

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Meeting of May 4, 2022
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Dan Dorran, and Commissioner George Murdock

County Counsel Doug Olsen

Guests Present: Robert Pahl, Chief Finance Officer; Planning Department: Megan Davchevski, Planner/Transit Coordinator; Gina Miller, Code Enforcement and staff liaison to Solid Waste Advisory Committee; Undersheriff Jim Littlefield

Video link or Calling in: Dan Lonai, Administrative Services Director; Capt. Karen Primmer, Dispatch Manager (+see list of attendance, copy on file)

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance

Minutes – Commissioner Murdock moved to approve the minutes of the 4/19/22 and 4/20/22 meetings. Seconded by Commissioner Dorran. Carried 3-0.

Awards/Correspondence/Recognitions. – none.

Additions to Agenda – none.

Public Comments – none.

Business Items

1. **Pendleton Sanitary Service Rate Increase.** Presented by Gina Miller, Planning Department and staff liaison to SWAC, and she introduced Mike McHenry, owner and President of PSSI and chair of SWAC. On April 12, 2022, the SWAC met and voted to approve recommendation of a rate increase request by Pendleton Sanitary Service. A 14-day public notice was published in the EO and three prominent public spaces in the service area; no written comments were submitted in the time allotted. The Board is requested to review and approve the request for rate increase, effective 7/1/22. Commissioner Dorran appreciated Mr. McHenry’s conservative consideration of the rate requested. **Motion was made by Commissioner Murdock to adopt Order No. BCC2022-035. Seconded by Commissioner Dorran. Carried, 3-0.**

2. **Solid Waste Franchise Renewals.** Presented by Gina Miller, Planning. On April 12, 2022, the SWAC met and voted to approve recommendation of the following franchise renewals to the Board of Commissioners for final approval: Pendleton Sanitary, Humbert’s Refuse, Sanitary Disposal, and Eastern Oregon Waste Management. Chair Shaffer commended Mike McHenry for his service on the SWAC. **Motion was made by Commissioner Dorran to adopt Order No. BCC2022-027 (Waste Connections of Oregon, Inc. – for disposal). Seconded by Commissioner Murdock. Carried, 3-0.**

Motion was made by Commissioner Dorrان to adopt Order No. BCC2022-028 (Pendleton Sanitary Service, Inc. – for disposal). Seconded by Commissioner Murdock. Carried, 3-0.

Motion was made by Commissioner Dorrان to adopt Order No. BCC2022-029 (Sanford & Son LLC – for disposal). Seconded by Commissioner Murdock. Carried, 3-0.

Motion was made by Commissioner Dorrان to adopt Order No. BCC2022-030 (Eastern Oregon Waste Management LLC – collection). Seconded by Commissioner Murdock. Carried, 3-0.

Motion was made by Commissioner Dorrان to adopt Order No. BCC2022-031 (Pendleton Sanitary Service, Inc. – for collection). Seconded by Commissioner Murdock. Carried, 3-0.

Motion was made by Commissioner Dorrان to adopt Order No. BCC2022-032 (Waste Connections of Oregon, Inc. – for collection). Seconded by Commissioner Murdock. Carried, 3-0.

Motion was made by Commissioner Dorrان to adopt Order No. BCC2022-033 (Sanford & Son LLC – for collection). Seconded by Commissioner Murdock. Carried, 3-0.

