

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only

(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: Fair Payable – EOTEC

<p>Background: Approval is sought for payment to EOTEC for bleacher rental for 2021 Fair, and parking management for 2019 and 2021 Fairs. The matter is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payment to ETOEC in the amount of \$22,600</p>
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ATTACHMENTS: Payable

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:
Robert Pahl

Needed at Meeting:

Scheduled for meeting on: January 19, 2022

Action taken:

UMATILLA COUNTY PAYMENT REQUEST

P E I D - A C	7383-01
NAME	EOTEC
ADDRESS	1705 E Airport Rd
ADDRESS	
CITY, STATE, ZIP	Hermiston, OR 97838



AUTHORIZATION-APPROVAL

DEPARTMENT	SIGNATURE
EXEC ASST	DATE - ATTACH APPROVAL
BOARD	DATE - ATTACH APPROVAL
SUBMITTED	12/30/2021
	CHECK NUMBER

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$ 6,600.00	4042-56750	bleachers: 1200 seats @ \$5.50/seat	EOTEC1221	\$22,600.00	12/08/21	
\$ 8,000.00	4042-52304	parking (2019) per agreement	same	same	same	
\$ 8,000.00	same	parking (2021) per agreement	same	same	same	

\$ 22,600.00 PAGE TOTAL: Office Use: Pretravel Auth rec: _____ Contract Reviewed: _____ Routine: _____
 \$ 22,600.00 GRAND TOTAL: Office Use: Tax ID Reviewed: _____ Quotes: _____ Bids: _____



INVOICE

RECEIVED
12/13/21

Eastern Oregon Trade and Event Center
541.289.9800
1705 E Airport Rd.
Hermiston, OR 97838

Date: December 8, 2021

BILL TO:
Umatilla County Fair
1705 E Airport Rd.
Hermiston, OR 97838

Invoice Due Date: January 8, 2022

Description	Price	Total
Bleachers (1,200 seats)	\$5.50/ Seat	\$6,600.00
Parking (2019)	\$8,000	\$8,000.00
Parking (2021)	\$8,000	\$8,000.00
	Total	\$22,600.00

Make all checks payable to Eastern Oregon Trade and Event Center

Thank you for your business!