

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: Treatment Court Payable

<p>Background: Approval is sought for a payable for training for treatment court. The payable is before the Board for approval due to the amount. This is paid through the treatment court grant and is a budgeted item.</p>	<p>Requested Action: Approve payable to NADCP in the amount of \$5,370</p>
--	--

ATTACHMENTS: Payable

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: May 23, 2023

Action taken:

Before June 1

After June 1

Member	Non-member	Speaker	Exhibitor	International	Mentor
\$795	\$895	\$495	\$495	\$595	\$495

NADCP is unable to provide one-day rates, student discounts, or scholarships to conference attendees.

Conference registration can be paid by all major credit cards or check. Payment is available online via credit card. Registration can also be paid via check by selecting "Send me an invoice" during the online registration process and send the invoice/s with your check to:

NADCP
P.O. Box 79289
Baltimore, MD 21279

If you'd rather pay via credit card after receiving an invoice, call (703) 575-9424. Have your invoice number/s, credit card number, expiration date, and security code ready.

NADCP does **not** accept purchase orders as payment.

Cancellation and Refund Deadlines

Please email registration@allrise.org if you need to cancel your registration. Note the following deadlines:

- May 5: Cancellations received between the date you register and May 5 receive a full refund, minus a \$150 administrative fee.
- May 6: Cancellations received between May 6 and June 9 receive 50% of their registration cost back.
- After June 9, no refunds are available.
- June 16: Online registration closes; on-site registration will open on June 25.

Refunds are issued in the same way they were paid (credit card or check). To receive a refund for registration paid via check, please include the name of the person the refund check should be made out to, as well as the physical address where it should be mailed with your cancellation request.

Transfers/Substitutions

Registrations may not be transferred from one individual to another. A cancellation request must be submitted to registration@allrise.org, and the new individual will need to be registered. Please refer to the Cancellation and Refund Deadlines above.