding donations can be found in Support Annex E, Donations Management Plan for Umatilla County.

6 Direction and Control

- The Commodities Branch Chief will manage the commodities distribution program, supervise key commodities distribution personnel, and coordinate the efforts of volunteer groups and local government.
- The work of volunteers and paid government employees at a commodities distribution facility will be directed by the supervisor of that facility.
- Volunteers working as an integral part of a recognized group (e.g., American Red Cross, Adventist Community Services, Salvation Army, etc.) will respond to direction from those organizations.

- Each individual supervising a commodities distribution function will select an appropriate assistant or designee to run the operation in his or her absence.

SA C-4

SA C. Mass Commodity Distribution Plan

- Each volunteer group assisting in the disaster response will designate a specific individual with the authority to liaise with the Commodities Branch Chief.

7 Supporting Plans and Procedures

The following plans are currently in place:

- Umatilla County Emergency Operations Plan

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SA D – Animals in Disaster

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Table of Contents

1	Purpose and Scope	SA D-1
2	Policies and Agreements	SA D-1
3	Situation and Assumptions	SA D-1
	3.1 Situation	SA D-1
	3.2 Assumptions	SA D-2
4	Roles and Responsibilities	SA D-2
	4.2.1 Umatilla County Emergency Management	SA D-2
	4.2.2 Pioneer Humane Society	SA D-3
5	Concept of Operations	SA D-3
5.1	General	SA D-3
5.2	Communications	SA D-4
5.3	Security	SA D-4
5.4	Medical	SA D-4
6	Direction and Control	SA D-4
7	Supporting Plans and Procedures	SA D-4

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SA D Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management Umatilla County Sheriff's Department
Supporting Agencies	Pioneer Humane Society
Adjunct Agencies	

1 Purpose and Scope

The purpose of this Support Annex (SA) is to establish procedures for dealing with animals during any human-caused or natural emergency situation within, and/or in the surrounding areas of, Umatilla County.

2 Policies and Agreements

The following policies and agreements are currently in place:

- Cooperative Assistance Agreement with Pioneer Humane Society

3 Situation and Assumptions

3.1 Situation

- Umatilla County could experience disaster conditions that would require implementation of this Annex for direction of animal sheltering and/or evacuation.
- Disaster conditions requiring implementation of this SA and/or the evacuation of animals could be incurred by natural phenomena such as earthquake, floods, tornadoes, fires, storms, or any combination thereof.
- Other unforeseen occurrences that could necessitate evacuation could include hazardous material incidents at a fixed site or in transit and/or acts of terrorism.
- Umatilla County may call an expected evacuation during either human-caused disasters or natural disasters such as floods, winter storms, tornadoes, and earthquakes.
- Umatilla County may establish Animal Shelter(s) to house the animals evacuated from other areas of the County.

3.2 Assumptions

- Public safety personnel prioritize human safety and will assist with animal rescue, as resources allow.
- Animal owners and caregivers may avoid or postpone evacuation unless sufficient accommodations are made for their animals.
- The safety of rescue and shelter workers is very important. At no time should the evacuation, shelter, or care of animals compromise worker safety.
- In small-scale, short-term evacuations, it may be sufficient for animals to stay in vehicles or other safe areas, with minimal support from primary and support agencies. Self-reliant owners may evacuate with their animals, taking them off site and staying with family or friends if possible.
- The most efficient and effective method of minimizing the impacts of disasters on animals and their caregivers is to promote the disaster preparedness of animal caregivers. Caregivers should be prepared to provide for the needs of their animals, without assistance, for at least three days following a disaster. This includes being prepared to evacuate animals.
- In an emergency, animal caregivers are responsible for ensuring the health and safety of their animals. They should ensure that their animals are not a threat to the public and do no harm to another person's property, including other animals.
- Other than service animals, American Red Cross shelters will not accept any animals.

4 Roles and Responsibilities

This section describes the organization and assignment of responsibilities. Items noted as “pre-disaster” are to be completed annually.

4.2.1 Umatilla County Emergency Management

- Pre-disaster duties include:
 - Reviewing the Animal Shelter Emergency plan and determining if any leases, agreements, etc. need to be renewed in order to maintain the plan.

- Reviewing and updating the list of local animal resources.

SA D-2

4.2.2 Pioneer Humane Society

- Pre-disaster duties include:
 - Update the list of essential duty employees and volunteers.
 - Ensure that all equipment and supplies for use in an emergency are inspected, cleaned, and tested, and that any needed repairs or replacements have been made.
 - Review the list of essential duty employees and volunteers and ensure that all training and other paperwork is current.
- During a disaster, duties include:
 - Registering all employees and volunteers at Animal Shelter facilities, as well as registering and keeping records of all animals at those facilities and any other documentation required by the Emergency Management Department. This shall include, but not be limited to, employee and volunteer work hours, all expenses incurred due to the care of animals during an emergency, and release forms from owners regarding the care of their animals.
 - Care of animals.

5 Concept of Operations

5.1 General

The Umatilla County Emergency Management may activate the Animal Shelter emergency plan during emergencies that require the assistance of Animal Shelter personnel.

Umatilla County Emergency Management shall be the primary contact for animal shelter decisions and coordination.

Pioneer Humane Society shall review the inventory of pet food and critical supplies on hand and order or obtain any additional supplies needed to sustain the shelter's current population of animals and estimated additional animals in need due to the current emergency. Pioneer Humane Society shall coordinate with American Red Cross to assist evacuees with animals.

Pioneer Humane Society shall designate a representative to respond to the Umatilla County Emergency Operations Center (EOC). This representative shall

keep Umatilla County Emergency Management informed of numbers of animals affected and any critical needs or planning issues.

SA D-3

5.2 Communications

The Animal Shelter shall maintain multiple means of communication, including land-based phone lines, two-way radios, Amateur Radio Emergency Services /Radio Amateur Civil Emergency Services radios, and wireless phones.

5.3 Security

Security at each Animal Shelter will be provided by Animal Shelter personnel. Local law enforcement shall be contacted through 911 as necessary to preserve order and protect assets at these facilities.

5.4 Medical

Emergency medical services at the Animal Shelter(s) for illnesses and injuries to people will be provided by local Emergency Medical Service through 911 as necessary. Medical services for animals will be coordinated with local veterinarians.

6 Direction and Control

All Animals in Disaster–related activities will be coordinated through the EOC. The Pioneer Humane Society will be responsible for the operation of animal shelter facilities during an emergency activation.

7 Supporting Plans and Procedures

None at this time.

E SA E – Donations Management

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Table of Contents

1	Purpose	SA E-1
2	Policies and Agreements	SA E-1
3	Situation and Assumptions	SA E-1
4	Roles and Responsibilities	SA E-2
4.	General	SA E-2
4.	Task Assignments	SA E-2
2.	Umatilla County Emergency Management Department	SA E-2
4.		
2.	Umatilla County Volunteer Organizations Active in	
2	Disaster	SA E-2
	5 Concept of Operations	SA E-2
5.1	General	SA E-2
5.2	Phases of Emergency Management	SA E-2
5.2.1	Mitigation	SA E-3
5.2.2	Preparedness	SA E-3
5.2.3	Response	SA E-3
5.2.4	Recovery	SA E-4
5.3	Mass Commodities Distribution	SA E-4
6	Direction and Control	SA E-5
7	Supporting Plans and Procedures	SA E-5
8	Appendices	SA E-5

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SA E Tasked Agencies	
Primary Agencies	Umatilla County Emergency Management Department
Supporting Agencies	Umatilla County Volunteer Organizations Active in Disaster
Adjunct Agencies	Cities within Umatilla County Confederated Tribes of the Umatilla Indian Reservation

1 Purpose

The purpose of this annex is to manage donations of goods and services that may occur in the aftermath of an emergency situation.

2 Policies and Agreements

The following policies and agreements are currently in place:

- None at this time.

3 Situation and Assumptions

In the event of a major emergency or disaster, donations may be given and delivered to Umatilla County whether or not they are requested. In large quantities, such donations may overwhelm the capability of the local community to handle and distribute them. Therefore, the County may seek assistance in this task from partnering agencies and trained volunteer workers desiring to aid in the effort.

Umatilla County does not wish to operate a system to collect, process, and distribute donations. This system is best operated by community-based organizations and other voluntary agencies who have successfully handled donations in the past. Local government does, however, desire to coordinate its donations management efforts with community-based volunteer organizations and agencies already in existence that do this on a regular basis and have the infrastructure already in place to handle such needs. These agencies may need additional staffing and other resources to fulfill the requirements of a long-term response and recovery activity, and Umatilla County can assist by coordinating with other agencies to provide such resources.

Umatilla County will activate the Emergency Operations Center. The County will coordinate with partnering agencies to best meet the needs of the population during a disaster.

Donation collection points will be determined according to the size and scope of the disaster.

4 Roles and Responsibilities

4.1 General

The Umatilla County Emergency Management (UCEM) Department will appoint a Donations Branch Chief to manage and oversee the overall program and coordinate the efforts of volunteer groups and local government. The Donations Branch Chief may be a volunteer or government employee familiar with the role of the specific organizations active in this disaster.

4.2 Task Assignments

4.2.1 Umatilla County Emergency Management Department

- Appoint a Donations Branch Chief.
- Ensure that a donation management program is planned and ready for activation.
- Coordinate with private-sector entities that may be critical to donation management.

4.2.2 Umatilla County Volunteer Organizations Active in Disaster

- Identify suitable candidates for managing the various donation management functions.
- Locate volunteers and volunteer agencies to assist with donation management.
- Coordinate with UCEM and its Public Information Officer (PIO) to disseminate information to the community regarding donations.
- Determine when to terminate or consolidate donation management functions.

5 Concept of Operations

5.1 General

- The Board of Commissioners has the overall authority for ensuring the protection and welfare of residents of the County.

- Volunteer organizations and other private disaster assistance organizations will be called upon to provide management and support of donations management for the affected population.

5.2 Phases of Emergency Management

Donations Management may occur during any aspect of an emergency.

SA E-2

5.2.1 Mitigation

- Encourage those interested in volunteering to become associated with a volunteer organization prior to a disaster.
- Encourage the public to be prepared for at least 72 hours of self sustainability.

5.2.2 Preparedness

- Identify agencies and resources available in the community.
- Review and update this annex and appendices.
- Identify possible facilities, equipment, and staffing.
- Obtain cooperation of facility owners.
- Train donation management volunteers.
- Coordinate responsibilities with other agencies and/or volunteer groups.
- Develop standard operating procedures (SOPs) for donations management in conjunction with partnering agencies.
- Test donations management plans and procedures through exercises.
- Brief the local media so they understand how the donations management program will work.
- Brief citizens groups on how they can contribute to disaster relief with their donations.
- Ensure that contingency procedures are established for rapidly activating a bank account to receive and disburse monetary donations.

5.2.3 Response

When it is decided that there exists a need to manage donations, the Donations Branch Chief will coordinate donation activities per SOPs.

Expected response activities include the following:

- Identify and prepare specific sites for donations management facilities.
- Identify and activate staff for donations management.

- Provide the media (through the PIO) with information regarding donation needs and procedures, and regularly update with information.