3. Solid Waste Committee Annual Report. Deferred to a future meeting.
4. Transportation Advisory Committee. Presented by Megan Davchevski, Planner/Transit Coordinator. The State of Oregon Legislature is requiring a consolidation of the Special Transportation Fund (STF) and Statewide Transportation Improvement Fund (STIF) by 6/30/23. Currently, Umatilla County has both an STF and STIF Committee, which each advise the Board on two separate transit program budgets. To coincide with the consolidation and the new project biennium (July 2023-June 2025), staff are requesting the Board to void the existing STF and STIF Committees, and create a new Umatilla County Transportation Advisory Committee, which will serve both the senior and disabled transit programs and public transit. Staff are requesting the UCTAC Committee be effective beginning July 1, 2022. Project selections will begin in Fall 2022. Following creation, a public notice will be sent out for UCTAC committee member applications. Committee members will need to be appointed by the Board at a later date. **Commissioner Dorrان moved to adopt Order No. BCC2022-026 (to dissolve the existing STF and STIF Committees and to create the UCTAC Committee – all effective 7/1/22). Seconded by Commissioner Murdock. Carried, 3-0.**
5. UCTAC Bylaws. Presented by Ms. Davchevski. With the creation of the new Umatilla County Transportation Advisory Committee, bylaws need to be approved by the Board. Draft bylaws were presented for Board review. In response to Commissioner Dorrان’s question, if changes are suggested by the committee at a later date, Mr. Olsen advised they would come before this Board for adoption. **Commissioner Dorrان moved to approve and to adopt the UCTAC Bylaws. Seconded by Commissioner Murdock. Carried, 3-0.**
6. Sheriff’s Office Recruitment. Undersheriff Littlefield presented. In order to enhance the Sheriff’s Office recruiting efforts for certified police officers, corrections officers, and dispatchers, request is made to increase the signing bonus amounts in the Signing Bonus Program. The adjusted amounts, and the requirements and provisions of the program were summarized (\$6,000 for DPSST Basic Certificate. \$8,000 for DPSST Intermediate Certificate. \$10,000 for DPSST Advanced Certificate). The difference from hiring a certified candidate is it cuts down dramatically on the expense and time of training new workers. **Commissioner Murdock moved to approve the adjusted to recruitment incentives as outlined effective 5/4/22. Seconded by Commissioner Dorrان.** He commented, this has been coming on a while; it is moving forward in a positive direction. **Carried, 3-0.** In addition, Undersheriff Littlefield noted this is National Corrections Officers Week established by President Ronald Regan in 1984. He acknowledged all corrections employees in appreciation for all their hard work in keeping us safe.
7. Dispatch Maintenance Payment. Capt. Karen Primmer, Dispatch Manager, presented the request for payment approval. The payment for the annual licenses for the dispatch stations (five) is due to Lumen in the amount of \$34,660.81. It also includes extended warranty and a credit will be given. She’s been working with OEM and Lumen suggested this process for maintenance due to supply line issues. Funds will be from the dispatch equipment reserve budget. **Commissioner Dorrان moved to approve the payment. Seconded by Commissioner Murdock. Carried, 3-0.**

8. Elections Payable. Presented by Dan Lonai, Administrative Services Director. Approval is sought for a payable for ballots for the upcoming May 17 primary election. The invoice is for \$23,056,27 to Ryder Elections Service for printing of the ballots. In response to Commissioner Dorrان regarding an estimate of general election cost, Mr. Lonai advised the amounts don't really change much; however, there are more ballots in the primary with many different ballot styles accounting for a little extra cost compared to the general election. Mr. Lonai, in response to Commissioner Murdock's question, advised he is looking for voter turn-out to be about 29%. **Commissioner Murdock moved to approve the payment. Seconded by Commissioner Dorrان. Carried, 3-0.**
9. Pendleton/Pilot Rock Enterprise Zone. Presented by Mr. Olsen. The Oregon Legislature enacted legislation to allow sponsors of enterprise zones to waive employment requirements for businesses impacted by COVID-19 that were unable to meet the hiring requirements. The sponsors are required to adopt an implementing process if the exemption is to be applicable to the zone. The City of Pendleton is requesting each of the sponsors for the Pendleton/Pilot Rock Enterprise zone to take action so that the exemption can be available to eligible businesses within the zone. **Commissioner Dorrان moved to adopt Order No. BCC2022-036 (suspending the employment requirement). Seconded by Commissioner Murdock. Carried, 3-0.**
10. Investment Advisor Services. Presented by Robert Pahl, CFO. Request is made for approval of seeking assistance in managing investment for county funds. Board approval is sought for issuing a request for proposals. Surplus funds; historically we've been in a good environment and not lucrative to go outside the state pool. We are outside the statutory amount, thus the request for an investment advisor. The philosophy is conservative – low risk but maximize some sort of return. Commissioner Dorrان felt assets of the county need to be protected. **Commissioner Dorrان moved to approve and authorize issuance of request for proposals as outlined. Seconded by Commissioner Murdock. Carried, 3-0.**

Executive Session – none.

Commissioner Reports

Commissioner Dorrان moved to acknowledge National Corrections Officers Week. Seconded by Commissioner Murdock. Carried, 3-0.

Commissioner Shafer: He stopped in at the job fair at the Pendleton Convention Center yesterday where the County's H.R. office had a booth set up. It was well attended. The Chamber did a good job on organizing the event.

Meeting adjourned at 9:23 a.m.

Melinda Slatt

Executive Secretary – Board of Commissioners