

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only

( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen  
County Counsel

SUBJECT: Maintenance Facility Payable – Insulation

<p>Background: Approval is sought for a payable for insulation for the new maintenance facility. The payable is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payable to Home Insulation &amp; Associates in the amount of \$5,300</p>
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ATTACHMENTS: Payable

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Mark Tanner

Needed at Meeting:

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Scheduled for meeting on: February 1, 2023

Action taken:

# UMATILLA COUNTY PAYMENT REQUEST

<b>PEID - AC</b>	1130 <small>Call Finance for PEID #</small>
<b>NAME</b>	HOME INSULATION & ASSOCIATES
<b>ADDRESS</b>	ALEX MULLER GENERAL CONTRACTING, LLC.
<b>ADDRESS</b>	PO BOX 432
<b>CITY, STATE, ZIP</b>	PENDLETON, OR 97801

## AUTHORIZATION-APPROVAL

<b>DEPARTMENT</b>	CFO
<b>BOARD</b>	1/13/2023
<b>SUBMITTED</b>	1/13/2023
<b>DATE PAID</b>	
<b>CHECK NUMBER</b>	
<b>RETURN - HOLD</b>	

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$5,300.00	6019-53400	Ceiling Insulation - Gutter - Miter Box	UCO-INS3	\$5,300.00	12/29/22	
		Replaced Fallen Insulation				
		Installed Strapping Bands				
<b>\$5,300.00</b>		<b>PAGE TOTAL</b>				
<b>\$5,300.00</b>		<b>GRAND TOTAL</b>				

Office Use: Pretravel Auth rec: \_\_\_\_\_ Contract Reviewed: \_\_\_\_\_ Routine: \_\_\_\_\_  
 Office Use: Tax ID Reviewed: \_\_\_\_\_ Quotes: \_\_\_\_\_ Bids: \_\_\_\_\_

**Invoice**  
**Home Insulation and Associates**  
**Due upon receipt**  
Alex Muller General Contracting, LLC  
P.O. Box 432  
Pendleton, OR 97801  
CCB#219184

**Invoice Submitted To:** Umatilla County Administrative Services

**Attn:** Mark Tanner

**Job Name** Insulation – Maintenance Steel Building

**Address** 515 SE Dorion Ave. Pendleton, OR 97801

**Date** 12/29/2022

**Architect/Designer:**

**Invoice #:** UCO-INS3

Building Code 19  
Object Code 53450  
Remodel Dept \_\_\_\_\_  
Approved MT

**Description:**

Completion Payment Due: (Due upon receipt)

**Bid Items:**

Ceiling option – secured areas where existing insulation has fallen. Replaced insulation where missing (stick and cap to match existing). Installation of 1” white steel strapping band to support existing insulation. Includes man lift rental fees.

Extra Items:	\$4,800
White 5” k-style aluminum gutter and box miter corner.	\$500
<b>Total labor and Materials</b>	<b>\$5,300</b>
<b>Total Due:</b>	<b><u>\$5,300</u></b>

**Thank you for your Business!**

**Please remit payment to:**  
**Home Insulation and Associates**  
**P.O. Box 432**  
**Pendleton, OR 97801**