SA E-3

SA E. Donations Management

- Coordinate with the State and/or Federal Donations Management Coordinator at the Oregon Emergency Management office in Salem.
- Keep records of donations received and numbers of people served.
- Maintain accounts of expenses, individual work hours, etc.
- Coordinate with the Commodities Branch Chief to fill identified

needs. 5.2.4 Recovery

Following established procedures, the Donations Branch Chief will ensure that all facilities used have been checked for any damages and leftover materials such as forgotten belongings and unused supplies. With the assistance of Logistics and Finance, they will complete the appropriate reports. The Donations Branch Chief will submit a report of all donations received and distributed to the Operations Chief.

The Logistics Chief will be responsible for making sure that all reusable supplies belonging to the County are returned to their appropriate storage places.

- Collect, sort, store, distribute, and properly dispose of donations, if necessary.
- In coordination with the PIO, provide regular updates to the media on donations procedures, progress, and the Current Needs List (goods and services that are needed and not needed).
- Continually assess donations management operations and determine when the donations management facilities should close down or be consolidated and when the donations management program can be terminated.
- Keep records of donations received and, where appropriate, thank donors.
- Activate the Unmet Needs Committee to provide continuing assistance to victims in need, depending upon the donations available.
- Continue coordination with the Federal and/or State Donations Management Coordinator at the Oregon Emergency Management office in Salem to work with Unmet Needs Committee.
- Maintain accounts of expenses, individual work hours, etc.

5.3 Mass Commodities Distribution

Mass commodities distribution will be managed and coordinated through volunteer service groups in coordination with Umatilla County as much as

SA E-4

SA E. Donations Management

possible. Additional information regarding mass commodities distribution can be found in Support Annex C, Mass Commodity Distribution Plan.

6 Direction and Control

- The Donations Branch Chief will manage the commodities distribution program, supervise key commodities distribution personnel, and coordinate the efforts of volunteer groups and local government.
- The work of volunteers and paid government employees at a donations management facility will be directed by the supervisor of that facility.
- Volunteers working as an integral part of a recognized group (e.g., American Red Cross, Adventist Community Services, Salvation Army, etc.) will respond to direction from those organizations.
- Each individual supervising a donations management function will select an appropriate assistant or designee to run the operation in his or her absence.
- Each volunteer group assisting in the disaster response will designate a specific individual with the authority to liaise with the Donations Branch Chief.

7 Supporting Plans and Procedures

The following plans are currently in place:

- Umatilla County Emergency Operations Plan

8 Appendices

None at this time.

H SA H – EOC Leadership Team

Umatilla County Emergency Support Functions and Staffing					
ESF	Support Function	Division or Department Responsibility	Primary POC and Contact Information	Alternate #1 POC Contact Information	Alternate #2 POC Contact Information
ESF-1	Transportation	Umatilla County Public Works / Road Department	Tom Fellows - 541-278-5434 / tom.fellows@umatillacounty.net	Theodore Orr - 541-966-9022 / theodore.orr@umatillacounty.net	TBD
ESF-2	Communications	Umatilla Co Sheriff's Office - 911 Communications Division	Karen Pinner - 541-969-3405/541-966-3451/karen.pinner@umatillacounty.net	Justin Russell - 541-561-2104/541-966-3634/justin.russell@umatillacounty.net	Nicole Bellas - 541-561-2355/541-966-3609 / nicole.bellas@umatillacounty.net
ESF-3	Public Works	Umatilla County Public Works / Road Department	Tom Fellows - 541-278-5434 / tom.fellows@umatillacounty.net	Theodore Orr - 541-966-9022 / theodore.orr@umatillacounty.net	TBD
ESF-4	Firefighting	Region 9 Fire Defense Board / Fire Districts	Tom Orr - 541-947-8922 / tjorr@fde.com	Scott Stecker - 541-965-8922 / stecker@fde.com	On-Duty Battalion Chief (UCF94)
ESF-5	Information & Planning	Umatilla County Emergency Management	Thomas Roberts - 541-966-3796 / thomas.roberts@umatillacounty.net	Alpha Lundgren - 541-215-5143 / alpha.southwick@umatillacounty.net	
ESF-6	Basic Care	UCO Health	Joe Ramara - 541-278-5432 / joseph.fumara@umatillacounty.net	Alpha Lundgren - 541-215-5143 / alpha.southwick@umatillacounty.net	TBD
ESF-7	Logistics Management & Resource Support	Umatilla County Finance Department	Robert Papp - 541-278-5111 / robert.papp@umatillacounty.net	Alpha Lundgren - 541-215-5143 / alpha.southwick@umatillacounty.net	TBD
ESF-8	Health & Medical	UCO Health	Joe Ramara - 541-278-5432 / joseph.fumara@umatillacounty.net	Alpha Lundgren - 541-215-5143 / alpha.southwick@umatillacounty.net	TBD
ESF-9	Search & Rescue	Umatilla County Sheriff's Office - SAR	Duane Johnson - 541-966-3611 / duane.johnson@umatillacounty.net	Rowan Hayes - 541-966-3600 / rowan.hayes@umatillacounty.net	Bob English (Nountaw) - 541-969-6564
ESF-10	Hazardous Materials	Region 10 Haz-Mat Team (UCF10)	Scott Stanton - 541-561-5822 / scott@ucf10.com	Alpha Lundgren - 541-215-5143 / alpha.southwick@umatillacounty.net	TBD
ESF-11	Agriculture & Animal Protection	UCO Health / (And State Offices)	Joe Ramara - 541-278-5432 / joseph.fumara@umatillacounty.net	Alpha Lundgren - 541-215-5143 / alpha.southwick@umatillacounty.net	TBD
ESF-12	Energy	Umatilla Co Emergency Management (Area Utilities)	Thomas Roberts - 541-966-3796 / thomas.roberts@umatillacounty.net	Dave Williamson - 541-966-2613 / dave.williamson@umatillacounty.net	
ESF-13	Law Enforcement	Umatilla County Sheriff's Office	Jim Uttisford - 541-966-3600 / jim.uttisford@umatillacounty.net	Dave Williamson - 541-966-2613 / dave.williamson@umatillacounty.net	
ESF-14	Business & Industry	Umatilla County Economic Development	Gail Nelson - 541-561-4427 / gail.nelson@umatillacounty.net	TBD	TBD
ESF-15	Public Information	Umatilla County Sheriff's Office - Administrations Division	Sherin Ward - 541-966-3681 / sherin.ward@umatillacounty.net	Bob Florence - 541-966-3607 / bob.florence@umatillacounty.net	TBD
ESF-16	Volunteers & Donations	TBD	TBD	TBD	TBD
ESF-17	Cyber & Infrastructure Security	Umatilla County Administrative Services	Dan Lowe - 541-278-6280 / dan.lowe@umatillacounty.net	Riley Wortman - 541-278-6283 / riley.wortman@umatillacounty.net	
ESF-18	Military Support	Umatilla County Emergency Management	Thomas Roberts - 541-966-3796 / Military Liaison		
Umatilla County Policy Group					
Commissioner George Murdoch / 541-278-6202 / george.murdoch@umatillacounty.net					
Commissioner John Shaler / 541-278-6203 / john.shaler@umatillacounty.net					
Commissioner Dan Dorrain / 541-278-6201 / dan.dorrain@umatillacounty.net					
Sheriff Terry Rowan / 541-966-3603 / terry.rowan@umatillacounty.net					
County Counsel Doug Olsen / 541-278-6208 / doug.olsen@umatillacounty.net					
Policy Group Recorder / Melinda Slatt / 541-278-6204 / melinda.slatt@umatillacounty.net					

Annexes

1

IA 1 – Severe Weather

(including Landslides)

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IA 1. Severe Weather (including Landslides)

Severe Weather Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	IJ Continue to maintain and revise, as needed, applicable response plans pertaining to severe weather and landslides, including the EOP and supporting procedures/plans.	
	IJ Monitor weather and flood reports.	
	IJ Pre-designate evacuation routes and alternate routes for areas vulnerable to landslides or other hazards relating to severe weather.	
	IJ Conduct pre-incident planning for sheltering and evacuation related to severe weather and landslides.	
	<ul style="list-style-type: none"> • Prepare map(s) and scripts for use by local television station(s) during emergency broadcasts. Include release instructions. 	
	<ul style="list-style-type: none"> • Prepare radio messages for use by local radio stations during emergency broadcasts. Include release instructions. 	
	IJ Have personnel participate in necessary training and exercises, as determined by Emergency Management in coordination with lead agencies and coordinators.	
	IJ Conduct and participate in severe weather and landslide preparedness activities, seeking understanding of interactions with participating agencies in a severe weather scenario.	
	IJ Ensure emergency contact lists are updated and establish a pre-event duty roster allowing for 24/7 operational support for the County EOC.	<i>Dispatch Center</i>
	IJ Ensure that landslide and flood response equipment and personnel inventories are current for the County. Test and maintain response and communications equipment. Keep a stock of necessary response supplies.	<i>Sandbags at Road Department</i>
	IJ Inform County Emergency Management of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of firefighting equipment, etc.).	
	IJ Work with the County Planning Department to establish appropriate infrastructure protection measures in landslide/flood-prone areas.	
	IJ Provide public safety information and educational programs regarding emergency preparedness and response.	
RESPONSE PHASE	IJ Activate the EOP when severe weather and/or landslide incidents pose threats to the County.	

	<p>IJ Activate appropriate EOCs and establish Incident Command. For larger events that cross multiple jurisdictions, establish a Unified Command. City and/or County EOCs may be staffed. Staffing levels vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the Resource Coordinator, and management support positions will most likely be needed.</p>	
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IA 1. Severe Weather (including Landslides)

Severe Weather Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	IJ Estimate emergency staffing levels and request personnel support.	
	IJ Ensure that action is taken to protect personnel and emergency equipment from possible damage by severe weather, landslides, or floodwaters.	
	IJ Develop work assignments for ICS positions (recurring).	<i>ICS Form 203: Organization Assignment List</i>
	IJ Notify supporting agencies as well as the County Commissioners.	
	<ul style="list-style-type: none"> Identify local, County, and regional agencies/entities that may be able to mobilize resources to support local response efforts and EOC staffing. 	
	IJ Determine the type, scope, and extent of the incident (recurring). Verify reports and obtain estimates of the area that may be affected. Obtain status of impacts within the County.	<i>Incident Map, WebEOC</i>
	<ul style="list-style-type: none"> Notify command staff, support agencies, adjacent jurisdictions, agency leads/coordinators, and liaisons of any situational changes. 	
	IJ Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	
	<ul style="list-style-type: none"> Dedicate time during each shift to preparing for shift change briefings. 	<i>IAP</i>
	IJ Confirm or establish communications links among local and County EOCs, and other Agency Operations Centers. Confirm operable phone numbers and verify the functionality of alternate communications resources.	
	IJ Ensure that all required notifications have been completed. Consider other local, County, and regional agencies/entities that may be affected by the incident. Notify them of the status.	<i>Established emergency contact lists maintained at the EOC</i>
	IJ Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure if the scope of the incident so dictates.	
	IJ Implement local plans and procedures for severe weather, landslide, and/or flood operations. Ensure that copies of all documents are available to response personnel. Implement agency-specific protocols and SOPs.	<i>Local, agency, and facility-specific SOPs</i>
	IJ Obtain current and forecasted weather to project potential damage and determine the affected area (recurring).	
	IJ Determine the need to conduct evacuations and sheltering activities (recurring).	<i>ESF 6 of the County EOP</i>

