

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only

( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen  
County Counsel

SUBJECT: Elevator Maintenance Payable

<p>Background: Approval is sought for the elevator maintenance payable for the Stafford Hansell Government Center. This is a routine expense and is budgeted. The payable is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payable to Otis Elevator Co. in the amount of \$8,500</p>
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ATTACHMENTS: Payable

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Robert Pahl

Needed at Meeting:

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Scheduled for meeting on: March 15, 2023

Action taken:




# OTIS

11760 U.S. Hwy 1  
West Tower, Suite 600  
Palm Beach Gardens, FL 33408

CUSTOMER NO.	DATE	INVOICE NO.
443916	02/28/23	SRW15576001
		AMOUNT DUE
		8,500.00

## INVOICE

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO:   
OTIS ELEVATOR COMPANY  
P.O. BOX 73579  
CHICAGO IL  
606733579

UMATILLA CTY CRTHSE  
216 SE 4TH ST  
PENDLETON OR  
978012692

ENCLOSE THIS COUPON WITH YOUR PAYMENT.  
MAKE CHECK PAYABLE TO: OTIS ELEVATOR COMPANY

TO PAY YOUR INVOICES ONLINE, OR TO SET UP  
RECURRING PAYMENTS, PLEASE VISIT OUR  
PAYMENT PORTAL AT:  
[HTTPS://OTIS.PAYINVOICEDIRECT.COM/](https://otis.payinvoicedirect.com/)

INVOICE

DETACH RETURN DOCUMENT ALONG PERFORATION

OTIS ELEVATOR COMPANY  
\*\* INVOICE CHARGES \*\*

<u>BUILDING REFERENCE</u>	<u>CUSTOMER NO.</u>	<u>DATE</u>	<u>INVOICE NO.</u>
STAFFORD HANSELL GOVT CTR 915 SOUTHEAST COLUMBIA DR	443916	02/28/23	SRW15576001

HERMISTON OR  
97838

100% DOWN PAYMENT: COMPLETE FIVE YEAR TESTING PER  
QUOTE QTE-001116190

SUBTOTAL	8,500.00
TAX	.00
FREIGHT	.00
TOTAL AMOUNT DUE	8,500.00

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS

AT: (844-636-6847)

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.