IJ Determine the need for additional resources and request as necessary through appropriate channels (recurring).	
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IA 1-2

IA 1. Severe Weather (including Landslides)

Severe Weather Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	IJ Submit a request for an emergency/disaster declaration, as applicable.	<i>Chapter 1 of the County EOP. Form located on desktop of Command Center Computer</i>
	IJ Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of potential and current needs.	<i>MOU's located in Command Center, and with County Council</i>
	IJ Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.	<i>ICS Resource Tracking Forms</i>
	IJ Develop plans and procedures for registering mutual aid and other first responders as they arrive on the scene and receive deployment orders.	
	IJ Establish a JIC and designate a lead PIO for the County.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	IJ Formulate emergency public information messages and media responses, utilizing “one message, many voices” concepts (recurring).	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	IJ Public information will be reviewed by the IC, or designee. Information will be approved for release by the IC and Lead PIO before dissemination to the public.	
	IJ Record all EOC and individual personnel activities (recurring). All assignments, person(s) responsible, and actions taken should be documented in logbooks.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Log</i>
	IJ Record all incoming and outgoing messages (recurring). All messages, and the names of those sending or receiving them, should be documented as part of the EOC log.	
	IJ Develop situation reports (recurring). At regular intervals, the EOC Director and staff will assemble a situation report.	<i>Incident Map, WebEOC</i>

IA 1. Severe Weather (including Landslides)

Severe Weather Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	IJ Develop and update the IAP (recurring). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i>
	IJ Implement objectives and tasks outlined in the IAP (recurring).	
	IJ Coordinate with private-sector partners as needed.	
	IJ Ensure that all reports of injuries, deaths, and major equipment damage accrued during response activities are communicated to the IC and/or the Safety Officer.	
RECOVER Y/ DEMOBILI ZATION PHASE	IJ Ensure an orderly demobilization of emergency operations in accordance with current demobilization plans.	<i>ICS Form 221 - Demobilization Plan</i>
	IJ Once the threat to public safety is eliminated, conduct cleanup and recovery operations.	
	IJ Activate, if necessary, the appropriate recovery strategies and COOP/COG plans.	<i>ESF 14 – Long-Term Community Recovery</i>
	IJ Release mutual aid resources as soon as possible.	
	IJ Conduct a post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	IJ Deactivate/demobilize the EOCs, Agency Operations Centers, and command posts.	
	IJ Correct any response deficiencies reflected in the Improvement Plan.	
	IJ Revise any applicable emergency response plans based on the success stories and/or lessons learned during the response.	
IJ Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)		

2

IA 2 – Major Fire

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Major Fire Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	LI Arrange for personnel to participate in necessary training and exercises, as determined by County Emergency Management and area Fire Districts/Departments.	
	LI Coordinate and participate in County preparedness activities, seeking understanding of interactions with participating agencies in a major fire scenario.	
	LI Ensure that emergency contact lists are current and establish a pre-event duty roster allowing for 24/7 operational support to EOC.	<i>Dispatch Center</i>
	LI Inform Emergency Management of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of firefighting equipment, etc.).	
RESPONSE PHASE	LI Activate the EOC and establish Incident or Unified Command, as appropriate. Staffing levels vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the Resource Coordinator, and management support positions may be needed.	<i>County EOP and agency-specific plans</i>
	LI Estimate emergency staffing levels and request personnel support.	
	LI Develop work assignments for ICS positions (<i>recurring</i>).	<i>ICS Form 203-Organization Assignment List</i>
	LI Notify supporting fire services agencies.	
	LI Identify local, regional, and/or State agencies that may be able to mobilize resources and staff to the EOC for support.	
	LI Determine scope and extent of fire (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected.	<i>Incident Map, WebEOC</i>
	LI Notify command staff, support agencies, adjacent jurisdictions, coordinators, and/or liaisons of any situational changes.	
	LI Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	
	LI Dedicate time during each shift to prepare for shift change briefings.	<i>IAP</i>
	LI Confirm or establish communications links among regional EOCs, the Umatilla County EOC, and other Agency Operations Centers, as applicable. Confirm operable phone numbers and verify the functionality of alternative communication equipment/channels.	
LI Ensure that all required notifications have been completed. Consider other local, County, regional, State, and Federal agencies that may be affected by the incident. Notify them of the status.	<i>Established emergency contact lists at the EOC</i>	

	LI Fire Chief directs resources for fires. In the event of multiple fire agencies responding to the incident, the Fire Defense Board Chief, acting as the Fire Services Coordinator, may be integrated into the Operations Section of the County EOC.	
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Major Fire Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure if scope of response increases.	
	U Implement local plans and procedures for fire operations. Ensure that copies of the following documents are available to response personnel. Implement agency-specific protocols and SOPs.	<i>Agency-specific SOPs</i>
	U Obtain current and forecasted weather to project the potential spread of the fire (<i>recurring</i>).	
	U Determine the need to conduct evacuations and sheltering activities (<i>recurring</i>).	<i>ESF 6 – Mass Care, Housing and Human Services</i>
	U Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>).	
	U Submit request for a disaster/emergency declaration, as applicable.	<i>Chapter 1 of the County EOP. Form located on desktop of Command Center Computer</i>
	U Activate mutual aid agreements. Activation includes placing backup teams on standby, and alerting resource suppliers of both potential and current needs.	<i>MOU's located in Command Center, and with County Council</i>
	U Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.	<i>ICS Resource Tracking Forms</i>
	U Develop plans and procedures for registration of task fire forces/strike teams as they arrive on scene and receive deployment orders.	
	U Establish a JIC.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	U Formulate emergency public information messages and media responses utilizing “one message, many voices” concepts (<i>recurring</i>).	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	U Public information focusing on fire prevention, control, and suppression will be reviewed by the Fire Chief (or designee). Information will be approved for release by the IC and Lead PIO prior to dissemination to the public.	

U	Record all EOC and individual personnel activities (<i>recurring</i>). All assignments, person(s) responsible, and actions taken	<i>EOC Planning Section job action guide, ICS</i>
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IA 2-2

Major Fire Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	should be documented in logbooks.	<i>Form 214 Unit Log</i>
	U Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending and receiving them, should be documented as part of the EOC log.	
	U Produce situation reports (<i>recurring</i>). At periodic intervals, the EOC Director and staff will assemble a Situation Report.	<i>Incident Map, WebEOC</i>
	U Develop an IAP (<i>recurring</i>). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at periodic intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i>
	U Implement objectives and tasks outlined in the IAP (<i>recurring</i>).	
	U Coordinate with private-sector partners as needed.	
RECOVER Y/ DEMOBILI ZATION	U Ensure that all reports of injuries, deaths, and major equipment damage due to fire response are communicated to the IC and/or Safety Officer.	
	U Ensure an orderly demobilization of emergency operations, in accordance with current demobilization plans.	<i>ICS Form 221 - Demobilization Plan</i>
	U Release mutual aid resources as soon as possible.	
	U Activate and implement applicable mitigation plans, community recovery procedures, and COOP/COG plans until normal daily operations can be completely restored.	<i>ESF 14 – Long-Term Community Recovery</i>
	U Conduct post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	U Deactivate/demobilize the EOC.	
	U Implement revisions to the EOP and supporting documents based on lessons learned and best practices adopted during response.	
	U Correct any response deficiencies reflected in the Improvement Plan.	
	U Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)	

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IA 3 – Flood

(including Dam Failure)

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IA 3. Flood (including Dam Failure)

Flood Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	LI Arrange for personnel to participate in necessary training and develop exercises relative to flood events.	
	LI Coordinate County preparedness activities, seeking understanding of interactions with participating agencies in flooding scenarios.	
	LI Ensure that emergency contact lists are updated and establish a pre-event duty roster allowing for 24/7 operational support to the County EOC.	<i>Dispatch Center</i>
	LI Contact supporting emergency response agencies to determine if major developments have arisen that could adversely affect response operations (e.g., personnel shortages, loss of equipment, etc.).	
	LI Annually review and update the EOP and SOPs, as needed.	<i>County EOP and agency-specific SOPs</i>
	LI Review flood-prone areas.	
	LI Familiarize staff with requirements for requesting State and Federal Disaster Assistance.	<i>Stafford Act, FEMA guidance, and Oregon EOP</i>
	LI Ensure that supplies, such as communications devices and sandbags, are prepared and ready for use. This includes primary and alternate communications and warning systems.	<i>ESF 2 – Communications, Sandbags located at Road Department</i>
	LI Identify and review local contractor lists to see who may provide support specific to flood response.	
RESPONSE PHASE	LI Review, revise, and, where necessary, establish mutual aid agreements with other agencies and private contractors relative to multiple agency response to floods.	<i>MOU's located in Command Center</i>
	LI The IC will provide overall guidance for the deployment of resources.	
	LI Activate mutual aid agreements.	<i>MOU's located in Command Center, and with County Council</i>
	LI Activate the County EOC and implement appropriate staffing plans. Contact appropriate private partners to assign liaisons to the EOC for coordination of specific response activities.	<i>County Basic Plan, agency and company-specific plans</i>
	LI Estimate emergency staffing levels and request personnel support, including specialized staff such as engineers, building inspectors, heavy equipment operators, and/or environmental remediation contractors.	
LI Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	<i>SOPs, IAP</i>	

	LI Submit request for disaster/emergency declarations, as applicable.	<i>Chapter 1 and Appendices of County EOP Form located on desktop of Command Center Computer</i>
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IA 3. Flood (including Dam Failure)

Flood Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Coordinate the evacuation of the affected area, if necessary. Assign appropriate agency liaisons to the County EOC, as the situation requires.	
	U Support Search and Rescue operations by coordinating resource requests outside of the jurisdiction.	
	U Request the American Red Cross to activate sheltering plans and open/staff shelters, if needed.	<i>American Red Cross Shelter Plans</i>
	U Establish a JIC. Formulate emergency public information messages and media responses using “one voice, one message” concepts.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	U Record all EOC activities, completion of personnel tasks, and incoming and outgoing messages. These should be documented in EOC logbooks.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Log</i>
	U Begin damage assessments in coordination with the Public Works Department and County/local government.	
	U Assist with the coordination of public works activities, such as debris removal from: <ul style="list-style-type: none"> ● Storm drains ● Bridge viaducts ● Main arterial routes ● Public rights-of-way ● Dams (via established liaisons at the County EOC) ● Other structures, as needed 	
	U Contact local contractors for support, if necessary. Establish contact with private-sector partners and/or dam operators (if the flood is associated with dam failure or malfunction).	<i>Existing contact lists at EOC</i>
	U Coordinate with the County Sheriff’s Office and other local police to provide law enforcement to affected areas (curfew enforcement, road closures, security, etc.).	
	U Collect and chronologically file records and bills generated during the incident in order to ensure timely submittal of documents for reimbursement.	
RECOVERY PHASE	U Monitor secondary hazards associated with floods (landslides, contamination, damage to bridges/roads, and impacts to utility lines/facilities) and maintain on-call personnel to support potential response to these types of hazards.	
	U Deactivate/demobilize the EOC. Deactivate mutual aid resources as soon as possible.	<i>ICS Form 221 - Demobilization Plan</i>

U Activate and implement applicable mitigation plans, community recovery procedures, and COOP/COG plans until normal daily operations can be completely restored.

*ESF 14 – Long-Term
Community Recovery
Annex and Agency-*

IA 3. Flood (including Dam Failure)

Flood Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
		<i>Specific Recovery Plans</i>
	<input type="checkbox"/> Implement revisions to the EOP and supporting documents based on lessons learned and best practices adopted during response.	
	<input type="checkbox"/> Offer recommendations to County government and Public Works departments for changes in planning, zoning, and building code ordinances.	
	<input type="checkbox"/> Participate in After Action Reports and critiques. Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov).	

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IA 4 – Drought

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Note: Ultimate responsibility for providing water service to the citizens lies with the local water districts. Each jurisdiction is responsible for its own water supplies and maintenance of facilities. Assistance from Umatilla County and State will be provided in the form of personnel and equipment, as requested by the affected area.

Drought Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	U Continue to maintain and revise, as needed, applicable response plans pertaining to drought including the Umatilla County EOP and supporting procedures and plans.	<i>EOP and Agency-specific Standard Operating Procedures</i>
	U Pre-designate alternative sources of drinking water in case of drought or other water shortage event.	
	U Conduct pre-incident planning related to drought and determine vulnerabilities in various drinking water systems.	
	-Prepare scripts to be used on local television station(s) for emergency broadcast. Include release instructions.	
	-Prepare radio messaging to be used by local radio stations for emergency broadcast.	
	U Have County personnel develop and participate in necessary training and exercises, as determined by Emergency Manager.	
	U Participate in drought preparedness activities, seeking understanding of interactions with participating agencies in a drought scenario.	
	U Ensure that emergency contact lists are updated and establish a pre-event duty roster allowing for 24/7 operational support for the EOC.	<i>Dispatch Center</i>
	U Identify local contractors and vendors that could assist during a drought and develop MOUs with them.	<i>MOU's located in Command Center, and with County Council</i>
	U Inform the Emergency Manager of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of firefighting equipment, etc.).	
	U Work with the Umatilla County Planning to ensure that new construction does not increase hazards or vulnerability threat.	
	U Ensure that maps of water mains, valves, and public sewer systems are up-to-date and accessible.	
	U Provide public safety information and educational programs regarding emergency preparedness and response.	
RESPONSE PHASE	U When deemed necessary, activate the EOP when drought and other water shortage incidents pose a threat.	

	<p>U Umatilla County will activate the appropriate EOCs and establish Incident Command. For larger events that cross multiple jurisdictions, the County will establish a Unified Command. Umatilla County or other local EOCs may be staffed. Staffing levels vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the Resource Coordinator, and management support positions will most likely be needed.</p>	
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Drought Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Estimate emergency staffing levels and request personnel support.	
	U Ensure that action is taken to protect personnel and emergency equipment from possible damage by drought.	
	U Develop work assignments for ICS positions (<i>recurring</i>).	<i>ICS Form 203: Organization Assignment List</i>
	U Notify supporting agencies.	
	-Identify other local, regional, State, and Federal agencies/entities that may be able to mobilize resources to support local response efforts and EOC staffing.	
	U Determine the type, scope, and extent of the incident (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected. Obtain status of impacts within the jurisdiction.	<i>Incident Map, WebEOC</i>
	-Notify command staff, support agencies, adjacent jurisdictions, ESF leads/coordinators, and liaisons of any situational changes.	
	U Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	
	-Dedicate time during each shift to preparing for shift change briefings.	<i>IAP</i>
	U Confirm or establish communications links among local and county EOCs, other Agency Operations Centers, and the State ECC. Confirm operable phone numbers and verify functionality of alternate communications resources.	
	U Ensure that all required notifications have been completed. Consider other local, regional, State, and Federal agencies/entities that may be affected by the incident. Notify them of the status.	<i>Established emergency contact lists maintained at the EOC</i>
	U Manage and coordinate interagency functions and provide multi-agency coordination is the primary goal. Assimilate into a Unified Command structure if the scope of the incident so dictates.	
	U Implement local plans and procedures for drought and/or water shortage operations. Ensure that copies of all documents are available to response personnel. Implement agency-specific protocols and standard operating procedures.	<i>Local, agency, and facility-specific Standard Operating Procedures</i>
	U Conduct and obtain current damage reports and determine the affected area (<i>recurring</i>).	
	U Repair and restore essential services and vital systems as required.	
	U Secure assistance from private contractors/vendors as needed.	

	U Provide emergency power as needed to maintain service to the community.	
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IA 4-2

Drought Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Initiate curtailment procedures if shortages or overload conditions appear imminent.	
	U Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>).	
	U Submit requests for emergency/disaster declaration, as applicable.	<i>Umatilla County Basic Plan – Chapter 1 and Appendices Form located on desktop of Command Center Computer</i>
	U Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of both potential and current needs.	<i>MOU's located in Command Center, and with County Council</i>
	U Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.	<i>ICS Resource Tracking Forms</i>
	U Develop plans and procedures for registering mutual aid and other first responders as they arrive on the scene and receive deployment orders.	
	U Establish a JIC and designate a lead PIO for the jurisdiction.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	U Formulate emergency public information messages and media responses utilizing “one message, many voices” concepts (<i>recurring</i>).	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	-Public information will be reviewed by the IC (or designee). Information will be approved for release by the IC and lead PIO, with support from Tribal liaison(s), prior to dissemination to the public.	
	U Record all EOC and individual personnel activities (<i>recurring</i>). All assignments, person(s) responsible, and actions taken should be documented in logbooks.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Logs</i>
	U Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending/receiving them, should be documented as part of the EOC log.	

	U Develop and deliver situation reports (<i>recurring</i>). At regular intervals, the IC/EOC Manager and staff will assemble a situation report.	<i>Incident Map, WebEOC</i>
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Drought Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	LI Develop and update the IAP (<i>recurring</i>). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,.</i>
	LI Implement objectives and tasks outlined in the IAP (<i>recurring</i>).	
	LI Ensure that all reports of injuries, deaths, and major equipment damage accrued during response activities are communicated to the IC and/or the Safety Officer.	
RECOVER Y/ DEMOBILI ZATION PHASE	LI Ensure an orderly demobilization of emergency operations in accordance with current demobilization plans.	<i>ICS Form 221 - Demobilization Plan</i>
	LI Once the threat the public safety is eliminated, conduct and/or coordinate recovery operations.	
	LI Activate, if necessary, the appropriate recovery strategies, and COOP/COG plans.	<i>ESF 14 – Long-Term Community Recovery</i>
	LI Make recommendations to Umatilla County Planning and Building Department staff regarding changes in planning, zoning, and building codes/ordinances to lessen the impact of future drought or water shortage emergencies.	
	LI Release mutual aid resources as soon as possible.	
	LI Conduct a post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	LI Deactivate/demobilize EOCs, Agency Operations Centers, and command posts.	
	LI Correct any response deficiencies reflected in the Improvement Plan.	
	LI Revise any applicable emergency response plans based on the success stories and/or lessons learned during the response.	
LI Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)		

5

IA 5 – Earthquake/

Seismic Activity

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IA 5. Earthquakes/Seismic Activity

Earthquake/Seismic Activity Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	U Continue to maintain and revise, as needed, applicable response plans pertaining to earthquakes and other seismic activity, including the EOP and supporting procedures and plans.	
	U Pre-designate evacuation routes and alternate routes for areas vulnerable to earthquakes.	
	U Conduct pre-incident planning for sheltering and evacuation related to earthquakes. This information will supplement ESF 1 and ESF 6.	
	-Prepare map(s) and script to be used on local television station(s) for emergency broadcast. Include release instructions.	
	-Prepare radio messaging to be used by local radio stations for emergency broadcast.	
	U Have personnel participate in necessary training and exercises, as determined by Emergency Manager.	
	U Participate in earthquake preparedness activities, seeking understanding of interactions with participating agencies in an earthquake scenario.	
	U Ensure that emergency contact lists are updated, and establish a pre-event duty roster allowing for 24/7 operational support for the Umatilla County EOC.	<i>Dispatch Center</i>
	U Ensure that earthquake response equipment and personnel inventories are updated. Test and maintain response and communications equipment. Keep a stock of necessary response supplies.	
	U Inform the Emergency Manager of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of firefighting equipment, etc.).	
	U Work with the Umatilla County Planning Department to establish appropriate infrastructure protection measures in landslide-prone areas.	
	-Implement seismic inspection procedures on a regular basis and incorporate improvements to structures, while also updating appropriate mitigation plans.	
	U Provide public safety information and educational programs regarding emergency preparedness and response.	
RESPONSE PHASE	U Activate the EOP when earthquake and/or seismic incidents pose threats.	

	<p>U Activate the appropriate EOCs and establish Incident Command. For larger events that cross multiple jurisdictions, establish a Unified Command. The City and/or the County EOC may be staffed. Staffing levels vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the Resource Coordinator, and management support positions will most likely be needed.</p>	
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IA 5. Earthquakes/Seismic Activity

Earthquake/Seismic Activity Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Estimate emergency staffing levels and request personnel support.	
	U Ensure that action is taken to protect personnel and emergency equipment from possible damage by earthquake, also being cognizant of aftershocks.	
	U Develop work assignments for ICS positions (<i>recurring</i>).	<i>ICS Form 203: Organization Assignment List</i>
	U Notify supporting agencies.	
	-Identify local, regional, State, and Federal agencies/entities that may be able to mobilize resources to support local response efforts and EOC staffing.	
	U Determine the type, scope, and extent of the incident (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected. Obtain the status of impacts within the jurisdiction.	<i>Incident Map, WebEOC</i>
	-Notify command staff, support agencies, adjacent jurisdictions, ESF leads/coordinators, and liaisons of any situational changes.	
	U Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	
	-Dedicate time during each shift to preparing for shift change briefings.	<i>IAP</i>
	U Confirm or establish communications links among local and regional EOCs, other Agency Operations Centers, and the state ECC. Confirm operable phone numbers and verify functionality of alternate communications resources.	
	U Ensure that all required notifications have been completed. Consider other local, regional, Tribal, State, and Federal agencies/entities that may be affected by the incident. Notify them of the status.	<i>Established emergency contact lists maintained at the EOC</i>
	U Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure if the scope of the incident so dictates.	
	U Implement local plans and procedures for earthquake operations. Ensure that copies of all documents are available to response personnel. Implement agency-specific protocols and SOPs.	<i>Local, agency, and facility-specific Standard Operating Procedures</i>
	U Conduct and obtain current damage reports and determine the affected area (<i>recurring</i>).	
	U Determine the need to conduct evacuations and sheltering activities (<i>recurring</i>). Evacuation activities will be coordinated among ESF 1, ESF 5, ESF 6, and ESF 15.	

	U Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>).	
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IA 5-2

IA 5. Earthquakes/Seismic Activity

Earthquake/Seismic Activity Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Submit a request for emergency/disaster declaration, as applicable.	<i>Chapter 1 of the County EOP. Form located on desktop of Command Center Computer</i>
	U Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of both potential and current needs.	<i>MOU's located in Command Center, and with County Council</i>
	U Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.	<i>ICS Resource Tracking Forms</i>
	U Develop plans and procedures for registering mutual aid and other first responders as they arrive on the scene and receive deployment orders.	
	U Establish a JIC and designate a lead PIO for the County.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	U Formulate emergency public information messages and media responses utilizing "one message, many voices" concepts (<i>recurring</i>).	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	-Public information will be reviewed by the Incident Commander or designee. Information will be approved for release by the Incident Commander and lead PIO prior to dissemination to the public.	
	U Record all EOC and individual personnel activities (<i>recurring</i>). All assignments, person(s) responsible, and actions taken should be documented in logbooks.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Log</i>
	U Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending/receiving them, should be documented as part of the EOC log.	
	U Develop and deliver situation reports (<i>recurring</i>). At regular intervals the IC/EOC Manager and staff will assemble a situation report.	<i>Incident Map, WebEOC</i>

IA 5. Earthquakes/Seismic Activity

Earthquake/Seismic Activity Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Develop and update the IAP (<i>recurring</i>). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i>
	U Implement objectives and tasks outlined in the IAP (<i>recurring</i>).	
	U Coordinate with private-sector partners as needed.	
	U Ensure that all reports of injuries, deaths, and major equipment damage accrued during response activities are communicated to the IC and/or the Safety Officer.	
RECOVER Y/ DEMOBILI ZATION PHASE	U Ensure an orderly demobilization of emergency operations in accordance with current demobilization plans.	<i>ICS Form 221 - Demobilization Plan</i>
	U Once the threat to public safety is eliminated, conduct and/or coordinate cleanup and recovery operations.	
	U Activate, if necessary, the appropriate recovery strategies and COOP/COG plans.	<i>ESF 14 – Long-Term Community Recovery</i>
	U Release mutual aid resources as soon as possible.	
	U Conduct a post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	U Deactivate/demobilize EOCs, Agency Operations Centers, and command posts.	
	U Correct any response deficiencies reflected in the Improvement Plan.	
	U Revise any applicable emergency response plans based on the success stories and/or lessons learned during the response.	
U Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)		

6

IA 6 – Hazardous Materials

(Accidental Release)

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IA 6. Hazardous Materials (Accidental Release)

Hazardous Materials Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	LI Have personnel participate in necessary training and exercises, as determined by Umatilla County Emergency Department and the Regional Fire Districts	
	LI Participate in Countywide and regional preparedness activities, seeking understanding of interactions with participating agencies in HazMat scenarios.	
	LI Ensure that emergency contacts lists are updated and establish a pre-event duty roster allowing for 24/7 operational support for the EOC.	<i>Dispatch Center</i>
	LI Inform the Emergency Manager of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of equipment, etc.).	
RESPONSE PHASE	LI In most incidents within the County, the local fire department will initially respond, assume initial IC responsibilities, and request activation/deployment of the regional HazMat Team.	
	LI Determine the type, scope, and extent of the HazMat incident (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected.	<i>Incident Map, WebEOC</i>
	<ul style="list-style-type: none"> Notify 9-1-1-dispatch, support agencies, adjacent jurisdictions, ESF coordinators, and liaisons of the situation. 	
	<ul style="list-style-type: none"> Assess the type, severity, and size of the incident. If possible, characterize the hazardous material(s) of concern and determine appropriate personal protection equipment requirements. 	
	<ul style="list-style-type: none"> Ensure that a health and safety plan is developed by the designated Safety Officer, including monitoring first responders in accordance with all applicable guidance. 	
	LI Provide support for implementation of applicable Geographic Response Plans established by the DEQ to guide activities throughout the duration of the incident.	<i>Northwest Area Contingency Plan (NWACP)</i>
	LI Ensure that proper containment methods have been implemented by the first responders until HazMat response teams arrive.	
	LI Establish access control to the incident site through local law enforcement agencies.	
	LI If the situation warrants, request activation of the County EOCs via the IC through the Emergency Manager.	
	LI Activate the EOC, coordinate response activities among Agency Operations Centers and Incident Command Posts, and establish Incident or Unified Command, as appropriate. Staffing levels vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the	

	Resource Coordinator, and management support positions may be necessary.	
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IA 6-1

IA 6. Hazardous Materials (Accidental Release)

Hazardous Materials Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	LI If applicable, establish immediate gross decontamination capability for victims.	
	LI Estimate emergency staffing levels and request personnel support.	
	LI Develop work assignments for ICS positions (<i>recurring</i>).	<i>ICS Form 203: Organization Assignment List</i>
	LI Notify HazMat supporting agencies.	
	<ul style="list-style-type: none"> Identify local, regional, and/or State agencies that may be able to mobilize resources to the City EOC for support. 	
	LI Contact OERS at 1-800-452-0311 for technical assistance and support in requesting the regional HazMat Team. <i>Note: The primary regional HazMat response team is located in Salem.</i>	<i>OERS is available 24 hours a day.</i>
	LI Assign liaisons to the EOC representing government agencies, private entities (e.g., railroad companies, chemical manufacturers, etc.), and other stakeholders.	
	LI Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	
	<ul style="list-style-type: none"> Dedicate time during each shift to prepare for shift change briefings. 	<i>IAP</i>
	LI Confirm or establish communications links among primary and support agencies, the local EOC's, the County EOC, and the State ECC. Confirm operable phone numbers and backup communication links.	
	LI Ensure that all required notifications have been completed. Consider other local, State, and Federal agencies that may be affected by the incident. Notify them of the status.	<i>Established emergency contact lists maintained at the EOC</i>
	<ul style="list-style-type: none"> For incidents occurring on State highways, ensure that ODOT has been notified. 	
	<ul style="list-style-type: none"> Contact appropriate key stakeholders and partners if the incident poses an actual or potential threat to State parks, recreational areas, historical sites, environmentally sensitive areas, tourist routes, or other designated areas. 	
	<ul style="list-style-type: none"> If agricultural areas and livestock are potentially exposed or impacted, notify local extension services (Oregon State University), ODA, and the State Veterinarian. 	<i>ESF 11 Annex of the County EOP</i>
	LI A lead PIO will be designated by the Emergency Management Coordinator. The PIO will issue information individually or through the JIC, if established, in coordination with appropriate local, regional, and State agencies.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>

LI Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure as dictated by the incident.	
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IA 6-2

IA 6. Hazardous Materials (Accidental Release)

Hazardous Materials Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	<p>U Implement local plans and procedures for HazMat operations. Implement agency-specific protocols and SOPs. Ensure that copies of all documents are available to response personnel.</p> <ul style="list-style-type: none"> ▪ For responses requiring assistance from the DEQ Regional Response Team, refer to the Geographic Response Plan applicable to the incident site and support procedures according to the Northwest Area Contingency Plan. 	<p><i>ESF 10 – Oil and Hazardous Materials of the County EOP</i></p>
	<p>U Obtain current and forecasted weather to project potential spread of the plume (<i>recurring</i>).</p>	
	<p>U Based upon the incident size, type of chemical/substance, and weather projections, establish a safe zone and determine a location for on-site staging and decontamination. Re-evaluate as the situation changes.</p>	
	<p>U Determine the need for implementing evacuation and sheltering activities (<i>recurring</i>).</p>	
	<p>U Establish a victim decontamination and treatment area(s).</p>	
	<p>U Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>).</p>	
	<p>U Submit a request for emergency/disaster declaration, as applicable.</p>	<p><i>Chapter 1 of the County EOP. Form located on desktop of Command Center Computer</i></p>
	<p>U Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of both potential and current needs.</p>	<p><i>MOU's located in Command Center; and with County Council</i></p>
	<p>U Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.</p>	<p><i>ICS Resource Tracking Forms</i></p>
	<p>U Develop plans and procedures for registering regional HazMat teams as they arrive on the scene and receive deployment orders.</p>	
	<p>U Establish the JIC, as needed.</p>	<p><i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i></p>
	<p>U Formulate emergency public information messages and media responses, using “one message, many voices” concepts (<i>recurring</i>).</p>	<p><i>Umatilla Joint Information System/Center SOPs, J: drive</i></p>

IA 6. Hazardous Materials (Accidental Release)

Hazardous Materials Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	<ul style="list-style-type: none"> Public information will be reviewed and approved for release by the IC and the lead PIO before dissemination to the public and/or media partners. 	
	U Record all EOC and individual personnel activities (<i>recurring</i>). All assignments, person(s) responsible, and significant actions taken should be documented in logbooks.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Log</i>
	U Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending or receiving them, should be documented as part of the EOC log.	
	U Develop and deliver situation reports (<i>recurring</i>). At regular intervals, the IC/EOC Director and staff will assemble a Situation Report.	<i>Incident Map, WebEOC</i>
	U Develop an IAP (<i>recurring</i>). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Comms Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map</i>
	U Implement objectives and tasks outlined in the IAP (<i>recurring</i>).	
	U Coordinate with private-sector partners as needed.	
	U Ensure that all reports of injuries, deaths, and major equipment damage due to HazMat incidents are communicated to the IC and/or Safety Officer.	
	U As applicable, clean-up activities will most likely be conducted by private contractors and coordinated among the EOC, the responsible party (if known), and the DEQ.	
RECOVERY/ DEMobilization PHASE	U Ensure an orderly demobilization of emergency operations in accordance with current demobilization plans.	<i>ICS Form 221 - Demobilization Plan</i>
	U Consider long-term environmental decontamination and remediation needs and coordinate tasks with appropriate State agencies and/or private sector partners.	
	U Release mutual aid resources as soon as possible.	
	U Conduct a post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	U Deactivate/demobilize the EOC.	
	U Correct any response deficiencies reflected in the Improvement Plan.	

U Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)
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IA 6-4

7

IA 7 – Public Health–Related

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Public Health-Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	U Have applicable County personnel participate in training and exercises, as determined by Umatilla County Emergency Management and/or the Umatilla County Public Health Department.	
	U Participate in preparedness activities, seeking understanding of interactions with participating agencies in a public health emergency scenario.	
	U Ensure that emergency contact lists are updated and establish a pre-event duty roster allowing for 24/7 operational support.	<i>Dispatch Center</i>
	U Engage the other local public health stakeholders, Oregon Department of Human Services, Centers for Disease Control and Prevention, and FEMA in public health planning and preparedness activities to ensure that lines of communication and roles/responsibilities are clear across the participating entities.	
	U Inform Emergency Manager of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of equipment, etc.).	
	U Monitor and report the presence of contagious infections within the County.	
	U Evaluate the ability of existing health care facilities to handle public health emergencies.	
	U Maintain medical supplies and equipment within local hospitals and clinics (as appropriate).	<i>Hospital Standard Operating Procedures</i>
	U Coordinate with the local Water Districts and the Oregon Department of Water Quality to ensure drinking water quality.	<i>Water District Standard Operating Procedures</i>
	U Coordinate with the County Public Works Department, Water Master’s Office and DEQ to provide safe wastewater and sewage disposal.	<i>Water District Standard Operating Procedures</i>
RESPONSE PHASE	U Submit a request for emergency/disaster declaration, as applicable.	<i>Chapter 1 of the County EOP. Form located on desktop of Command Center Computer</i>
	U The Umatilla County Public Health Department will initially respond, assume initial IC responsibilities, and determine the level of EOC activation necessary to manage the public health threat.	
	U Determine the type, scope, and extent of the public health incident (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected.	<i>Incident Map, WebEOC</i>

	<p>-Notify 9-1-1 dispatch, support agencies, adjacent jurisdictions, ESF coordinators, and liaisons of the situation.</p>	
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IA 7-1

IA 7. Public Health-Related

Public Health-Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	-Assess the type, severity, and size of incident. If possible, characterize the public health threat and determine appropriate personal protection equipment requirements.	
	-Ensure that a health and safety plan is developed by the designated Safety Officer, including health monitoring of first responders in accordance with all applicable guidance.	
	U Ensure that area hospitals have been notified.	<i>HOSCAP</i>
	U Once the public health threat has been characterized, determine the appropriate methods needed to minimize the spread of disease through collaboration with other county public health departments and Oregon State Public Health Division.	
	-If a pathogen or agent requires laboratory analysis, the Umatilla County Public Health may request analytical assistance from the Oregon State Public Health Laboratory.	
	-If animal health and vector control is required, these services are to be requested through Emergency Management or from Extension Services/Department of Agriculture.	
	-Coordinate sanitation activities and potable water supply provisions with the DEQ.	
	-Determine the need for emergency disease control stations and, if deemed necessary, implement such stations.	
	U If quarantine is in place, establish access control to the area through local law enforcement agencies.	
	U Collect and report vital statistics.	
	U Plan for transportation of mass casualties to suitable care facilities and mass fatalities to suitable emergency morgue facilities.	
	-Implement the collection, identification, storage, and disposition of deceased victims in a mass fatality situation.	
	U If necessary, conduct a damage assessment for public health facilities and systems.	
	U Hospital conducts an inventory of its Health Resources and Services Administration cache. If more health resources are needed, requests for these supplies should be made through the Umatilla County EOC.	<i>HOSCAP</i>

	<p>U Activate the Umatilla County EOC and other EOCs as needed, coordinate response activities among Agency Operations Centers s and the Incident Command Post, and establish Incident or Unified Command as appropriate. Staffing levels vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the Resource Coordinator, and management support positions may be necessary.</p>	
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IA 7. Public Health-Related

Public Health-Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Estimate emergency staffing levels and request personnel support.	
	U Develop work assignments for ICS positions (<i>recurring</i>).	<i>ICS Form 203: Organization Assignment List</i>
	U Notify all other supporting agencies of the response, requesting additional support as necessary.	
	-Identify local, regional, State, and Federal agencies that may be able to mobilize resources to the EOC for support.	
	U Assign a liaison to other activated EOCs to facilitate resource requests.	
	U Develop and initiate shift rotation plans, including briefing of replacements during shift changes.	
	-Dedicate time during each shift to prepare for shift change briefings.	<i>IAP</i>
	U Confirm or establish communications links among primary and support agencies, other regional EOCs, and the State ECC. Confirm operable phone numbers and backup communication links.	
	U The Emergency Manager, in collaboration with the Umatilla County Health Department, designates a County PIO representative. The PIO will issue public health information individually or through the JIC, if established, in coordination with appropriate local, regional, and state agencies.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	U Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure as dictated by the incident.	
	U Implement local plans and procedures for public health emergencies. Ensure copies of all documents are available to response personnel. Implement agency-specific protocols and standard operating procedures (Standard Operating Procedures).	
	U Determine the need for implementing evacuation and sheltering activities (<i>recurring</i>). Evacuation assistance should be coordinated among ESF 1, ESF 5, ESF 6, and ESF 15.	<i>ESF 1, ESF 5, ESF 6, and ESF 15 of the County EOP</i>
	U Establish treatment area(s).	
	U Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>).	
	U Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of both potential and current needs s.	<i>MOU's located in Command Center, and with County Council.</i>

	<p>U Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.</p>	<p><i>ICS Resource Tracking Forms</i></p>
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IA 7. Public Health-Related

Public Health-Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Establish a JIC, as needed.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	U Formulate emergency public information messages and media responses, utilizing “one message, many voices” concepts (<i>recurring</i>).	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	-Public information will be reviewed and approved for release by the IC and the PIO prior to dissemination to the public and/or media partners.	
	-Develop and disseminate public information programs regarding personal health and hygiene.	
	U Record all EOC activity and completion of individual personnel tasks (<i>recurring</i>). All assignments, person(s) responsible, and significant actions taken should be documented in logbooks.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Log</i>
	U Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending or receiving them, should be documented as part of the EOC log.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Log</i>
	U Develop and deliver situation reports (<i>recurring</i>). At regular intervals the EOC Manager and staff will assemble a situation report.	<i>Incident Map, WebEOC</i>
	U Develop an IAP (<i>recurring</i>). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives</i>
	U Implement objectives and tasks outlined in the IAP (<i>recurring</i>).	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i>

Public Health-Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	LI Coordinate with private sector partners as needed.	
	LI Ensure that all reports of injuries and deaths due to a public health emergency are communicated to the County EOC for transmittal to the Oregon State Public Health Department as soon as it is available.	
	LI For handling of fatalities, coordination between the Umatilla County Health Department and the respective EOC will be needed for medical examiner services.	
RECOVER Y/ DEMOBILI ZATION PHASE	LI Ensure an orderly demobilization of emergency operations, in accordance with current demobilization and community recovery plans.	<i>ICS Form 221 - Demobilization Plan</i>
	LI Release mutual aid resources as soon as possible.	
	LI Conduct a post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	LI Deactivate/demobilize the County EOC.	
	LI Correct any response deficiencies reflected in the Improvement Plan.	
	LI Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)	

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IA 8 – Terrorism

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Terrorism Incident Checklist

Phase of Activity	Action Items	Supplemental Information
PRE-IN CIDENT PHASE	U Continue to maintain and revise, as needed, the appropriate emergency response plans relating to Terrorism response, including the County EOP and annexes.	
	U Have personnel participate in necessary training and exercises, as determined by County Emergency Management.	
	U Participate in County, regional, State, and Federal terrorism preparedness activities, seeking understanding of interactions with participating agencies in a terrorism scenario.	
	U Ensure that emergency contact lists are updated and establish a pre- event duty roster allowing for 24/7 operational support for the City EOC. Include appropriate regional, State, and Federal emergency contacts for terrorism response.	<i>Dispatch Center</i>
	U Ensure that terrorism response equipment and personnel inventories for the County and for the regional teams are updated. This includes response to CBRNE agents. Test and maintain response and communications equipment. Keep a stock of necessary supplies.	
	U Inform Emergency Management of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of firefighting equipment, etc.).	
	U Provide public safety information and educational programs for terrorism emergency preparedness and response.	
SURVEI LLANCE PHASE (BIO ONLY)	U Activate Incident/Unified Command upon recommendation from the Sheriff. Unified Command may consist of County, regional, State, and Federal crisis management and consequence management agencies.	
	U Mobilize appropriate emergency personnel and first responders. When necessary, send fire, Hazardous Materials teams, law enforcement, public health, and others to the site. Determine responder activities and establish non-contaminated areas prior to mobilizing resources.	
	U Evaluate the safety of emergency personnel. Initiate development of a site- and agent-specific health and safety plan.	
	U Assess the situation and confirm if a WMD/CBRNE incident exists. Gather all available data regarding the status of the incident. Record the information using established forms, log sheets, and templates. Use of standard ICS forms may be necessary.	<i>Incident Map, WebEOC</i>
	U Activate public notification procedures. Contact agency and partner emergency personnel to ensure that they are aware of the incident status and are available and staffed to respond.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>

Phase of Activity	Action Items	Supplemental Information
	<p>U Control the scene. Alert the public and consider shelter-in-place needs, relocation of people/animals, and special needs. This task should be coordinated with law enforcement.</p>	
	<p>U Conduct hazard assessment. In the case of a possible intentional release, begin addressing information needs for criminal investigation. Consider the following: What is the ultimate purpose of the biological release? What is the target? Do further hazards and secondary threats exist? What is the source of release?</p>	
	<p>U Draft an IAP. Outline response goals and timelines and prepare for longer term (1–7 day) logistics, staffing, and operations.</p>	<p><i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i></p>
	<p>U Using established channels, maintain communication among field response crews, County EOCs, Regional EOC, and State ECC, and other EOC’s, as applicable. Communication should be ongoing throughout the duration of the response and include incident status reports, resource requests, and projected staffing and equipment needs.</p>	<p><i>ESF 2 -- Communications</i></p>
	<p>U Gather additional information. Include photographs and video recording.</p>	
	<p>U Determine whether the threat level for the affected area should be elevated and inform appropriate agencies if so.</p>	
	<p>U Determine if any advisories should be issued to the public.</p>	
<p>RESPONS</p>	<p>U If an explosive device is found, clear the immediate area and notify appropriate first responders.</p>	
	<ul style="list-style-type: none"> • Be cognizant of any secondary devices that may be on site. 	
	<ul style="list-style-type: none"> • Be cognizant that CBRNE agents may be present. 	<p><i>IA 6 – Hazardous Materials</i></p>
	<p>U Investigate the crime scene and collect vital evidence.</p>	
	<p>U Activate the EOP.</p>	

E P H A S E		
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IA 8-2

Phase of Activity	Action Items	Supplemental Information
	<p>U Activate the EOC and establish Incident Command. For larger events that cross multiple jurisdictions, establish a Unified Command. During terrorism incidents, local and/or County EOCs may be staffed. Staffing levels vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the Resource Coordinator, and management support positions will most likely be needed.</p>	
	<p>U Estimate emergency staffing levels and request personnel support.</p>	
	<p>U Develop work assignments for ICS positions (<i>recurring</i>).</p>	<p><i>ICS Form 203: Organization Assignment List</i></p>
	<ul style="list-style-type: none"> ● Establish an Incident Command Post near the incident location. The ICP should be located uphill and upwind of the incident location. 	
	<p>U Notify supporting agencies (dependent on the type of incident) and the County Commission.</p>	
	<ul style="list-style-type: none"> ● Identify additional County, regional, and/or State agencies that may be able to mobilize resources to the EOC for support. 	
	<p>U Determine the type, scope, and extent of the Terrorism incident (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected. Also verify the status of critical infrastructure.</p>	<p><i>Incident Map, WebEOC</i></p>
	<ul style="list-style-type: none"> ● Notify the regional HazMat team, public health, support agencies, dispatch centers/public safety answering points, adjacent jurisdictions, Federal agencies (including FBI), and ESF leads/coordinators of any situational changes. 	
	<ul style="list-style-type: none"> ● Verify that the hazard perimeter and hazard zone security have been established. 	
	<ul style="list-style-type: none"> ● Ensure that a health and safety plan is developed by the designated Safety Officer, including health monitoring of first responders in accordance with all applicable guidance. 	
	<ul style="list-style-type: none"> ● Assess the type, severity, and size of the incident. If possible, characterize the hazardous material(s) of concern and determine appropriate personal protection equipment requirements. 	
	<p>U Determine whether the threat level for the affected area should be elevated and inform appropriate agencies.</p>	
	<p>U Disseminate appropriate warnings to the public.</p>	<p><i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i></p>

Phase of Activity	Action Items	Supplemental Information
	<p>U Develop and initiate shift rotation plans, including briefing of replacements during shift changes.</p>	
	<ul style="list-style-type: none"> • Dedicate time during each shift to preparing for shift change briefings. 	<p><i>IAP</i></p>
	<p>U Confirm or establish communications links among primary and support agencies, the City EOC(s), the CTUIR EOC, and State ECC. Confirm operable phone numbers and backup communication links.</p>	
	<p>U Ensure that all required notifications have been completed. Consider other local, regional, State, and Federal agencies that may be affected by the incident. Notify them of the status.</p>	<p><i>Established emergency contact lists at the EOC</i></p>
	<ul style="list-style-type: none"> • Notification to the Oregon State Police and the FBI is required for all terrorism incidents. 	
	<ul style="list-style-type: none"> • Contact appropriate key stakeholders and partners if the incident poses an actual or potential threat to State parks, recreational areas, historical sites, environmentally sensitive areas, tourist routes, or other designated areas. 	
	<ul style="list-style-type: none"> • If agricultural areas and livestock are potentially exposed, contact local Extension Services (Oregon State University), County Health Department, ODA, and the State Veterinarian, as applicable to situation. 	<p><i>ESF 11 Annex to the County EOP</i></p>
	<p>U Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure as dictated by the incident.</p>	
	<p>U Implement plans and procedures for terrorism operations. Implement agency-specific protocols and SOPs.</p>	
	<p>U Obtain current and forecasted weather to project potential HazMat vapor plumes (<i>recurring</i>).</p> <ul style="list-style-type: none"> • Note: Vapor plume modeling support may be obtained through regional HazMat teams and/or through State, and/or Federal environmental protection agencies. 	<p><i>WebPuff</i></p>
	<p>U Determine the need to implement evacuations and sheltering activities (<i>recurring</i>). A determination of the use of shelter-in-place for surrounding residences and public facilities should be made.</p> <ul style="list-style-type: none"> • Note: Refer to the U.S. Department of Transportation Emergency Response Guidebook for determining the appropriate evacuation distance from the source. 	
	<p>U Determine the need for emergency medical services (<i>recurring</i>), and activate them if needed.</p>	
	<p>U Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>).</p>	

Phase of Activity	Action Items	Supplemental Information
	<p>U Submit a request for emergency/disaster declaration, as applicable.</p>	<p><i>Chapter 1 and Appendix A of EOP Basic Plan. Form located on desktop of Command Center Computer</i></p>
	<p>U Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of both potential and current needs.</p>	<p><i>MOUs Located in Command Center and with County Legal Counsel</i></p>
	<p>U Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.</p>	<p><i>ICS Resource Tracking Forms</i></p>
	<p>U Develop plans and procedures for registering regional HazMat or health and medical teams as they arrive on the scene and receive deployment orders.</p>	
	<p>U Establish a JIC.</p>	<p><i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i></p>
	<p>U Formulate emergency public information messages and media responses, utilizing “one message, many voices” concepts (<i>recurring</i>).</p>	<p><i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i></p>
	<ul style="list-style-type: none"> Public information will be reviewed and approved for release by the IC and lead PIO before dissemination to the public and/or media partners. 	
	<p>U Record all EOC activity and completion of individual personnel tasks (<i>recurring</i>). All assignments, person(s) responsible, and significant actions taken should be documented in logbooks.</p>	<p><i>EOC position checklists/forms, ICS Form 214 Unit Log</i></p>
	<p>U Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending and receiving them, should be documented as part of the EOC log.</p>	

Phase of Activity	Action Items	Supplemental Information
	U Develop and deliver situation reports (<i>recurring</i>). At regular intervals, the EOC Director and staff will assemble a situation report.	
	U Develop an IAP (<i>recurring</i>). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i>
	U Implement objectives and tasks outlined in the IAP (<i>recurring</i>).	
	U Coordinate with private-sector partners, as needed.	
	U Ensure that all reports of injuries, deaths, and major equipment damage due to the terrorist incident are communicated to the IC and/or Safety Officer.	
	RECOVERY/ DEMOBILIZATION PHASE	U Ensure an orderly demobilization of emergency operations, in accordance with current demobilization and community recovery plans.
U As applicable, clean-up activities will most likely be conducted by private contractors and coordinated among the CTUIR, the responsible party (if known), and Oregon DEQ. Support from the EPA may be necessary.		
U Activate, if necessary, the appropriate recovery strategies, and COOP/COG plans.		
U Release mutual aid resources as soon as possible.		
U Conduct a post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.		
U Deactivate/demobilize the EOC.		
U Correct any response deficiencies reflected in the Improvement Plan.		
U Revise any applicable emergency response plans based on the success stories and/or lessons learned during the response.		
	U Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)	

9

IA 9 – Transportation Accident

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IA 9. Transportation Accident Incident Checklist

This Incident Annex (IA) addresses roadway and rail transportation-related accidents. Although most motor vehicle accidents that occur on roadways within Umatilla County would not normally constitute a major emergency under the Emergency Operations Plan (EOP) as a result of I-84 and rail lines and their use to transport chemicals and potentially-hazardous substances, the County is susceptible to transportation-related emergencies.

As first responders, the area Fire District/Fire Department will assume initial command if the transportation accident involves a fire and/or casualties and to secure the incident site. The National Transportation Safety Board (NTSB) has the authority and responsibility to investigate accidents involving aircraft and selected rail accidents. It is NTSB policy to be on the scene of a major accident as soon as possible. In minor aircraft accidents, the Federal Aviation Administration may respond to the scene instead of the NTSB. The Department of Defense has the authority to investigate any accident involving military aircraft. The Oregon Department of Transportation would also provide support and assistance on a variety of levels.

Transportation Accident Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	U As available, Umatilla County should participate in local and regional preparedness activities, seeking understanding of interactions with participating agencies in a major transportation incident scenario.	
	U Ensure that emergency contact lists are current and establish a pre-event duty roster allowing for 24/7 operational support to the County EOC.	<i>County Dispatch</i>
	U Inform the Emergency Manager of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of equipment, etc.).	
	U Arrange for County personnel to participate in necessary training and exercises, as determined by regional partners such as the CTUIR, Fire Districts, and local cities.	
	U Assess the transportation infrastructure of the County (e.g. roads, bridges, and traffic control devices) and implement an emergency transportation route plan.	
	U Develop alternate routes based on assessment of hazard threats (railroad, roadways) that can damage transportation infrastructure and on input from ODOT and other road owners.	
	U Notification of the occurrence of a transportation incident will be issued by one of the 911 Dispatch Centers or observance by field personnel.	

IA 9. Transportation Accident

Transportation Accident Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
RESPONSE PHASE	LI Conduct a scene assessment to determine the appropriate level of emergency medical, transportation, and/or HazMat response. Based on the location of the accident, mass casualty, and/or evacuation procedures may be required.	<i>Incident Map, WebEOC</i>
	LI Determine the type, scope, and extent of the incident (<i>recurring</i>). Verify reports and obtain estimates of the area that may be affected.	<i>See Incident Annex for Hazardous Materials</i>
	LI Develop alternate routes based on assessment of damages to Tribal roadways, Umatilla County transportation infrastructure, and input from ODOT and other road owners on the damage sustained Countywide. Estimate emergency staffing levels and request personnel support.	
	LI County personnel should not attempt removal of accident-related debris from the accident area except as necessary to facilitate fire suppression, rescue, and emergency medical care.	
	LI The Umatilla County Sheriff and/or local police have the authority to secure the crash site to maintain the integrity of the accident site (after fire suppression and victim rescue operations are complete).	
	LI Contact the NTSB prior to removing deceased victims or moving aircraft wreckage. Call: NTSB Safety Office 425-227-2000 (24 hours)	
	LI For railroad accidents, the IC should contact the railroad company’s emergency response center, as well as the NTSB, prior to removing any victims or wreckage.	
	LI Coordinate the collection, storage, and disposition of all human remains and their personal effects from the crash site.	<i>Mass Casualty Support Annex</i>
	LI If needed, activate the Umatilla County EOC and establish Incident or Unified Command, as appropriate. Staffing levels vary with the complexity and needs of the response. At a minimum, staff will include the IC, all Section Chiefs, the Resource Coordinator and management support positions.	
	LI If appropriate, the IC (or designee) will activate the Emergency Alert System by contacting NAWAS to initiate a public broadcast message. Radio and television stations will copy the message and interrupt regular programming for the emergency broadcast.	
	LI Develop work assignments for ICS positions (<i>recurring</i>).	<i>ICS Form 203: Organization Assignment List</i>
	LI Identify regional, and/or State agencies that may be able to mobilize resources and staff to the County EOC for support.	
	LI Notify supporting emergency response agencies, ODOT, NTSB, and Federal Aviation Administration if the accident involves an aircraft.	

	LI Notify command staff, support agencies, adjacent jurisdictions, coordinators, and/or liaisons of any situational changes.	
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IA 9-2

IA 9. Transportation Accident

Transportation Accident Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	LI Confirm or establish communications links among Umatilla County EOC, and other Agency Operations Centers, as applicable. Confirm operable phone numbers and verify the functionality of alternative communication equipment/channels.	
	LI Ensure that all required notifications have been completed. Consider other local, regional, State, and Federal agencies that may be affected by the incident. Notify them of the status.	<i>Established emergency contact lists maintained at the EOC</i>
	<ul style="list-style-type: none"> • For incidents occurring on State highways, ensure that ODOT has been notified. 	
	<ul style="list-style-type: none"> • Contact appropriate key stakeholders and partners if the incident poses an actual or potential threat to State parks, recreational areas, historical sites, environmentally sensitive areas, tourist routes, or other designated areas. 	
	<ul style="list-style-type: none"> • If agricultural areas and livestock are potentially exposed or impacted, notify local extension services (Oregon State University), ODA, and the State Veterinarian. 	<i>ESF 11 Annex of the County EOP</i>
	LI Appoint a PIO to formulate emergency public information messages and media responses, utilizing “one message, many voices” concepts (<i>recurring</i>).	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	LI Public information focusing on transit access points, control, and traffic control will be reviewed by the local police and/or County Sheriff (or designee). Information will be approved for release by the IC and Lead PIO prior to dissemination to the public.	
	LI If necessary, establish a JIC staff by PIOs from various agencies.	<i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i>
	LI Allow the airline, railroad, or agency affected by the accident to confirm casualties and to notify the next of kin via prescribed methodology.	
	LI Advise ODOT of road restrictions and resource/support needs.	
	LI Coordinate provision of up-to-date information to friends and family of victims. Consideration should be giving to keeping all such people in a central location protected from the press and where information can be provided as it becomes available.	

IA 9. Transportation Accident

Transportation Accident Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	U Support the removal of debris in coordination with, or under the direction of, investigative agencies such as the Transportation Security Administration, NTSB, or FBI.	
	U Submit a request for emergency/disaster declaration, as applicable.	<i>Chapter 1 and Appendix A of the EOP Form located on desktop of Command Center Computer</i>
	U If necessary, determine the need to conduct evacuations and sheltering activities.	
	U Coordinate with the American Red Cross to provide Shelter and Family Referral Services through the EOC.	
	U Develop an IAP (<i>recurring</i>). This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at regular intervals and modified as the situation changes.	<i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i>
	U Record all EOC and individual personnel activities (<i>recurring</i>). All assignments, person(s) responsible, and actions taken should be documented in logbooks.	<i>EOC Planning Section job action guide, ICS Form 214 Unit Log</i>
	U Record all incoming and outgoing messages (<i>recurring</i>). All messages, and the names of those sending and receiving them, should be documented as part of the EOC log.	
	U Produce situation reports (<i>recurring</i>). At regular intervals, the EOC Controller and staff will assemble a Situation Report.	<i>Incident Map, WebEOC</i>
	U Ensure that all reports of injuries, deaths, and major equipment damage due to fire response are communicated to the IC and/or Safety Officer.	

IA 9. Transportation Accident

Transportation Accident Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
RECOVERY/ DEMOBILIZATION PHASE	U Coordinate with the American Red Cross to assist families affected by the transportation incident.	
	U Ensure an orderly demobilization of emergency operations, in accordance with current demobilization plans.	<i>ICS Form 221 - Demobilization Plan</i>
	U Release mutual aid resources as soon as possible.	
	U If necessary, provide critical incident stress management to first responders.	
	U Conduct post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	U Deactivate/demobilize the EOC.	
	U Implement revisions to the EOP and supporting documents based on lessons learned and best practices adopted during response.	
	U Correct any response deficiencies reflected in the Improvement Plan.	
	U Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)	

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IA 10 – Animal and Agriculture

Related

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IA 10. Animal and Agriculture-Related

Animal and Agriculture-Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
PRE-INCIDENT PHASE	LI Arrange for personnel to participate in necessary training and exercises, as determined by County Emergency Management.	<i>NIMS Implementation and Training Plan</i>
	LI Participate in preparedness activities, seeking understanding of interactions with participating agencies in an animal disease or agriculture-related emergency.	
	LI Ensure that contact lists are current and establish a pre-event duty roster allowing for 24/7 operational support to EOC. State agencies will be notified through OERS. Contact lists should include the following agencies (notification procedures will depend on the nature of the incident): -Oregon Dept of Fish and Wildlife - ODA -Extension Service -Farm Service Agency -Health Department -Oregon State Public Health Division -Local and State Veterinarians	<i>Dispatch Center</i>
	LI Inform Emergency Management of any major developments that could adversely affect response operations (e.g., personnel shortages, loss of equipment, etc.).	
RESPONSE PHASE	LI Following positive laboratory results for an animal disease stemming from a significant animal/agriculture-related outbreak or contamination of concern, activate the EOC, and establish Incident or Unified Command, as appropriate. Identify the lead animal/agriculture agency. Staffing levels will vary with the complexity and needs of the response. At a minimum, the IC, all Section Chiefs, the Resource Coordinator, and management support positions.	
	LI Establish a site Health and Safety Plan and identify appropriate personal protective equipment to be implemented among response and support staff throughout the duration of the emergency. The Safety Officer will develop this plan, make changes to procedures/practices as deemed necessary by the situation, and provide regular scheduled safety briefings to the command staff.	
	LI If the incident response exceeds local capabilities and/or resources, submit a request for emergency/disaster declaration according to established County procedures.	<i>Chapter 1 of the County EOP. Form located on desktop of Command Center Computer</i>

IA 10. Animal and Agriculture-Related

Animal and Agriculture–Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	<p>U Contact law enforcement if the ODA requires enforcement of a quarantine area. The County Emergency Manager will contact the County Court with information on required measures and resources. Local police departments, Umatilla County Sheriffs office, and Oregon State Police may be called upon to provide additional resources.</p>	
	<p>U Impose animal movement restrictions by emergency order, if necessary (enforcement activities supported by law enforcement agencies).</p>	
	<p>U Estimate emergency staffing levels and request personnel support.</p>	
	<p>U Develop work assignments for ICS positions (<i>recurring</i>).</p>	<p><i>ICS Form 203-Organization Assignment List</i></p>
	<p>U Notify appropriate supporting agencies. These may include, but are not limited to:</p> <ul style="list-style-type: none"> -US Department of Agriculture <ul style="list-style-type: none"> • Animal Plant Health Inspection Service • Foreign Animal Disease Diagnostic Lab • Food Safety Inspection Service -Oregon Department of Agriculture <ul style="list-style-type: none"> • State Veterinarian’s Office • Regional Veterinary Emergency Response Teams -Private Veterinarians -Oregon Department of Fish and Wildlife -Oregon Department of Environmental Quality -Health Department -Extension Service -Farm Service Agency -Oregon State University , College of Veterinary Medicine 	<p><i>Established emergency contact lists maintained at the EOC</i></p>
	<p>-Identify local, regional, or State agencies that may be able to mobilize resources and staff to the County EOC for supporting response operations.</p>	
	<p>U With support from the local health department, State Veterinarian, and Area Veterinarian In-Charge, determine the scope and extent of outbreak/disease (<i>recurring</i>). Verify reports and obtain estimates of the areas/livestock operations in the County that may be affected.</p>	<p><i>Incident Map, WebEOC</i></p>
	<p>-Notify command staff, support agencies, adjacent jurisdictions, ESF coordinators, and/or liaisons of any situational changes.</p>	
	<p>U Develop and initiate shift rotation plans, including briefing of replacements during shift changes.</p>	

	-Dedicate time during each shift to prepare for shift change briefings.	<i>IAP.</i>
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IA 10-2

IA 10. Animal and Agriculture-Related

Animal and Agriculture–Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	<p>LI Confirm or establish communications links among primary and support agencies, the County EOC, Agency Operations Centers, and the State ECC; confirm operable phone numbers and backup communication links.</p> <p><i>–Note: Depending on the type and size of the incident, an Area Command Center may be instituted at the ODA.</i></p>	
	<p>LI Ensure that all required notifications have been completed. Consider other local, regional, State, and Federal agencies that may be affected by the incident. Notify appropriate industry groups and animal/plant agriculture businesses. Provide status of incident and conditions of actual or perceived disease threat.</p>	<p><i>Established emergency contact lists at the EOC</i></p>
	<p>LI Manage and coordinate interagency functions. Providing multi-agency coordination is the primary goal. Assimilate into a Unified Command structure if scope of response increases.</p>	
	<p>LI Implement local plans and procedures for responding to animal/agriculture-related emergencies. Ensure that copies of the following documents are available to response personnel. Implement agency-specific protocols and standard SOPs.</p> <p><i>–Oregon Animal Disease Emergency Management Plan (2004)</i></p> <p><i>–Applicable animal disease–specific protocols, including Public Health plans focusing on potentially contagious diseases</i></p>	<p><i>ESF 11 and Agency-specific Standard Operating Procedures</i></p>
	<p>LI Determine the need to conduct human and/or animal evacuations and sheltering activities (<i>recurring</i>).</p>	
	<p>LI Determine the need for additional resources and request as necessary through appropriate channels (<i>recurring</i>), including activation of intergovernmental agreements and memos of understanding.</p> <p><i>–Note: All resources activated through mutual aid agreements needs to be tracked by the EOC for cost and liability purposes.</i></p>	
	<p>LI Activate mutual aid agreements. Activation includes placing backup teams on standby and alerting resource suppliers of both potential and current needs.</p> <p><i>–Note: The EOC will coordinate requests by the lead animal disease/public health agency for local resources and mutual aid resources.</i></p>	<p><i>MOUs Located in Command Center and with County Legal Counsel</i></p>

	LI Coordinate resource access, deployment, and storage in the operational area. Resources to coordinate include equipment, personnel, facilities, supplies, procedures, and communications. Track resources as they are dispatched and/or used.	<i>ICS Resource Tracking Forms</i>
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IA 10. Animal and Agriculture-Related

Animal and Agriculture–Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	<p>U Manage and coordinate volunteers through the EOC via the Volunteer Coordinator. Individuals, organizations, or groups wishing to volunteer their assistance during any phase of a disaster need to be registered by the County. Volunteers may be used in credentialed capacity only. Written proof is expected at the time of sign up.</p>	<p><i>Mass Commodity Distribution Plan</i></p>
	<p>U Establish a JIC. In the case of animal disease that could spread or pose risk to humans, the County Health Officer, or designee, will address medical and public health issues/concerns within the Joint Information System via the JIC, if it is activated.</p>	<p><i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i></p>
	<p>U Formulate emergency public information messages and media responses utilizing “one message, many voices” concepts (<i>recurring</i>).</p>	<p><i>Umatilla Joint Information System/Center Standard Operating Procedures, J: drive</i></p>
	<p>–Public information focusing on animal/agriculture-related incidents will be developed in conjunction with ODA (State Veterinarian’s Office), local/State public health agencies, Extension Services, and other support agencies. Public information dissemination will be coordinated through the County EOC and JIC and supported by County Court. Information will be approved for release by the IC and Lead PIO prior to dissemination to the public.</p>	
	<p>U Record all EOC activity and completion of individual personnel tasks (<i>recurring</i>). All assignments, person(s) responsible, and significant actions taken should be documented in logbooks</p>	<p><i>EOC position checklists/forms, ICS Form 214 Unit Log</i></p>
	<p>U Produce situation reports (<i>recurring</i>). At regular periodic intervals, the EOC Manager/Emergency Management Director and staff will assemble a situation report.</p>	<p><i>Incident Map, WebEOC</i></p>
	<p>U Develop, update, and implement an IAP (<i>recurring</i>) for each operational period. This document is developed by the Planning Section and approved by the IC. The IAP should be discussed at periodic intervals and modified as the situation changes.</p>	<p><i>ICS Form 202: Incident Objectives, ICS Form 203, Organization Assignment List, ICS Form 204, Assignment List, ICS Form 205, Incident Radio Communications Plan, ICS Form 206, Medical Plan, Safety Message, Incident Map,</i></p>

IA 10. Animal and Agriculture-Related

Animal and Agriculture–Related Incident Checklist		
Phase of Activity	Action Items	Supplemental Information
	LI Ensure that all reports of injuries, illness, and deaths occurring during animal/agriculture emergency response are communicated to the IC and/or Safety Officer.	
RECOVER Y/ DEMOBILIZATION PHASE	LI Ensure an orderly demobilization of emergency operations, in accordance with current county procedures and implement community recovery plans (including COOP/COG).	<i>ESF 14 – Long-Term Community Recover</i>
	LI Coordinate with appropriate organizations for the deployment of inspectors and veterinarians to verify/certify the viability of animals/plants following a disease outbreak or contamination incident.	<i>Specific Agency Standard Operating Procedures</i>
	LI Release mutual aid resources as soon as possible.	
	LI Coordinate disposal of infected livestock, contaminated animal carcasses/feed, and other potentially contaminated items following response procedures. Consult with the DEQ to identify disposal sites and appropriate procedures.	
	LI Conduct post-event debriefing to identify success stories, opportunities for improvement, and development of the After Action Report/Improvement Plan.	
	LI Deactivate/demobilize the EOC.	
	LI Correct any response deficiencies reflected in the IAP.	
	LI Submit valuable success stories and/or lessons learned to the Lessons Learned Information Sharing website (www.llis.gov)	

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